



## How to use NoteAffect's products with Webinar Software

Both **Meeting-Master** and **Note-Smart** are designed to work with ANY webinar or video conferencing solution. This is easy to use and only takes two short steps!

### Getting started:

Start your webinar/video conference as you normally do. Do not use screen sharing from your solution software – instead, participants (users) will login to their **Meeting-Master** or **Note-Smart** web portal and access the content that will be presented to them via the *Live Presentation* menu.

**Presenters:** Start your webinar/video solution as normal. Then go to the meeting in your web portal under *Meeting Management* and select your meeting. On the right side, at the top, select *Start New Meeting* and the NoteAffect Broadcaster will appear. From the pull-down menu, select the option your wish to broadcast to the participants and begin. If you want to use other options listed in the broadcaster pull-down the broadcaster will stay active on your desktop and you can just click on the NoteAffect icon to bring the broadcaster back up and select a new option to broadcast.

Tip – When using **Meeting-Master** or **Note-Smart** during the *Add Meeting* function, include in your Webinar/Video Conferencing link in the *Meeting Description* section using cut/paste. This way all of your meeting information will be in one place for the participants.

**Participants:** Start your webinar/video solution as normal. Then go to the meeting in your web portal - under *Participant Meetings menu* and select your meeting. Note the content security level of your meeting. Select the *Live Presentation* menu and your meeting content will begin showing on your screen shortly. Using the tool bar at the top you can annotate, highlight in different colors, you can also add notes, and ask questions.

Also works with Skype, TEAMS, Google Meet, and all other screen sharing solutions.

For support, email [support@noteaffect.com](mailto:support@noteaffect.com)