

## **Minutes of the Parish Council meeting of Morteohoe Parish Council held in the Meadow Sport's Pavilion, Woolacombe on Monday June 21<sup>st</sup> 2021 at 7.00 p.m.**

**Present:**

**Members:** M Wilkinson, R Ley, D Duffield, K.Cook, O.Bell and D Barron(Chairman)

**Clerk:** S Hocking and J Keiff.

**Also Present:** 3 members of the public in person ,

**Apologies for absence:** Councillors Woodman; Dicker and Davis

**Tribute to Councillor Jon Richards** – *Members held a minutes silence in memory of the late Councillor Richards*

**114/2021 Public Speaking : - A Shelley Re: May Minutes** – Ms Shelly asked for more information regarding the District Council Report and those involved with the proposed development near the Fortescue.

**Planning Application 73336 The Honey Farm** - Mr B Magee gave members a brief history of the property and the work involved in clearing the site in the seven years since taking over ownership. He informed members of the salient points of the application and the pre-planning advice given by NDC He outlined the green credentials for the building and the efforts made to ensure that the building blended into its surroundings. He informed members that the eco house would have a zero carbon footprint with the use of solar panels and an air source heat pump.

**115/2021 Police Report Morteohoe/Woolacombe & Westdown, Includes Mullacott & Bittadon Crime Report** – Violence with Injury 1 Theft from a person 1 Violence without Injury 2 Burglary Dwelling 1 stalking and Harassment 2 Criminal Damage 1 Sexual offences 2 Non-Notifiable Offences 1 Other Theft **Total 12 crimes**

**116/2021 Declaration of Interests:** None

**117/2021 Minutes:**

*It was Proposed to APPROVE* as a correct record and sign the minutes of the Annual Parish Council meeting held on May 17<sup>th</sup> 2021 at 6.30 p.m. at the Woolacombe Bay Hotel Ballroom and via Microsoft Teams . *Seconded . PASSED UNANIMOUSLY*

*It was Proposed to APPROVE* as a correct record and sign the minutes of the Parish Council meeting held on May 17<sup>th</sup> 2021 at 7 p.m. at the Woolacombe Bay Hotel Ballroom and via Microsoft teams. *Seconded PASSED UNANIMOUSLY*

**118/2021 County Council Report**

**Coronavirus updates from Devon County Council** - The link below may be of interest to residents with the situation changing and many interested in what is happening locally this link is a useful starting point for questions and the current situation in Devon. The link takes you to the Covid-19 pages on the Devon County Council Website, it has daily updated information as to positive cases

within the area, information about testing and track and trace. <https://www.devon.gov.uk/coronavirus-advice-in-devon/coronavirus-data/>

### **DCC Cabinet Member remits following the recent Annual council meeting**

The responsibilities of the Cabinet are divided into the following Remits. Cabinet Members will also exercise regular budget monitoring of the resources allocated by the Council for those purposes, seek to achieve best value in the services for which they are responsible and have regard to the Council's policies and strategic objectives with respect to sustainability and health and wellbeing generally, to achieve the co-ordinated management of the Council's plans and policies and the integrated delivery of services for the people of Devon. Where elements of these Remits overlap with another, Cabinet Members will exercise their responsibilities jointly, particularly in respect of identifying the future delivery and direction of services.

**Policy, Corporate and Asset Management (Leader-John Hart)** Responsibility for the overall strategic direction and the development of external relations and partnerships including Team Devon, and oversight of the formulation and coordination of corporate planning and policy development within the Council's Policy and Budget Framework and, in particular, the oversight of its governance and external affairs arrangements. Also responsible for the management of the Council's property, the use of its assets and the development of its estates, including the schools' and education property portfolio and the Farms Estate.

**Adult Social Care & Health Services (James McInnes)** Responsibility (a) as Lead Member for Adult Social Care for the discharge of all the Council's statutory functions, powers and duties under Social Services legislation and all the functions of the Council which relate to the care and welfare of adults and those entering adulthood, including those with additional needs, the commissioning of integrated social care and health services for those in need; adult protection and harm reduction services and the provision of services for families with most complex needs and support for careers and (b) for fulfilling the Council's statutory lead role in relation to the Council's Health & Wellbeing Board.

### **Children's Services and Schools (Andrew Leadbetter)**

Responsibility as Lead Member for Children's Services, for the discharge of all the Council's statutory functions, powers and duties in relation to children's social care and education and learning: this to include the Council's functions as local education authority particularly in respect of schools, support to children with special educational needs, provision of learning services, strategic commissioning of integrated services for children & young people, school planning, school transport and early years services; for child protection and harm reduction services, the Youth Offending Service, children in care and support for young carers: having regard to the Council's strategic objectives and working collegiately to secure the future delivery and direction of these services.

Cabinet liaison for co-ordinated management of the Council's plans and policies and the integrated delivery of services for the people of Exeter by the County Council and partner organizations acting as the Cabinet proponent for advancing the needs of and aspirations of the County's Capital City.

### **Climate Change, Environment and Transport (Andrea Davis)**

Responsible for the Council's commitment to Climate Change and the principles of the Devon Climate Declaration, in particular carbon reduction and working in partnership with public, private and voluntary organisations to achieve its objectives.

Responsibility for strategic and infrastructure planning generally and for the provision of transport services in the community, for flooding and coast protection planning and for those Council services which safeguard individuals in the community and enhance their quality of life including countryside management, heritage, biodiversity and conservation.

Responsibility for delivering the Council's major infrastructure schemes including all transportation links and the children's and adults services, highways, environment and corporate capital programmes, in cooperation with other Cabinet Members, integrating resources and utilising external partner relationships, and for the discharge of the Council's functions relating to public transport, waste disposal, recycling and other energy-related issues: having regard to the Council's strategic objectives and working collegiately to secure the future delivery and direction of services.

### **Economic Recovery and Skills (Rufus Gilbert)**

Responsibility for the progression and promotion of economic recovery and development of the County; the encouragement of employment through regeneration and investment; fulfilling the Council's lead role relating to the provision of post-16 education, training and skills for employment in schools, colleges and other settings and for the provision of trading standards and consumer protection: having regard to the Council's strategic objectives and working collegiately to secure the future delivery and direction of services. Also responsible for fulfilling the Council's role in relation to Local Enterprise Partnerships (LEPs).

**Finance (Phil Twiss)** Responsible for and the oversight of the Council's finances, annual budget setting, medium and long term financial planning, monitoring of expenditure, year-end closure of accounts and Treasury Management activities, to achieve value for money in the delivery of Council services.

**Highway Management (Stuart Hughes)** Responsibility for the discharge of the Council's powers and duties as a Highway Authority, taking particular account of road safety requirements and asset management of the county highway network and for the implementation of a Local Transport Plan including the provision of cycle routes; having regard to the Council's strategic objectives and working collegiately to secure the future delivery and direction of services.

**Organisational Development, Workforce & Digital Transformation (Andrew Saywell)** Responsibility for co-ordinating the management of organisational development and digital transformation in the Council to secure effective Council wide transformational outcomes for the benefit of citizens and communities including digital inclusion and digital skills.

Responsibility for the continuous improvement of performance and risk management across the Council, for all workforce issues which fall outside the remit of the Personnel Partnership, the development of the Council's digital and technology platforms, Procurement systems and

procedures, oversight of the Council's legal and communications services, including Freedom of Information, customer service arrangements and access to services by users and clients.

**Public Health, Communities and Equality (Roger Croad)** Responsibility for the discharge of the Council's public health functions and health protection and promoting the health and wellbeing of the public and also responsible for those Council services which safeguard individuals in the community and enhance their quality of life: in particular community safety, food insecurity, financial hardship, emergency planning and gypsies and travellers. This includes collaborating with and supporting other public sector bodies, voluntary and community organisations to develop relationships for mutual advantage and community gain, working together for the benefit of people and communities in Devon.

Responsible for the Council's statutory duties and responsibilities in relation to equality, diversity and inclusion together with its own equality policies and objectives.

Responsible also for the Registration Service and for the provision of a basic adult learning services, a library and archives service and support for the arts and for the discharge of all the Council's statutory functions, powers and duties in relation to the provision of youth services. Responsible for the Armed Forces Covenant and initiatives thereunder.

**NDLR** Night work is over for the time being. This allowed the contractor to install semi-permanent barriers and re-line the road reduced to narrow lanes and remove temporary traffic lights before the summer increase in traffic.

#### **119/2021 Planning**

**73373 Conversion of garage to annex at  
Downside Springfield Road Woolacombe Devon EX34 7BX**

Members had no objections to this proposal. *Proposed APPROVAL. Seconded. PASSED UNANIMIOUSLY*

**73346 Alteration and extension to form new Medical Centre Primary  
Care facility together with creation of 3 flats at  
Woolacombe Medical Centre Beach Road Woolacombe Devon  
EX34 7BT**

Planning decision already made

**73282 Variation of conditions 2 (plans) and 10 (plans) attached to  
planning permission 72000 Demolition of building and erection of  
4 flats with revised access and creation of 8 parking spaces to the  
rear to allow revised plans based on National Trust Consultations  
at Gonville House Hotel The Esplanade Woolacombe Devon EX34  
7DJ**

Members acknowledged the comments made by the occupants of the neighbouring property regarding overlooking issues and hoped that they could be addressed with sensitive planting or fencing between the properties.

*Proposed APPROVAL. Seconded. PASSED UNANIMOUSLY*

**73442 Extensions and alterations to dwelling with associated works at 14 Chichester Park Woolacombe Devon EX34 7BZ**

Members felt that the size of the proposed extension was out of proportion with the existing street scene and had concerns about the height, bulk and mass of the alterations. They felt that the planned changes represented an over intensification of the plot.

*Proposed REFUSAL. Seconded. PASSED UNANIMOUSLY*

**73339 Demolition of an existing residential dwelling & outbuildings together with erection of a dwelling with separate workshop & store at Honey House Woolacombe Devon**

Members commended the applicants on the eco nature of the building and the sensitive development of the building in its prominent location. *Proposed APPROVAL . Seconded. PASSED UNANIMOUSLY.*

**Notification and Consultation in Accordance with Regulation 16 of the Neighbourhood Planning (General) Regulations 2012 (as amended) Georgeham Neighbourhood Plan Proposal**

Members congratulated all involved in the production of the extensive plan .

**Planning Permission Received:**

**73252 Extension & alterations to dwelling including insertion of dormer roof and erection of decking at East Denver South Street Woolacombe Devon**

**Planning Refusal Received: None**

**120/2021 District Council Report**

**Coastal Issues Group** – Councillor Wilkinson informed members of the forthcoming meeting which will be attended by both himself and Councillor Cook who will be making a presentation on behalf of the North Devon Surfing Reserve. The initiative will promote the whole of North Devon.

**Campaign to stop the sale of cheap polystyrene body boards** – also at that meeting will be the comedian Joe Lycett who will supporting the call to limit the sale of these boards.

**Sustainability Grant A.O.N.B.** – Councillor Wilkinson suggested that an application be submitted for this grant to help support and coordinate the surfing reserve campaign which it was felt would be beneficial for the whole of the region.

**Market Field** – the current work on the installation of water supplies, roads and widened entrances to the site has been reported to the enforcement team.

**Wave Length Festival, Woolacombe Down** – Councillor Wilkinson suggested that a representative from the National Trust be invited to a Monday working meeting to discuss the current licence application for the proposed festival for Whitson 2022 .

**A.O.N.B meeting** – the quarterly meeting will be held on Friday 25<sup>th</sup> June

**121/2021 Questions for the National Trust - none**

**122/2021 Correspondence: i) Letter from L Carolan Re: Information on Sustainability Grants North Devon A.O.N.B.** – *Members agreed to support an application on behalf of the North Devon Surfing Reserve.*

**ii) Request for Kerb set** - *Members gave permission to Mrs B Woodman for a kerb set to be placed in the old part of Mortehoe Cemetery at a charge of £240*

**iii) Request for Update on Bench seats, Woolacombe - T Brettell** – *members had not been able to offer any alternatives for the placement of a bench seat other than the memorial plaques.*

**iv) Email from D Dyer on behalf of S. Lancaster** – *members shared the concerns regarding the presence of Japanese Knot weed on the school path and telephone exchange. The clerk was asked to write to D.C.C. and B.T. to pass on these concerns*

**123/202. Register of Outstanding Matters/ Matters Arising from the Minutes Litter Bins, Marine Drive and North Morte Road** – further correspondence has been sent to NDC to request the replacement of litter bins on both Marine Drive and at the end of North Morte Road.

**Neighbourhood Plan** – Mr Townsend has been sent a list of meeting dates for his future talk to the council.

**Meadow Pavilion** - Mr Witts has been in touch and has agreed to start work on the Pavilion as soon as possible although there may be a delay owing to work commitments.

**Cemetery water leak** – a leak close to the entrance to the cemetery was reported to S.W. Water on the 31<sup>st</sup> May. Despite repeated calls to the company the matter has not been resolved yet and the water has been turned off.

**Generator** – following the demise of the previous generator, a new generator is required for gravedigging. The National Trust kindly lent their generator this week.

**Replacement of Tourism and Council Office limited waiting signs** – the signs removed by D.C.C. in May have been reinstated by our staff. The reason for their removal remains a mystery.

**124/2021 Meadow Playing Fields**

**i) Request from Woolacombe Football Club for permission to hold fund raising event on August 7<sup>th</sup>.** *Members asked for clarification on a number of points and suggested that an invitation to a Monday working meeting be sent to a representative of the club to discuss arrangements in more detail.*

**ii Request to hold an under 16's Skateboard Competition at the Meadow on July 4<sup>th</sup>** – *members were pleased to give permission for the event.*

**125/2021. Affordable Housing Scheme Update** - *The Chairman informed members of recent meetings of the C.L.T. with architects and reports given by County Highways regarding possible access to the site. Further meetings are due to take place at the end of June.*

**Architects Report** - *possible designs have been submitted for feedback from committee members.*

**Bank Account** – *has been put in place and is operational.*

**126/2021 Audit Return Internal Audit Report from Mr M Rendell** - *The clerk reported that a meeting between the Chairman , RFO, Clerk and Mr M Rendell took place on Wednesday 16<sup>th</sup> June at 9 a.m. and that no matters of concern were raised by the auditor. Proposed the Approval of the Audit Return and the accounts as presented at the April Finance meeting 2021 . Seconded APPROVED. UNNANIMOULSY.*

**Thanks to Mr Rendell** - *Members thanked Mr Rendell for taking on the role of auditor and the time he devoted to the task.*

**127/2021 Matters Brought Forward with the Consent of the Chairman** - **Sunday Times Award** - *the clerk was asked to write to Parkin Estates to congratulate them on the Best Beach award announced the previous day.*

**128/2021 Cheques and payments for approval and Signature.**

The following payments were approved and signed at the meeting. The R.F.O. provided a list of payments in conjunction with bank statements which were also checked and approved prior to the meeting:

21	Bloom Brothers	Cemetery	20.00
21	Bloom Brothers	Grass Cutting	320.00
21	Columbaria	Wall Tablet	85.20
21	Jewsons	Fencing Pin	77.76
21	Jewsons	Repair Supplies	3.50
21	Sprirebourne	Drain Clearance	95.00
21	Ricoh	Copier Rental	86.81
21	G. Hill	Toilet Cleaning	1035.00
21	P Starbuck	Mowing, repairs etc.	2054.00
21	NDDC	Trade Waster	818.60
21	OCC	C.L.T. Feasibility study	1902.00
21	S Hocking	Salary	1274.52
21	J Keiff	“	301.09
21	D Hodges	“	1045.25
21	R Walker	“	1020.66
21	E Hedger	“	941.34
21	HMRC	Paye Month 3	1070.17
21	J Broxholme	Pav. Clean	72.00

## Part 2

Correspondence not requiring discussion is available in the Council Chamber

## Part 3

### Confidential Matters

#### Correspondence to Note:

1. ‘Everyone’s Tomorrow’ – Newsletter from Senior Council Of Devon
2. Devon Senior Voice - Newsletter. Proposed Parking Orders for The Esplanade – message from Councillor Davis:
3. Health Watch Voices

Yours faithfully

*Sally Hocking*

*The minutes of previous meetings are available from the Parish Clerk  
The order of the agenda items may be altered with the consent of the chairman  
Date of the next meeting: July 19<sup>th</sup> 2021 Parish Council Meeting at 7.00 p.m.*

The meeting ended at 8.20 p.m.

## **Minutes of the Extraordinary Parish Council meeting of Mortehoe Parish Council held in the Meadow Sport's Pavilion, Woolacombe on Monday July 5<sup>th</sup> 2021 at 7.00 p.m.**

**Present:**

**Members:** M Wilkinson, R.Ley, J Dicker, D Duffield, K.Cook, O.Bell  
D Barron, S Woodman (Chairman)

**Clerk:** S Hocking and J Keiff.

**Also Present:** A Braund (N.T.) L Mulchorme and L. Lewis (Wavelength) and 12 members of the public in person

**Apologies for absence:** Councillor A Davis

**133/2021 Public Speaking : Wavelength Festival May 2022 L. Mulchorme and L Lewis** - outlined their plans for the festival and the management of traffic and potential for noise or disturbance from the event. Mr Lewis stated that they would be working closely with all concerned parties to try and ensure that the event went smoothly with full community involvement. Members asked a number of questions regarding the placement of stewards for traffic management and the operational hours of the festival and handling of both ticket and non-ticket holders to the event.

**National Trust** – Mr Fairhurst informed members that the National Trust would be imposing strict conditions and that all concerned were keen to see the event succeed.

**Plastic Free Event** – it was confirmed that all efforts would be made to ensure that the event would be a plastic free event.

**Community Participation** - local businesses and musicians would be invited to take part in the event. Organisers confirmed that there would be support for local community projects.

*After a number of further questions and clarification of points, members made the following recommendations:*

**134/2021 Licence Application:**

**Application Reference: 052988**

**Licence Type: Grant of Premises Licence**

**Applicant/Club Name (s): Wavelength Media Ltd**

**Premises to be Licensed (or description):**

**Handglider's Field, Woolacombe Down, Challacombe Hill, Woolacombe,  
Devon**

**Proposed Licensable Activities:**

**1. To enable the supply of alcohol and regulated entertainment Friday from 12:00 hours to 01:00 hours, Saturday from 10:00 hours to 01:00 hours and Sunday from 10:00 hours to 00:00 hours. 2. To enable late night refreshment Friday to Sunday from 23:00 hours to 05:00 hours. 3. This event will take place Friday to Monday on one occasion between 1 May and 31 October each year from 1 May 2022.**

- 1. Members supported the licence application but requested that a review should take place after the first year with all stake holders to measure the impact on the community and local area**

**135/2021 Planning;**

**73477 Variation of condition 2 (approved plans) attached to planning permission 71618 (Extension of holiday maisonette and Sub Division to Create Two Holiday Flats) to allow amended design at Blue Horizon, Upper Claypark Road, Mortehoe Woolacombe.**

Members had no objections to this application. *Proposed APPROVAL. Seconded. PASSED (ONE ABSTENTION)*

**Correspondence not requiring discussion is available in the Council Chamber**

**Part 3  
Confidential Matters**

**Correspondence to Note:**

- 4. 'Everyone's Tomorrow' – Newsletter from Senior Council Of Devon**
- 5. Devon Senior Voice - Newsletter.**
- 6. Health Watch Voices**

**Yours faithfully**

*Sally Hocking*

*The minutes of previous meetings are available from the Parish Clerk*

*The order of the agenda items may be altered with the consent of the chairman*

**Date of the next meeting: August 16<sup>th</sup> 2021 Parish Council Meeting at 7.00 p.m.**