MEDINA COUNTY EMERGENCY SERVICE DISTRICT #4

\*\*\* NOTICE OF PUBLIC MEETING\*\*\*

In compliance with the provisions of Chapter 551, Texas Government Code, Notice is hereby given of a Regular Meeting of the Board of Commissioners of the Medina County Emergency Services District No. 4, to be at ESD Building located at 206 Dixon Dr., Devine, TX 78016 at 7:00 PM on the first Tuesday of each month unless posted otherwise.

The following agenda items will be discussed, considered and action taken as appropriate:

1. **Call to order and Establish Quorum:** Meeting to called to 7:05 pm. Elizabeth Leonesio presiding. Commissioner(s) in attendance: Shelly Watson, Billy Alavardo and Anthony Martin. Viola Mchorse-Potter had prior engagement but attended the meeting via Teams. Non-Commissioner(s) in attendance: Patrick Bourcier with Allegiance, Juan Zamora (possible Commissioner) and Brian Grossman via Teams.
   1. **Prayer and Pledge of Allegiance:** Elizabeth Leonesio lead group with Prayer and Group led the Pledge of Allegiance.
2. **Citizen’s Comments:** No citizen present

This is the opportunity for visitors and guests to address the Board of Commissioners on any issue. The board may not discuss any presented issues, nor may any action be taken at this time (Texas Attorney General Opinion-JC0169)

1. Consent Items:
   1. Review, Discuss and Approval of the Minute(s): No correction made
   2. Review, Discuss and Approval of the Treasurers Report: Shelly Watson ask about the AT&T bill. Christy Merendon informed the Commissioners that the price went up to add back on the phone due to phone lines being digital.
   3. **Review, Discuss and Approval of ESD insurance for building and Board Members:** Christy Merendon informed the Commissioners that she requested 3 more quotes with Carriers coming back with unable to bid due to no market. VFIS is the only one that is willing to bid for the upcoming fiscal year. Billy Alvarado, seconded by Anthony Martin to accept all consent items as presented.
2. Update on new helipad-take action if necessary
   1. **Review Proposal from Brian Grossman via Teams:**  Brian Grossman gave the Commissioners update on the plans for the helipad. Brian informed the Commissioners that Larry (FAA) looksed over the plan and made some minor adjustments. Brian states that the Helipad Plan are good to move forward with.
3. **Allegiance EMS Report-Jorge:** Patrick Bourcier gave the EMS report. Open Discussion. Billy Alvarado made motion, seconded by Shelly Watson to accept the EMS report as presented.
4. **Review and discuss the audit with Trevor Meyer from Horton, Coleman & Company:** Christy Merendon informed the Commissioners that audit went smoothly with no hassles. Christy Merendon informed the Commissioners that the audit report and corrections are part of the packet. Open discussion. Billy Alvarado made motion, seconded by Anthony Martin to accept the audit report as presented.
5. **Update and Confirmation on Safe-D Conference (Feb 16-18 at Kalahari Resort in Round Rock):** Christy Merendon informed the commissioners that she needed to get head account for the Safe-D and who was driving up. Commissioners confirmed that all will be attending and Tony (Elizabeth), Juan, Shelly, Billy, Viola and Christy Merendon will travel in POV’s.
6. **Review, Discuss and Approve the resignation of Elizabeth Leonesio effective March 1, 2022:** Elizabeth Leonesio stated she will rewrite the resignation and will send it to Christy Merendon.
7. **Review, Discuss and Approve the Nomination of Juan Zamora for replacement of Elizabeth Leonesio effective March 1, 2022:** Elizabeth Leonesio introduce Juan Zamora to the Commissioners. Open Discussion. Billy Alvarado made motion, seconded by Anthony Martin to accept the nomination of Juan Zamora pending the resignation letter from Elizabeth Leonesio.
8. **Nomination of officers: President, Vice-President, Secretary, Treasurer and Asst. Treasurer:** Open discussion. Nomination are as follows: Anthony Martin-president, Viola McHorse-Potter-Vice President, Billy Alvarado-Treasurer, Shelly Watson-Secretary and Juan Zamora-Asst. Treasurer and Elizabeth Leonesio-consultant until March 1,2022.
   1. **Acceptance of Nomination and Election of officers:** All commissioners agreed to nominations. Billy Alvarado made motion, seconded by Anthony Martin to accept the nomination as presented.
   2. Review and approve the letter to Judge Schuchart:
9. Regular Meeting: **Feb 1, 2022**
10. Round the Room Comments
11. Call for adjournment.

The Board of Commissioner’s reserves the right to adjourn into executive (closed) session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Chapter 551, Subchapter D, Texas Government Code, Vernon’s Texas Codes, Annotated (The Texas Open Meetings Act)551.071 (Consultation with Attorney; pending or contemplated litigation); 551.072 (Deliberation about Real Property); 551.073 (Deliberations about Gifts and Donations); 551.074 (Personnel Matters); 551.076 (Deliberation about Security Devices); and 551.087 (Economic Development); and any other provision under Texas law that permits a governmental body to discuss a matter in a closed executive session. Final action, decision or vote, if any, with regard to any matter considered in the Executive Meeting shall be made in public (Open) meeting following the Executive (Closed) meeting or at any subsequent public (Open) meeting duly announced by notice as the Board of Commissioners -shall determine.

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Elizabeth Leonesio, President Viola Mchorse-Potter

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