



Job Position: Apprentice Guide

Term of Employment: Contract position for 1 July 2019 - 30 June 2020

Camp begins in July and is an excellent opportunity to learn and practice the Acton model. School will begin in August and is an 10+ month program. We run on 4-7 week Sessions with 1-2 week breaks in between Sessions, which are used as flexible planning days for staff. The Guide will be expected to work five days a week, 7:30 - 3:30 and some evenings for Parent Meetings.

Salary: We offer a competitive base salary with ample bonuses each month for excellent work based on: student and parent feedback, conscientiousness, orderliness, creativity, innovation, the ability to motivate and inspire and adherence to the Acton model.

Requirements:

The Apprentice Guide will work with the Guides and the Co-Founders to:

- Facilitate a truly customized education for each learner in the Studio.
- Affirm students, holding them accountable to their promises and to their commitment to deliver “the best work they can do” as they discover and pursue a calling on a Hero’s Journey.
- Create meaningful exhibitions, ceremonies and celebrations that reinforce the rules of engagement, personal and group covenants to provide and strengthen a safe learning community.
- Act as a role model as an independent learner on a Hero’s Journey.
- Launch and lead Socratic discussions.
- Create and launch Quests (projects), including developing daily challenges and curating world class examples.
- Prepare and supply an inspiring learning environment.
- Observe and track each child’s progress via a cutting edge online dashboard.
- Encourage young heroes to track their progress and create portfolios to show parents, peers, and apprenticeship employers what they can do.
- Uphold promises to students, parents, and fellow Guides made in relational covenants.
- Pass along each of these responsibilities to students as quickly as possible, so as to develop and encourage students to lead themselves.

Qualifications:

The ideal candidate is a positive, independent, self-directed learner who can work with little direct guidance, likes to collaborate, experiment, evaluate and continually improve and has a deep respect for all children, believing that each human is resilient, capable and responsible for themselves.

It is essential that this person can learn fast, loves to work hard, and:

- Is an active reader and writer.
- Has a deep curiosity about life and love of lifelong learning.
- Has an innovative and entrepreneurial spirit.
- Demonstrated the ability to build and maintain a strong culture of self-directed learning.
- Has experience working productively on a team.
- Is customer service and user-centered orientation with the ability to give and receive feedback, meet needs, and get a positive response.
- Can prove consistent excellence in written and oral communication skills.
- Has gone through challenges in life and used a spirit of responsibility, growth and resilience to overcome adversity or achieve success.
- Has experience facilitating project-based / experiential / real-world learning.
- Has proficient quantitative reasoning skills (maths) to look at learner growth data to inform next steps and to integrate applied math learning into projects and processes.
- Has demonstrated experience building strong relationships with children ages 6-12.

Extra bonus points for: fluency in Spanish, English or Mandarin, Montessori training, previous Acton experience or El Salvador “escalafon” (for accreditation purposes only).

Application Process:

You can find our Application Process on our website at www.actonacademyelsalvador.com under “Work Here,” which launches an application form for our extensive, 3 part application process we do not schedule interviews until after the application is complete, but we are happy to answer questions. Please email Shannon at shannon@actonacademyelsalvador.com

Good luck!