**Desktop Review Selection Process Questionnaire**

Our Desktop Review service is at no cost, nor risk to our selected clients. It aims to provide a robust report to a range of funders and provide our client with knowledge that funders or investors are interested in your project opportunity. Our internal process is carried out by our due diligence and placement team who will lead placing your project with our investors, investment partners and syndication network. This questionnaire provides our team with an indication of how we are to work together and proceed under our Desktop Review Service.

As this questionnaire is before a completed NDA, you may answer; YES or NO or provide as little or as much detail as you wish. The more detail or explanations provided will enable us to assess your project for funding through our Desktop Review Service. Answer boxes will expand as required.

Any investment opportunity no matter how unique itself, competes for attention with the multiplicity of other investment opportunities seeking capital at the time and we seek in these questions to understand the project opportunity and your business plan. In general, all opportunities must deliver:

* A clear and rational business plan demonstrating growth and being capable of generating good investor returns.
* A management team that can deliver the commercial plan and create profits.
* A realistic and deliverable exit strategy, perhaps through a public offer, trade sale, dividend play or share buyback.
* A realistic valuation for incoming funds, convertible loan structure or credible security for debt finance

**The Desktop Review Service**

If your project is selected, we will require a signed Non-Disclosure Agreement (NDA) and then request access to your data room where we expect to see evidence of the information provided on this questionnaire.

From this data and with further discussions, as required with your team, we will proceed to prepare our Desktop Review to ensure the project is “investment ready” and if so, present to a panel of investors for interest.

Subsequently, we will report back to you with the funding options available. At this point, a Contract of Professional Services and Mandate is required between us to continue towards funding.

**Further information can be obtained on our website, via email or of course you may contact us via our Whatsapp link.** <http://wa.me/34602652309>

**About You**

Company Name:

Your Name:

Position in Company:

Email address:

Company website:

Are you the project developer, technology supplier or agent? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If an agent, then we will need to see a mandate or instructions appointing you to act and answer further questions at a later stage and assume that you have full authority to complete this form.

**Project or Technology Question List:**

1. Have you previously approached or are your currently in discussion with potential investors or brokers? Please provide details of those parties already familiar with the project, status of the current discussion/agreement and if terminated, any tail period to agreements.

Also explain the reasons that the project has not been funded at this time.

**THIS QUESTION IS AN ESSENTIAL REQUIREMENT TO MOVING FORWARD**

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1. What funding are you seeking, please provide brief details of debt and equity sought

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1. Please provide a brief description and background of your company, experience, and abilities to complete this project

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1. Provide a short description of your project overview

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1. Please describe your business plan, including general information on sales volumes, revenues clients, markets, applications.

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1. Please provide background information for your key management and technical staff – see Documents Required.

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1. Are you seeking Insurance cover for the demonstration of your technology performance during an initial performance test, the longer-term performance of your project, or both?

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1. Please describe the current development status of that project, including:
2. Has the land been acquired - purchased, leased? State any deadlines if options acquired.

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1. Have permits for construction and operation been obtained? What timeline exists concerning the permits.

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1. Has an EPC been selected? Describe the capability and scope of works. See also Document List requirements.

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1. When do you expect construction to start? Please provide timeline

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1. What is the feedstock for the project? Expected feed rate? If your project has multiple processes please state feedstock at site entry and to each operation, e.g. EfW & Recycling & Landfill as one scope.

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1. What is the desired output for the project (e.g., power, hydrogen, liquid fuels, etc.)? Expected production rate(s)?

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1. Are there byproducts/wastes that will be generated from the project? If so, what are the expected generation rates?

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1. What is the performance warranty for the core technology? What is the performance warranty for the project output(s)? What are the EPC liabilities regarding those warranties?

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1. If a new technology. Provide background /history. Has it been demonstrated in a pilot plant? What is the scale of that pilot plant and what is the duration of the longest continuous or near-continuous run?

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1. Do you have any demonstration projects in operation? If so, what are the largest scale and longest continuous run that’s been demonstrated?

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1. Can you provide operational data from the pilot and/or demonstration plants? If technology is in commercial operation, can you provide operational data and/or performance references.

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1. Are there differences in feedstock types/specifications between the commercial project and your pilot/demonstration/track record plant experience?

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1. Are there differences in equipment configurations (e.g., different syngas cleanup equipment, different power generation equipment) between the commercial project and your pilot/demonstration plant experience?

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1. Provide a list of your key patents if applicable.

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1. Have you conducted an Independent Engineer’s assessment, and, if so, can you provide a copy of the IE report? See Documents Required List

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1. Who are your major equipment suppliers? Do these suppliers use SPC or other means of quality control to ensure consistent output? What are your means of quality control for the critical components of your technology and project?

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1. Have you conducted a failure-mode/what-if analysis to determine risks related to technology/raw materials/materials of construction/process? If so, please provide a summary of that analysis.

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1. Is a complete process flow diagram (PFD) and heat-and-material balance (H&MB) available for the ENTIRE process? See Documents Required.

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1. What are the planned preventive maintenance schedules for the major pieces of process equipment?

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**Guide to the documents that we would require to see in your data room, under an NDA**

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| List of documents we would like to see in your “Data Room” Please add further key documents present. | Present? |
| * Project profile / Business Plan |  |
| * Project financial model |  |
| * Company Financial Reports – last 3 yrs audited P&L and Balance Sheet |  |
| * Contracts for feedstock, offtake, O&M, EPC etc |  |
| * Evidence of site – e.g. lease, option agreement, etc |  |
| * Feasibility studies |  |
| * Market data |  |
| * Equipment list and breakdown of equipment CAPEX |  |
| * The Design basis for major pieces of process equipment |  |
| * Complete set of Process & Instrumentation Diagrams (P&ID’s) |  |
| * Complete process Heat & Material Balance (H&MB) |  |
| * Description of process control capabilities, including all safety-critical alarms (e.g., control narrative) |  |
| * Feedstock and product specifications |  |
| * Testing methods for feedstock, product, and in-process sampling |  |
| * Startup performance test procedures and required targets |  |
| * EPC contract, including all performance guarantees and liquidated damages (LD’s) |  |
| * Original Equipment Manufacturer (OEM) warranties |  |
| * Planned Operating and Maintenance (O&M) procedures, including staffing plan, operator training, preventative maintenance schedule, critical spares inventory, etc.  Procedures should identify responsible parties for all major tasks. |  |
| * Independent Engineer’s assessment |  |
| * Failure Mode assessment or similar |  |
| * SWOT analysis |  |
| * CV’s of Key Personnel |  |