



## REQUEST FOR CITY OF DUBLIN BLACK HISTORY BANNER GUIDELINES

1. Individual must be retired or out of office for at least five years before being eligible to apply for a banner.
2. Individual must be a visionary and dedicated leader that has made a significant contribution in the African American community through their profession or participation in Dublin-Laurens County.
3. Strong consideration will be given to applicants that have contributed to African American history in Dublin-Laurens County by being a trailblazer in their profession or community or within the fields of diversity, inclusion, civil rights, and social justice.
4. Completion of application request for Black History Banner.
5. Submit along with application a Nomination Letter that includes:
  - a. A biography of the nominee which could include birth date and location, educational background, and a brief summary of their life history;
  - b. Description of the nominee's work in the area of social justice and/ or civic accomplishment;
  - c. Example(s) of instances when the nominee has been a defining force in this area;
  - d. Challenges that the nominee has overcome to work in the field of social justice and/or civic accomplishment or acted as an instrument for social justice and/or civic accomplishment;
  - e. List any related awards or recommendations that the nominee has received;
  - f. A high-resolution photo of the nominee must be included.
6. Banners are \$100 per banner and will be displayed for 5 years. Maximum of 2 banners allowed if space permits.
7. After 5 years, an additional \$100 per banner will need to be paid in order to continue displaying each banner.
8. Exact placement of the banners in the downtown business district are not guaranteed. Banners will be placed in no particular order and placement is not a reflection on achievement.
9. Application, nomination letter, and nonrefundable application fee must be submitted no later than August 31<sup>st</sup> at 5 pm for consideration by the committee.

Please make checks payable to The City of Dublin.

Submit all required materials to:

City of Dublin Black History Banner Committee

Attention: Rebecca Johnson

PO Box 690

Dublin, GA 31040

or

[johnsonr@dublinga.org](mailto:johnsonr@dublinga.org)



## APPLICATION FOR CITY OF DUBLIN BLACK HISTORY BANNER

Name of Nominee \_\_\_\_\_

Occupation or Profession \_\_\_\_\_

Length of Residence in Dublin \_\_\_\_\_

# of banners requested: \_\_\_\_\_

Organizations (Civic, Fraternal, Sorority, Social, Not-for Profit, Religious, etc.) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please explain why you feel nominee should be honored with a banner in Downtown Dublin during Black History Month & Juneteenth. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

- ❖ Banners are \$100 per banner and will be displayed for 5 years. Maximum of 2 banners allowed if space permits.
- ❖ After 5 years, an additional \$100 per banner will need to be paid in order to continue displaying of banner.
- ❖ Application, nomination letter, & nonrefundable application fee of \$50 must be submitted by August 31<sup>st</sup> of each year for consideration for the following year.
- ❖ Application fee includes two tickets to the Black History Banner Awards Banquet scheduled for October 14, 2021 where the honorees will be announced.

Name of person making request: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ Amount Received for banners: \_\_\_\_\_

# CITY OF DUBLIN BLACK HISTORY BANNER SCORING GUIDELINES

## Nomination Letter– 30 points

The nomination letter should highlight reasons why nominee should be honored with a banner in Downtown Dublin

- **Biography - 5 points**
  - Includes nominees birthdate and location, educational background, and a brief summary of their life history
- **Social Accomplishments - 5 points**
  - Description of the nominee's work in the area of social justice and/or civic accomplishment
- **Contribution - 10 points**
  - Challenges the nominee has overcome to work in the field of social justice and/or civic accomplishment and acted as an instrument for social justice and/or civic accomplishment
- **Community engagement - 5 points**
  - Example(s) of instances when the nominee has been a defining force in this area
- **Awards - 5 points**
  - Related awards or recommendations that the nominee has received

## Completed application request for Black History Banner – 10 points

- Completed application should include \$50 application fee and high-resolution photo

Each section has a scoring range of 0-5. Please use the following as a guide when evaluating the applications.

- 5–Outstanding–All of the applicant’s application materials exemplify superior or exceptional characteristics that contribute to the specific criterion.
- 4–Excellent–The applicant’s application materials illustrate extremely strong, but not exceptional, characteristics contributing to the standard. The reviewer may have a reservation, but there are redeeming features to compensate for or outweigh the reservation.
- 3–Strong–The applicant’s application materials demonstrate strong characteristics; however, the reviewer may have reservations.
- 2–Average–While the applicant’s application materials are satisfactory, the reviewer may have major reservations. Certain evaluation characteristics related to the criterion are not present.
- 1–Below Average–The applicant’s application lacks certain requested materials. The materials present are not satisfactory.
- 0–Weak–The applicant’s application is considerably incomplete with inadequate materials present.