

APPROVED MINUTES
PINE TOWNSHIP REGULAR BOARD MEETING
MONDAY, MARCH 13, 2023 AT 7:00 P.M.

CALL TO ORDER

The meeting was called to order at 7:00 P.M. by Drews, followed by the Pledge of Allegiance and prayer.

PRESENT: William Drews, Supervisor; Marla Sprague, Clerk; Misty VanGessel, Treasurer; Tyler Nadeau, Trustee

ABSENT: Randy Robson, Trustee

STAFF PRESENT: Julie Drews, Deputy Supervisor; Steve Buchholz, Zoning Administrator

AGENDA APPROVAL

Drews requested the addition of recycling presentation. Nadeau requested the addition of planning commission update and budget adjustments.

VanGessel moved, supported by Nadeau, to approve the amended agenda. Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS (3 minute per person maximum)

None.

APPROVAL OF MINUTES

Nadeau moved, supported by VanGessel, to approve the February 13, 2023 meeting minutes. Motion carried.

TREASURER/FINANCIAL REPORTS (on file)

VanGessel presented the financial report and further reported that a summer tax payment had been returned to the landowner in error, resulting in a late fee. The landowner now does not have the funds to pay either the tax or the late fee.

Sprague moved, supported by Nadeau, to contact Michigan Townships Association to learn how to resolve this situation. Motion carried.

Nadeau moved, supported by Drews, to have VanGessel check on CD rates for the three CD's that will renew in April and May, 2023. Motion carried.

ZONING ADMINISTRATOR REPORT

Buchholz has contacted Imhoff Trucking, who will comply with the zoning ordinance and will pay the \$500.00 zoning variance request in the near future.

Buchholz has supplied Steffenson Trucking information to the Township attorney, who will enforce the zoning ordinance.

Nadeau moved, supported by VanGessel, to approve the zoning report. Motion carried.

ROAD REPORT

Drews reported receiving the road contracts.

FIRE DISTRICT MINUTES/FINANCIAL REPORTS (on file)

Drews reported that bills were paid at the recent meeting. Three bids have been acquired on building the new tender truck. There were 13 calls in Pine Township in February.

Sprague moved, supported by Nadeau, to approve the report. Motion carried.

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CEMETERY REPORT

Sprague reported that Vicki Shindorf requested authorization to order twenty dozen flags and one dozen bronze flag holders for Memorial Day.

Nadeau moved, supported by VanGessel, to approve the purchase request.

Roll call vote – Nadeau – Yes; VanGessel – Yes; Drews – Yes; Sprague – Yes. Motion carried.

LIBRARY REPORT

There was no library report.

MONTCALM SOLID WASTE COMMISSION CHAIR – MARK SABIN

Sabin reported two county-wide collection dates from 9:00 AM - Noon at 615 N. State Street, Stanton, MI – tire and electronics recycling on Saturday, May 6, 2023 and household hazardous waste collection on Saturday, May 20, 2023.

Sabin requested that each township in Montcalm contribute up to \$5,000 toward the construction of infrastructure for the installation of recycling compactors. Action was tabled until after the upcoming budget hearing.

OLD BUSINESS

PAINTING INTERIOR OF HALL

Nadeau moved, supported by Drews, to hire Rep Painting, LLC at the cost of \$5,200.00, to paint the interior of the Township Hall.

Roll call vote – VanGessel – Yes; Drews – Yes; Nadeau – Yes; Sprague – Yes. Motion carried.

NEW BUSINESS

SUPERVISOR REPORT

Drews reported that the Stop Ahead signs on Stanton Road approaching M-91 have been brushed out and made more visible.

Drews has contacted Optic Edge of Big Rapids for a quote on a sign for the Township Hall.

Drews and Nadeau will meet Trayer Well Service at Farnsworth Park on March 14 to complete the work on the well.

Nadeau suggested earmarking \$230,00.00 for road work - \$130,000 from the Township budget and \$100,000 from ARPA funds. Sprague moved, supported by Nadeau, to approve the following contracts: chloride \$18,581.06, brush spray \$2,000.00, rotomill of Fitzner Rd. from McBride Rd. north to the end of the pavement \$1,876.00, gravel resurface Johnson Rd. from Cannonsville Rd. to Coral Rd. \$27,798.00, gravel resurface Backus Rd. from Dickerson Lake Rd. north ½ mile \$9,266.00, rotomill and pave Cannonsville Rd. from Gravel Ridge Rd. to Johnson Rd. \$152,485.00.

Roll call – Drews – Yes; Nadeau – Yes; Sprague – Yes; VanGessel – Yes. Motion carried.

Sprague moved, supported by VanGessel, to approve the report.

Motion carried.

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CLERK'S REPORT

Sprague reported the Township is being penalized \$510.84, due March 27, 2023, for a payment that was mailed January 10, 2022 and due January 31, but not received by the IRS until February 8, 2022. Sprague will send payment of the penalty so that the Township will not be charged further late fees, but will send a letter of protest with request for a refund to the IRS, with copies to President Biden and Congressman Moolenaar. Nadeau moved, supported by Drews, to accept the report. Motion carried.

PLANNING COMMISSION UPDATE

Nadeau reported that the Planning Commission met on February 23, 2023 for final revisions of the Solar Ordinance. It was then sent to attorney Leslie Abdoo and the final draft was received by the Planning Commission this morning. Nadeau will email the draft to Board members tomorrow morning. Jamie Gorby will contact the Daily News for publication of the public hearing notice. The public hearing will be held on Monday, April 10, 2023 at 5:00 PM.

BUDGET ADJUSTMENTS

Nadeau moved, supported by Sprague, to make the following budget adjustments: \$7,800.00 from 101-890 Contingency, with \$1,100.00 being moved to 101-255 Tax Administration, \$3,000.00 moved to 101-210 Attorney, and \$3,700.00 moved to 101-191 Elections. Motion carried.

STORM DAMAGE CLEAN-UP

Drews presented bids from Bunker Tree Service and Woodland Tree Services for tree repair at Farnsworth Park due to the recent storm damage. Nadeau moved, supported by Drews, to award the job to Bunker Tree Service based on their \$950.00 bid.

Roll Call: Sprague – Yes; Vangessel – Yes; Nadeau – Yes; Drews - Abstained. Motion carried.

BOARD OF APPEALS

Board of Appeals will be held Tuesday, March 14, 2023 from 9:00 AM – 3:00 PM and Thursday, March 16, 2023 from 3:00 PM – 9:00 PM

ABSENTEE BALLOT DROP BOX SECURITY CAMERA

Sprague reported that new State election laws require that the Township absentee ballot drop box be covered by video surveillance during each election period, beginning with the May 2, 2023 election. After discussion, Nadeu moved, supported by VanGessel, to authorize up to \$600.00 to be spent on two Google Nest cameras and installation by Nate Drews. In addition to the \$600.00, a subscription to the \$120.00 per year plan for storing the information in the Cloud.

Roll call vote – VanGessel – Yes; Drews – Abstained; Sprague – Yes. Nadeau – Yes. Motion carried.

VanGessel reported that the Treasurer computer is not functioning properly.

Sprague reported that a new computer having Windows Office for the epollbook is required before the May 2 election at a cost of between \$795.00 - \$995.00.

Nadeau moved, supported by Drews, to authorize up to \$1,200 for purchase of computer and software for the election epollbook.

Roll call vote: Nadeau – Yes; Sprague – Yes; Drews – Yes; VanGessel – Yes. Motion carried.

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MONTHLY BILLS

Sprague moved, supported by VanGessel, to pay checks 3072-3108 for monthly bills in the amount of twelve thousand, forty-three and 16/100 dollars (\$12,043.16) Motion carried.

PUBLIC COMMENT (limited to 3 minutes per person)

Gordon Gorby had a question on Farnsworth Park expense.

Shelly Grube appreciates ARPA funds being used on roads.

Pam Hemmes, Montcalm Township, would expect to pay property tax, not the delinquency fee (comment on the delinquent property tax situation)

James Hohler questioned how long election security recordings are required to be retained

ADJOURNMENT

Nadeau moved, supported by VanGessel, to adjourn the meeting at 9:13 PM. Motion carried.

Respectfully submitted.

Marla Sprague

Marla Sprague, Clerk