



Ruddington Village Market

Makers Night 26th June Application Form

We are currently accepting applications for space at our June Makers night in Ruddington. Please take a few moments to read the T&C's below, complete this form and email, along with copy of liability insurance to enquiries@ruddingtonvillagemarket.co.uk.

We look forward to hearing from you!

Name:

Address:

Email:

Telephone:

Contact Name:

Web address/social media links:

Please indicate if RVCP may use your details in marketing the event.

 YES NO

Please provide full details of range of items you will be displaying/selling:

I wish to apply for ____ table space(s) @£15/'6 space. Please provide ____ table (s) @ £10/table

Declaration:

I understand this is a **Plastic Free Event** and will not have any single use plastic on my stall.

I have attached proof of liability insurance.

I have read and accept the terms and conditions below:

Signature: _____ Date: _____



TERMS AND CONDITIONS

1. RVCP will decide on the location of each stall, and unless otherwise specified, all table space applications will be in a covered area.
2. Stallholders will need to bring their own table / chairs / stand equipment unless otherwise requested on the application form. Table hire available at £10/table.
3. Set up time is from 5pm with stalls to be ready by 6pm. You will be able to park at your venue to load and unload but will need to find alternative parking during the event. RVCP or the venue will not be liable for damage or loss of any equipment, produce or materials owned by the stallholder.
4. Stallholders are expected to staff their stall at all times throughout the duration of the event.
5. RVCP carefully selects stallholders to ensure that visitors have an extensive range of stalls to visit. Stallholders will only be permitted to carry out the activity stated on the application form. All activity must be based at the space provided, no roaming site to approach visitors.
6. RVCP reserves the right to cancel the event due to unforeseen circumstances.
7. All stallholders must comply with current Trading Standards and Environmental Health requirements
8. Stallholders must maintain their own Employee, Public (£5 million) and Product Liability Insurance. **A copy of your insurance must be submitted with your registration application.** Copies of your insurances must be available for inspection at the event.
9. RVCP maintains the right to exclude a stallholder who has
 - i) breached these terms and conditions
 - ii) falsified their registration application and/or verification information
 - iii) whose actions are not in the best interests of RVCP or the White Horse or whose behaviour is aggressive or deemed by the organisers as unacceptable.
10. If you are unable to attend you are required to give at least 14 days' notice.
11. Smoking by stallholders and staff is strictly prohibited within the boundaries of the market/event area.
12. Stallholders must be courteous at all times.
13. RVCP operates a zero-tolerance policy to aggression. Any person acting aggressively to those at the market will be asked to leave and the police may be called if appropriate.
14. Stalls must be clean, attractively presented and safe. Produce should be kept clean and tidy and packaging should be kept to a minimum. Stallholders must remove all refuse from the market at the end of the day and ensure their pitch is left as they found it. Each stallholder has the responsibility to reinstate their pitch or any equipment hired to them by RVCP to the satisfaction of RVCP otherwise RVCP reserves the right to have the work undertaken and charged to the Stallholder.
15. All stallholders must prominently display the name of the business operating the stall and a price list/price labels for all products. Any stallholders selling food items must display a valid Food Hygiene Certificate.
16. This is a **Plastic Free Event** – no single use plastic to be used on stall/products – Further information available from www.plasticfree.org.uk
17. RVCP shall be under no liability in any way for any expenditure, liability, damage or loss sustained or incurred by Stallholders because of delay or failure to perform any of its obligations if the delay or failure results from circumstances beyond its reasonable control.

Please return your completed application form along with proof of insurance to RVCP, c/o Sue Matthews, 11 The Approach, Ruddington, Nottingham NG11 6GQ, or email it to enquiries@ruddingtonvillagemarket.co.uk

Thank you

Ruddington Village Market Terms and Conditions Revision 1-2020 (Makers)