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## Reinsurance Accountant

Our client, Arch Reinsurance Ltd. (Bermuda), provides specialty property, casualty and life reinsurance products through reinsurance intermediaries worldwide. These programs range from Property Catastrophe and Property Excess of Loss reinsurance to Professional Liability and Marine Treaties. Arch Re's Bermuda-based operation has a strong, proven management team, a commitment to underwriting discipline, and financial strength that is rated A (Excellent) by A.M. Best and A+ by SP.

### Position summary:

The Reinsurance Accountant will assume responsibility for all aspects of accounting for assigned reinsurance contracts and will report into the AVP, Reinsurance Operations.

### Duties & Responsibilities:

- Verify underwriting data for quota share and/or excess of loss contracts
- Maintain the accuracy of premium information on excess of loss contracts, including endorsements, premium adjustments, and cash allocations
- Maintain all aspects of quota share programs including bordereau reporting and posting, claims payments and cash allocation
- Monitor accounts receivables aging and ensure balances remain within the 90-day threshold
- Liaise with brokers, claims, and underwriting departments regarding queries, outstanding receivables, and premium adjustments
- Complete the monthly close within the underwriting system, including testing of system accuracy for hand off to financial reporting team
- Work with financial reporting team to investigate and explain movements for the quarterly senior management calls
- Attend quarterly meetings and investigate any outstanding queries, liaising with various teams to report findings to underwriters in a timely manner for quarterly close
- Participate in systems enhancements including defining scope, developing and executing test plans
- Support additional projects and ad hoc duties as required

### Minimum Qualifications, Skills & Experience:

- 5 years of experience performing a similar role within a reinsurance company
- Strong experience reading and interpreting reinsurance contracts
- Understanding of accounting for quota share and excess of loss contracts, with hands-on experience using underwriting systems
- Demonstrated ability in data manipulation and analytics, leveraging Excel and other data modelling tools preferred
- Technical knowledge of reserving and settlement practices is considered an asset
- Financial reporting experience within a SOX and SEC regulated environment is preferred
- Strong organizational and time management skills, with the ability to communicate effectively across all levels of the organization and across multiple time zones
- Proven ability to take initiative, work independently, and handle confidential information with absolute discretion
- Exceptional analytical, documentation and presentation skills
- Strong computer skills, particularly proficiency in Microsoft Office suite of applications, with strong Excel capability
- Experience with data visualization tools like Power BI would be advantageous

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**Closing Date: April 22, 2026**