

ALPHA KAPPA ALPHA SORORITY, INCORPORATED
LAMBDA ETA OMEGA CHAPTER

Chapter Meeting Minutes

Sunday, April 10, 2022

5:00 pm

Present: Members of Lambda Eta Omega Chapter,
Alpha Kappa Alpha Sorority, Inc.
Place: Zoom Virtual Meeting
Quorum: Yes
Presiding: Basileus, LaKiesha Harris

The meeting was called to order by the Basileus, Soror LaKiesha Harris at 5:00 pm. The meditation was given by Soror Whitney Hall. A quorum was established by Soror Deborah Smith. Adoption of the Agenda was done by consensus. Minutes from the previous Chapter Meeting required the correction of the date for our final impact day from April 4th to April 8th. Also, there were capitalization and punctuation suggestions provided. The corrections were submitted by Soror Eloise Turk. Approval of revised minutes was motioned by Soror Audry Montgomery and seconded by Soror Millie Mostella. The minutes were adopted with the corrections.

Officers Report

❑ Basileus

Soror LaKiesha Harris

- ❑ The meeting room at the Venue was canceled for April without penalty. Reservations are still made for our HYBRID chapter meetings in May and June. The invoices have been sent to the Tamiouchous for processing and the checks have been mailed to The Venue. Those who are fully vaccinated may attend in person with submitted vaccination records. There will not be a hybrid option for meetings once we return from summer break.
- ❑ The sorority is now allowed to use the at-home COVID 19 test for admission to chapter meetings.
- ❑ Boule registration for the chapter delegates has been completed. Sorors were reminded that anyone that plans to participate in any certification workshops needs to make sure that Madame Basileus has the information and can submit the required signatures. Certifications being offered are Graduate Advisor Level 1 and 2, Directorate Candidate, and Chapter Basileus.
- ❑ Virtual Boule Registration is \$275. MDR did ask each chapter that does not send their full delegate strength to notify her and Madame Basileus fulfilled that request. LEO is sending two of the nine possible delegates to Boule.
- ❑ The bill/invoice for the mailbox was sent to Soror Mildred Woody's address (IBTW) and we did not pay the invoice so our mail was being held until receipt of payment. Soror Mandisa Perry has made the payment and had the address on file changed to her personal address for the time being in order to reestablish mail delivery. The chapter will need to determine the next steps in terms of the mailbox, invoice, and how to handle it during officer transitions.

ALPHA KAPPA ALPHA SORORITY, INCORPORATED
LAMBDA ETA OMEGA CHAPTER

Chapter Meeting Minutes

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- ☐ AKA Day at the Capitol registration is open. This will be a virtual program on April 19, 2022, at 7 pm. The registration cost is \$10. All committee chairs are asked not to schedule any meetings during this time.
- ☐ We do not need approval for virtual fundraisers.
- ☐ The estimate for the SERC 91st conference assessment will be due by the end of September. The estimated amount is \$210.
- ☐ We have newly initiated sorors from Troy, JSU, and the University of Alabama. The new sorors are 2018 Miss Debutante, Soror Tailyn Ridley, Soror Zamiyah Blount, Soror Kylie Grimmer, Soror Trinity Worthy, and Soror Zniya Manning.
- ☐ **Anti-Basileus** **Soror Sylvia Ferguson**
 - ☐ The most recent information was sent in the FIRST newsletter.
 - ☐ The Global Impact Committee hosted a successful drive with 280+ pairs of shoes and 70+ pairs of eyeglasses collected for donations.
 - ☐ Global Impact Day Donation must be made through the link from the flyer. The minimum amount to be donated was erroneously marketed as \$1 but the actual amount was \$2. Sorors were thanked for their participation in the last impact day under this administration.
 - ☐ Sorors are asked to continue to provide information for the soror directory of black businesses. Sorors are asked to submit their information in the "My Black Dollar" document.
- ☐ **Tamiouchos** **Soror Charleena Walker**
 - ☐ Ending Balances:
 - ☐ Operating Account: \$46,769.95
 - ☐ Fundraising Account: \$1,676.78
 - ☐ UNCF: \$606.94
 - ☐ Scholarship: \$108.88
 - ☐ Savings: \$275.21
 - ☐ One person did reactivate. Once documents have arrived they will be distributed and each soror will be assessed \$10 for the cost of those documents.
 - ☐ Soror Michele Bradford asked for an accounting of how much of the 47K was earmarked. Of the \$47K it is projected that we will spend about \$37K for the year.
- ☐ **Pecunious Grammateus Report** **Soror Tanyeka Boley**
 - ☐ March Receipted Total: \$1,169.39
 - ☐ Dues: \$150.00
 - ☐ EAF: \$30.00
 - ☐ Chapter Assessments: \$304.39
 - ☐ Per Capita: \$125.00
 - ☐ 91st SERC: \$560
 - ☐ Payment Methods

ALPHA KAPPA ALPHA SORORITY, INCORPORATED
LAMBDA ETA OMEGA CHAPTER

Chapter Meeting Minutes

Sunday, April 10, 2022

5:00 pm

- ☐ Electronic via Zelle, use the chapter's email address:
lambdaetaomegachapter@gmail.com in the recipient space and enter what the payment is for.
- ☐ Mail Check or Money Order to:
Tanyeka Boley
244 Kyser Blvd Apt 2801
Madison, AL 35758
- ☐ Chapter Meeting: Cash/Checks/Money Orders
- ☐ Soror Tanyeka presented and explained the new soror monthly financial statement.
- ☐ Soror Patrice Maxwell questioned the purpose and proper protocol of the "proposed budget" when we don't vote on a budget until October or November. It was explained that the proposed amount was based on the 2022 budget. Soror Turk explained the rationale behind the proposed dues amount. Soror Patrice was concerned about the process. Soror Tanyeka Boley explained that we have not been collecting dues correctly and this is proposed to assist in ensuring that dues are collected in an appropriate and timely manner.
- ☐ Soror Deborah Hill stated that the \$210 assessment for SERC will be due in September and must be paid even if you are not a member of LEO.
- ☐ **Epistoleus** **Soror Renita Davis**
 - ☐ Thank you note from Soror Elaine Harris-Spearman for the concern and condolences sent during the loss of her beloved aunt and soror.
 - ☐ We received correspondence from sorors running for office. The pamphlets and campaign materials will be distributed during the May Chapter Meeting. These include the following sorors:
 - ☐ Supreme Tamiouchos:
 - ☐ Shariah Dixon-Turner
 - ☐ Tonette Echols
 - ☐ Dr. Joycelyn Jones-Smith
 - ☐ 1st Supreme Anti-Basileus:
 - ☐ Elaine Daley
 - ☐ Charletta Wilson-Jacks
 - ☐ Carrie J. Clark
- ☐ **Hodegos** **Soror Betrina Thomas**
 - ☐ Sorors are asked to continue to keep Soror Quinzy's sister and family in our prayers and thoughts. The family received \$500, a family spray, and food on April 7, 2022, at 5 pm.

Committee Reports

- ☐ **Bylaws Committee**

Soror Portia Foster

ALPHA KAPPA ALPHA SORORITY, INCORPORATED
LAMBDA ETA OMEGA CHAPTER

Chapter Meeting Minutes

Sunday, April 10, 2022

5:00 pm

- ☐ The committee emailed the suggestions from the Regional Parliamentarian. The suggestions were cleaning up the document. They were approved but the comments were to make these amendments with the next revision. The committee opened up the floor for discussion.
 - ☐ Procedural and administrative details should be included in the Standing Rules, and Financial rules, not in the bylaws.
 - ☐ Officer duties should be in section 1 and qualifications in section 2, not together.
 - ☐ General guidelines: put revision dates in chronological order (one date is out of order)
 - ☐ Assistant/Anti officers should assume the responsibility for the vacant office. It was suggested that we include “decisions must be presented for ratification at the next chapter meeting”
 - ☐ A specific date for when the nominating committee is elected. The date was designated as September.
 - ☐ Clarification for distributions prior to the meeting in which the vote will be voted on.
- ☐ The bylaws committee requested a vote on the suggested changes during the May chapter meeting after there was no discussion.
- ☐ There has been a proposed amendment to the sorority bylaws, making the HBCU initiative a permanent program that will continue. This will be on the ballot at Boule. This amendment has been placed on the members-only page of the LEO website. This was proposed by the directorate.
- ☐ Hearing no questions, the committee requested a vote at the May chapter meeting.
- ☐ **Finance Committee** **Soror Charleena Walker**
 - ☐ The committee discussed adding a designee to the bank account, recommending a bylaws change in referencing the anti-tamiouchos, and the monthly financial statements.
 - ☐ The committee would like to change the verbiage of the financial policy that anyone who is an officer must have all dues paid by the December chapter meeting before they are sworn in at the December chapter meeting.
 - ☐ The following recommendation was made by the committee:
 - ☐ A 10% late fee shall be charged for all dues and assessments if postmarked after February 1st. Late charges do not apply to reactivating members. Sorors are inactive until per capita and late fees are paid for the calendar year. Per capita dues paid to the chapter after January 15th are not guaranteed to reach the corporate office by February 1st and the individual Soror will be responsible for any late fees.
 - ☐ Sorors are encouraged to pay membership dues by the December chapter business meeting. A Soror who fails to meet all financial obligations, including

ALPHA KAPPA ALPHA SORORITY, INCORPORATED
LAMBDA ETA OMEGA CHAPTER

Chapter Meeting Minutes

Sunday, April 10, 2022

5:00 pm

the payment of dues and assessments voted by the chapter, shall not be eligible to hold office or committee chairmanship, serve on a committee, or act in any official capacity for the chapter, or participate in chapter activities. Chapter officers are required to have their dues and assessments paid prior to being installed at the December chapter business meeting.

- ❑ The committee recommends that Soror Sylvia Ferguson be added to the bank account and be named as the recommended designee of the Basileus and have all rights in check disbursements and withdrawals.
- ❑ The committee recommended a change to authorized signatures in the financial policies as the Basileus, Anti-Basileus, and Tamiouchos are the authorized signatures for check disbursements and savings withdrawals. Any two officers can authorize disbursements.
- ❑ The committee recommended a change to the duties of the Anti-Tamiouchos. The committee recommends the removal of the phrase “but shall not write checks” from the duties. **The motion did pass and will be recommended to the chapter during the chapter meeting.**

❑ **Standards Committee**

Soror Ashley Lewis

- ❑ It is time to complete the Code of Ethics form. It is already a fillable document. It will be sent out in the WWU.

❑ **Connections Committee**

Soror Yvette Latham

- ❑ Super Tuesday Calling will take place each Tuesday of the month. The attachments were sent out in the FIRST.
- ❑ The committee is planning a strategic plan to restore voting rights to previously incarcerated adults who have not committed a crime of moral turpitude.
- ❑ Save the Date:
 - ❑ May 14, 2022, 8:08-10:08 pm COVID-19 At Home Test Drive through
 - ❑ May 19, 2022, the committee is planning a virtual COVID-19 Virtual Town Hall Meeting at 7 pm.
 - ❑ Sorors are asked to share information on a monthly benefit to receive internet services through the Affordable Connectivity Program. The committee will publish the website information to be distributed through the community. To apply go to acpbenefit.org
- ❑ The committee presented a celebration for Judge Ketenji Brown-Jackson as the first African American Woman Supreme Court Justice. The presentation included the First in our chapter in Gadsden, Al.

❑ **Sisterly Relations**

Soror Sandra Graham

- ❑ Sorors will continue to send out cards to each other and do the generational interviews with our Golden and Pearl Sorors.
- ❑ Sorors made 350 contacts through the sisterly relations contact endeavor.

ALPHA KAPPA ALPHA SORORITY, INCORPORATED
LAMBDA ETA OMEGA CHAPTER

Chapter Meeting Minutes

Sunday, April 10, 2022

5:00 pm

❑ Education Committee

Soror JoNetta Terry

- ❑ The committee discussed the scholarship process and possible Radio-Thon dates. David, the contact at WMGJ, said that on 04/30/22 from 10 am - 2 pm. The committee will not change the groups but add new chapter members to existing groups.
- ❑ Each soror is asked for at least \$100 in pledges.
- ❑ Sorors are asked to share the flyer to get the word out and remind students, both male and female that the due date is April 17, 2022. The counselor must send in the official transcript.
- ❑ The committee requested assistance in determining the split in HBCU and UNCF donations from the Radiothon.
 - ❑ The proposal for dividing the funds is as follows:
 - ❑ 20% UNCF 80% HBCU
 - ❑ 30% UNCF 70% HBCU
 - ❑ 40% UNCF 60% HBCU
 - ❑ 50% - 50% split
 - ❑ The previously listed percentages but with a switch in the recipient.
 - There was a total of 8 choices. There was a tie between a 50/50 even split and the 20/80 HBCU split.
- ❑ Soror Michele voiced her concern with the limited use of funds at HBCUs
- ❑ Soror Patrice Marbry relayed information given by Soror Latham provided during the executive committee meeting: funding information for UNCF. The information was as follows:
 - ❑ In 2019 525 Million dollars were raised, 1100 schools received funding from UNCF, and only 39 of those schools were HBCUs.
 - ❑ That is approximately 3.5% that go to HBCUs
- ❑ There was a majority (62%) vote of the chapter to distribute the funds collected from the RadioThon with 20% going to UNCF and 80% to HBCUs.

❑ Risk Management

Soror Patricia Granger

- ❑ The committee would like to present the 2022-2023 Risk Management Plan to the sorority with updates.
- ❑ The in-person checklist will be sent to all chairpersons to be discussed with their committee members.
- ❑ The committee also discussed the sorority's number one risk, hazing.
- ❑ The plan was displayed to the sorority and the committee asked that sorors review the plan and vote on the acceptance of the plan during the May meeting. The plan will be placed on the members-only page of the LEO website.

❑ Strategic Planning Committee

Soror Sylvia Ferguson

- ❑ The plan will be distributed to the chapter to review via the members-only sight on the LEO website. The plan will be voted on during the May meeting.

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LAMBDA ETA OMEGA CHAPTER

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Sunday, April 10, 2022

5:00 pm

- ☐ The committee was tasked with developing a plan for 2022-2025. The three objectives were
 - ☐ Leadership:
 - ☐ Increase interest in leadership roles
 - ☐ Membership:
 - ☐ Find effective ways to close the generation gap
 - ☐ Use effective communication and sorority language when speaking with new or reactivated sorors.
 - ☐ Develop ways to ensure the implementation of the mentoring program
 - ☐ Technology:
 - ☐ Ensure security of internal documents and our chapter's website
 - ☐ Ensure members learn the basics of various computer software, programs, and technology.

Unfinished Business

- ☐ The wording for the changes in the financial policy will be sent out for members to review. The proposed bylaws change will not be included.
- ☐ Soror Turk asked about an update on the RAM Health Clinic. Soror Deborah Smith sent a flyer to Madame Basileus. The women's healthcare committee has not met to discuss or plan any participation. Soror Michele Bradford informed the chapter that the organization has its own website for volunteers to sign up.
- ☐ Soror Venita Grainger was selected to receive an AKA Easter Basket

New Business

- ☐ None

Sisterly Concerns

- Soror Millie Mostella lost her son

Adjournment

- ☐ 8:02 pm

Announcements

- May's chapter meeting will be hybrid on May 14, 2022. The in-person meeting will be held at The Venue at 11:00 am.

Adjournment

- ☐