

Water Commissioners

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## SHIRLEY WATER DISTRICT IS OFFERING PAPERLESS BILLING and ONLINE PAYMENTS

Valued Customer,

Shirley Water is excited to announce that we have chosen a new, PAPERLESS BILLING solution to add convenience and flexibility for our customers.

The transition to paperless billing is simple. Send an email to [shirleywaterbilling@gmail.com](mailto:shirleywaterbilling@gmail.com) with the following information:

Name:  
Service Address:  
Account Number (if known):  
Email Address (to be used for email billing):

Once the email is received and entered into our system, you will get a confirmation email that your account has been set up with the email address given! The transition is seamless. Then, on your next billing cycle, we will send an email invoice and no more paper!

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We are also excited to announce that we are accepting ONLINE PAYMENTS! Credit Cards, Debit Cards and ACH Payments are now being excepted online from a secure website.

In order to receive your username and password to the website, send an email to [shirleywaterbilling@gmail.com](mailto:shirleywaterbilling@gmail.com) with the same information as above:

Name:  
Service Address:  
Account Number (if known):

Once the email is received and your account is setup to create online payments, you will receive a confirmation email with your username, password and the website to sign in to for online payments. No more paper, no more stamps and no more headaches! We're looking forward to the transition and hope you enjoy the simplified process as well.

**YOU DO NOT NEED TO SIGN UP FOR PAPERLESS BILLING TO SIGN UP FOR ONLINE PAYMENTS!**

Any questions, send an email to [shirleywaterbilling@gmail.com](mailto:shirleywaterbilling@gmail.com).

Shirley Water District