

Kaualani Ceberano

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EXPERIENCE

Production Manager

May 2026 — Current

Andrew Sonntag - Co-op

- Coordinates production schedules, meetings, and project timelines for multiple stop motion film projects
- Manages calendar organization, workflow tracking, and production logistics for faculty-led productions
- Organizes production documentation, deliverables, and scheduling updates

Set Shop Manager

Aug 2025 — May 2026

Rochester Institute of Technology, School of Film and Animation

- Managed organization, maintenance, and daily operations of the production set shop
- Oversaw inventory, tools, materials, and equipment used for film and animation productions
- Maintained safe and efficient shop practices while assisting with fabrication and build workflows

Teaching Assistant

Aug 2025 — May 2026

Rochester Institute of Technology, School of Film and Animation

- Assisted faculty with classroom instruction, project support, and student guidance in animation coursework
- Helped manage classroom organization, equipment setup, and daily studio operations
- Provided technical and creative support to students during production assignments and critiques

EDUCATION

Bachelors of Science

Aug 2022 — May 2026

Rochester Institute of Technology

Rochester, NY

B.S. focused on the business of film, animation, and media production through RIT's School of Individualized Study (SOIS). Emphasized production management, entrepreneurship, and creative industry operations.

PROJECTS

Congratulations!! - Associate Producer

Jul 2025 — Current

- A psychological horror short exploring single motherhood and grief through surreal mixed-media imagery. Blending live action, stop-motion, and experimental techniques, the film follows Shiloh as she confronts an overwhelming infestation that seeps into every corner of her life. It blurs the line between domestic reality and grotesque hallucination.

The Intervention - Producer | Art Director

Jan 2025 — Apr 2026

- A guilt-ridden recovering alcoholic must choose between preserving his late father's artistic legacy or selling it to fund a life-saving transplant, when an extreme intervention traps him in a motel room with no escape from the truth.

CERTIFICATIONS

Google Project Management [June 2026], Social and Behavioral Responsible Conduct of Research (CITI Program), Lifeguarding with CPR/AED for Professional Rescuers and First Aid (American Red Cross)

SOFTWARE

Google Suite (Google Slides, Sheets, etc.), Microsoft Office (Excel, PowerPoint, etc.), Adobe Suite (Premiere Pro, Photoshop, etc.)

SKILLS

Production Coordination, Workflow Management, Scheduling & Logistics, Project Management, Client Relations, Team Leadership, Contract Fundamentals, Problem Solving, Time Management, Organizational Management, Conflict Resolution

LANGUAGES

Japanese - Intermediate, English - Fluent