

The AGM started at 2:30pm and we had the quorum (19 attendees) based on membership list of 53 paid ordinary/family/individual members. *(The Quorum at General Meetings shall be one-third of the total number of delegates or Ordinary Member or Individual, Family and Life Member.)*

1.0 PRESIDENT'S Address

- 1.1 Mr Aziz Latip, President of BASA (2019 - 2022) thanked everyone for attending the AGM.
- 1.2 Mr Aziz expressed his thanks and appreciations to the outgoing BASA Executive Committee members (2019 – 2022) for their excellent support and commitment in the promotion of aquatic sports in Brunei especially swimming during the challenging years due to COVID 19.
- 1.3 Mr Aziz Latip also acknowledged the Ministry of Culture, Youth and Sports and Jabatan Belia dan Sukan (JBS) for their support in BASA and contributions.
- 1.4 Over the past 3 years, BASA (2019 – 2022) had organized 5 swimming competitions and 3 time trials events despite COVID 19 disruptions. National and age group records continued to be broken. This went on to show that BASA is on the right track in engaging the two national swim coaches.
- 1.5 BASA continued to support FINA events in participating in the World Championships in the long and short courses.
- 1.6 He wished the incoming BASA Executive Committee the very best for the next two years 2023 – 2024 in promoting aquatic sports.

2.0 Adoption of last AGM's minutes

- 2.1 Minutes of the 2019 BASA AGM was approved as proposed by Mr Harjimmey Zainal and seconded by Mr Nikles Mulok.

3.0 Honorary Secretary's Report

- 3.1 Mr Ang Beng Siong, Honorary Secretary, reported that during the period 2019 – 2022, 10 Executive Committee (ExCo) members volunteered and served on the Board for the entire duration.

- 3.2 Overall, ExCo members attendance at the Exco meeting was about 77%. 10 Executive Committee meetings were held during the period despite COVID 19 disruption. The attendance of the ExCo members were as follow:

Meeting	BASA Executive Committee (2019 - 2022) Meetings										Meeting attended	Remarks
	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th		
	24th Nov 2019	30th Jan 2020	15th Aug 2020	5th Dec 2020	6th Feb 2021	28th Oct 2021	31st Mar 2022	13th Jul 2022	13th Oct 2022	13-Nov-22		
Aziz Latip	X		X	X		X	X	X	X	X	8	80%
Ahmad Isa	X	X	X	X	X	X	X	X	X	X	10	100%
Ang Beng Siong	X	X	X	X	X	X	X	X	X	X	10	100%
Josephine Nikles	X	X	X	X	X	X	X		X	X	9	90%
Melissa Ang	X	X			X	X	X	X	X	X	8	80%
Harjimmy Zainal	X	X		X	X	X	X	X	X	X	9	90%
Normah Nadi	X	X	X	X					X	X	6	60%
Zeti Amin	X	X		X	X		X	X			6	60%
Sujee Chan	X										1	10%
Linda Lai	X	X	X	X	X	X	X	X	X	X	10	100%

- 3.3 Mr Ang reported that on an annual basis, BASA would organize at least 6 swimming competitions. Due to COVID 19 disruptions in 2020, BASA could only organized 5 swimming championships and 3 time trials.
- 3.4 A summary of the respective events are attached below:

Meets	Dates
7 th Brunei Sprint (LC)	15 th – 16 th Feb 2020
Short Course Time Trial @ ISB	17 th – 18 th Oct 2020
Long Course Time Trial	29 th – 31 st Jan 2021
28 th Brunei Age Group (LC)	2 nd – 4 th Apr 2021
5 th Brunei Sprints (SC)	17 th – 18 th Jul 2021
Long Course Time Trial	26 th – 27 th Mar 2022
29 th Brunei Age Group (LC)	10 th – 12 th Jun 2022
6 th Brunei Open Swimming Championships (SC)	1 st – 2 nd Oct 2022

- 3.5 From the 5 swimming championships, 16 Individual Long Course and 4 Relay Open records were broken as well as 20 Individual Short Course Open records. For the Age Group, 18 individual and 16 individual for Long and Short courses records were broken respectively.
- 3.6 Our five year plan of developments kicked off with the development of the Swim Academy and the recruitment of international coaches. Coach Wu Na, employed in April 2019 and Coach Li Wei came onboard in June 2022. Developmental youth team and programs were developed and the results were the National and Age Group records being broken, with some of them more than 10 years old.
- 3.7 Our swimmers managed to participate in 4 international competitions as follow:
- Tokyo Olympics 2020
25th August – 5th September 2021
 - 15th FINA World Champs (SC) – Abu Dhabi
16th – 21st December 2021
 - 19th FINA World Champs (LC) – Budapest
13th – 25th June 2022
 - 20th SUKMA Games – Kuala Lumpur
16th – 24th September 2022
- 3.8 Both the Olympics and SUKMA Games were contingent sports in that it would come under BDNOB and funded by the government. For the FINA World Championships, FINA had provided subsidies with limited swimmers quota so that we could send team to participate. If the expenses were more than the allocated subsidies, then the extra funding would come from BASA coffers which we would look for sponsorships or revenues collections from organizing our local competitions.
- 3.9 FINA had also provided the Olympic Aquatic Support Program (OASP) yearly to support BASA in setting up the Swim Academy as well as securing the services of the international coaches.
- 3.10 Our swimmer, Haziq Samil had been the recipient of the FINA Scholarship Award for 4 years in a row. FINA had confirmed that he continued to train full time in the Thanyapura High Performance center in Phuket till next August 2023. If any swimmer would like to train full time next year, he/she can approach BASA so we can send in the nomination for the next scholarship program.

- 3.11 Currently we have 3 Technical Officials under FINA List #21. BASA will be nominating another 3 more ITOs for FINA consideration to be in the List #22

- **Current FINA List #21 ITO**

- Harjimmey Zainal
- Haji Mohd Yussof bin Haji Md Nor
- Mohamad Ashadi Besar

- **Proposed FINA List #22 ITO**

- Haji Mohammad Amin Bin Haji Abdullah
- Mohd Noor Asima Fadillah bin Hj Ismail
- Siti Nuraisah Binti Suboh

4.0 TREASURER'S Report

- 4.1 The financial reports for 2019, 2020 and 2021 were audited by BASA's appointed auditor, Deloitte & Touche and were presented. According to them, the financial statements of BASA gave a true and fair view of the financial position of the association.
- 4.2 The latest bank balance as of 9 November 2022, BASA cash on hand was BND6,578.80 and USD10,662.18. The decreasing cash flow resulted from paying out cash incentives of record breakers and lower number of swimmers participating in the local meets organized due in part to COVID over the past few years.
- 4.3 For audited year ended 31 December 2021, cash on hand was BND43,146.00. Income from FINA funding and competition meets totalled B\$79,747 while expenditure came up to B\$90,345. Thus there was a deficit of B\$10,598.00.
- 4.4 There was a query on why some meets were making losses. Some meets' losses were due to lower number of swimmers participating and some were due to the fact that cash incentives for record breakers were included as expense for that meet as well. Overall competition's losses were minimal though. Main expenses were attributed to sending swimmers overseas for competitions.

5.0 Adoption of BASA's Financial Audit Report

Adoption of BASA's 2018 Financial audit report was accepted and approved as proposed by Mr Harjimmey Zainal and seconded by Mr Chan Jin Yuh Joe.

6.1 Election of 2019 / 2021 BASA Executive Committee

- a. Mr Aziz Latip, declared the 2017 – 2019 BASA ExCo dissolved.
- b. Prior to the AGM, notice to all BASA's members were sent out on 12th November 2019 notifying the AGM and election of new ExCo members for 2019 – 2021.

- c. The office bearers of President, Vice President and Honorary Secretary positions were not contested.
- d. The following nominations were received for the respective positions:

Honorary Treasurer: Linda Lai

Asst Honorary Secretary:

Ak Abdul Farid Pg Idrus
Ang Beng Siong
Josephine Nikles
Melissa Ang

Committee Members:

Ak Abdul Farid Pg Idrus
Fadillah Ismail
Harjimmey Zainal
Linda Lai Swee Ching
Melissa Ang Yee Heng
Normah Hj Nadi
Sujee H Abdullah Chan
Sylvester Koh
Zeti Reza Amin

- e. In the past, BASA's appointed Auditor, Deloitte & Touche, would conduct and handle the election process. As in this election, there was no contest for the top three office bearer positions, Mr Aziz Latip was unanimously appointed to handle the Election of the 2022 - 2024 BASA Executive Committee.
- f. The election process was conducted in an open ballot style with show of raising hands and the number of votes was counted on the spot.
- g. The following had been unanimously voted in as BASA's 2022 – 2024 new Executive Committee members:

President : Aziz Latip (no contest)
Vice-President : Ahmad Isa (no contest)
Honorary Secretary : Ang Beng Siong (no contest)
Honorary Treasurer : Linda Lai (14 votes)
Asst Hon. Secretary : Melissa Ang (14 votes)
Committee Member : Farid (19 votes)
Harjimmey Zainal (16 votes)
Zeti Amin (15 votes)
Normah Nadi (14 votes)
Linda Lai (14 votes)

7.0 Remarks by newly elected BASA President

Mr Aziz thanked the members for the trusts given to him and his team and he would continue to do his best on the mandate given.

Mr Aziz also said that for the new members in the Committee, they must be committed and it was important that they attended ExCo meetings and he looked forward to everyone's contributions.

Mr Aziz also stated that Mr Ahmad would provide leadership and chair Exco Meeting in his absence as he is frequently overseas.

Moving forward, BASA will continue to appoint Deloitte & Touche as BASA's appointed auditor.

8.0 Revised Constitution

9.1 The original Constitution was effective since 30th March 1970. A new and revised Constitution was proposed to reflect the change in times and to adapt to current environment. The guidelines for the amendments of the New Constitution are closely following FINA's constitutions and practices. Several changes are pertaining to local requirements and practices.

9.2 A summary of the amendments is as follow:

Summary of Amendments

The following key amendments have been made to the Constitution:

1. **Objectives:** The objectives have been expanded to encompass the promotion of fair and clean sport, protection of athletes, promotion of swimming at all levels, and development of sustainable aquatic activities.
 - ❖ Expanded to focus on broader aspects such as:
 - Fair and clean sport.
 - Protection of athletes from harassment.
 - Sustainability of aquatic activities.
 - Education and development of athletes, coaches, and officials.
 - ❖ Previous objectives were more focused on swimming, diving, and water polo.
2. **Membership Structure:** The revised Constitution introduces clearer membership categories, including Affiliate and Associate members, with detailed voting rights and membership obligations.
 - The **new constitution** clearly defines types of memberships: Affiliate Members (organizations/clubs), Associate Members (individuals).
 - Voting rights are now explicitly granted: One vote for both Affiliate and Associate Members each during General Meetings.
 - Membership obligations and disciplinary actions are more detailed, including procedures for suspension or expulsion.

3. **Fees:** The annual membership fee structure has been updated as per follow:
 - ❖ New fee structure:
 - Affiliate Membership Fee increased to **B\$150** annually.
 - New Active Swimmer Fee of **B\$5**.
 - Associate Membership Fee set at **B\$50** annually.
 4. **Executive Committee:** An **Athlete Representative Member** has been added to the Executive Committee to enhance governance, alongside other adjustments to committee roles.
 - The composition remains mostly similar, but a new **Athlete Representative Member** is added.
 - The **Patron** role remains.
 5. **Governance:** Updates to the rules governing general meetings, quorum requirements, and financial transparency have been made to align with current practices.
 - More detailed descriptions of general meeting procedures, quorum requirements, and the role of the **Executive Committee**.
 - Revised and modernized obligations for financial transparency and audits.
 6. **Prohibitions and Disciplinary Actions:** Retained and clarified prohibitions on the use of association funds, along with procedures for member suspension or expulsion. Some prohibitions are carried over, such as not using association funds to pay court fines and restrictions on holding lotteries or affiliating with foreign societies.
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- 9.2 An unanimously show of hands to support and move forward with the proposal of the new revised Constitution was achieved.
 - 9.3 The request to adopt the Revised Constitution will be formally submitted pending approval from the Registra of Societies (ROS). Adoption of the revised Constitution will be announced in advance to all members upon receiving approval confirmation from ROS.

9.0 Association Name Change

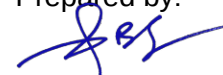
- 9.1 Honorary Secretary Mr Ang proposed a name change of the association from Brunei Amateur Swimming Association to Brunei Darussalam Swimming Association. In Malay, it will be Persatuan Renang Negara Brunei Darussalam. The current logo will remain unchanged until further notice.
- 9.2 The new name will better reflect that this is the National Federation responsible for aquatic sports, particularly in swimming. The fact is that the association is responsible for nurturing and training the national swimmers to competitive standard to represent the country in aquatic competitions. Dropping the word Amateur and insert the country full name of Brunei Darussalam will reflect the association with more clarity.

- 9.3 An unanimously show of hands to support and approve the proposal to change the association name to **Brunei Darussalam Swimming Association or in malay, Persatuan Renang Negara Brunei Darussalam** was achieved.
- 9.4 The proposed name change will still be subjected to approval from Registrar of Societies.

10.0 Any Other Business

- 10.1 A question was asked on why there are different registration fees imposed during a competition and how do BASA acknowledge affiliate or non-affiliate members. To clarify, registration fees are imposed differently for affiliate and non-affiliate members. Affiliate members are local clubs that have registered with BASA with paid up annual fee. Non-affiliate members or clubs are usually from overseas or not registered with BASA without payment of annual membership fee. Thus registration fee for a competition will be higher for non-affiliate members or clubs.
- 10.2 Next new ExCo meeting will be in end January or early February 2023.

Prepared by:



Ang Beng Siong
Honorary Secretary