**University of North Texas at Dallas**

**Spring 2025**

**Syllabus**

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| UGRW1200.0007: College Writing 1 3 hours |
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| Department of Languages, Linguistics, and Rhetoric | School of Liberal Arts and Sciences |
| Welcome to Undergraduate Reading and Writing. I’m glad you’re here.“One day I will find the right words, and they will be simple.”–Jack Kerouac, *The Dharma Bums*“Read, read, read. Read everything – trash, classics, good and bad, and see how they do it. Just like a carpenter who works as an apprentice and studies the master. Read! You’ll absorb it. Then write.”–William Faulkner“A word after a word after a word is power.”–Margaret Atwood |
| Instructor Name:  | Angie Cook |
| Office Location:  | Founder’s Hall 237 |
| Office Phone:  | (972) 338-1305 |
| Email Address:  | angelica.cook@untdallas.edu |
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| Office Hours:  | TuTh 8:00-8:30AM, 11:20AM-12:20PM or via Teams by appointment |
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| Course Format/Structure:  | Lecture |
| Classroom Location:  | DAL1 226 |
| Meeting Days & Times: | MonWed 8:30AM-9:50AM |
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| Course Catalog Description: | 1200. 3 hours. This interactive writing workshop provides individualized instruction through guided practice, focusing on writing skills essential for success in ENGL 1313 (College Writing 1). Emphasizes audience, purpose, and occasion. Placement in this option is based on TSI Assessment score. Successful completion does not award academic credit or fulfill any degree requirement. Pass/no pass only. Co-Requisite(s):ENGL 1313, same section as UGRW 1200. Course Typically Offered: Fall and Spring. |
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| Prerequisites: | None |
| Co-requisites: | None |
| Required Text: | Content provided by your instructor |
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| Access to Learning Resources:  | [UNT Dallas Library](http://www.untdallas.edu/library): phone: (972) 780-1616email: library@untdallas.edu[Canvas 24 /7 Support for Students](https://www.untdallas.edu/dlit/need-tech-help):  Phone: 1-833-668-8634  24/7 online support at [Canvas Help Resources](https://www.untdallas.edu/dlit/need-tech-help) Email: distancelearning@untdallas.edu In-person: DAL1 157 |
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| Course Goals or OverviewThe goal of this course is developmental in content. It is a course dedicated to helping students who demonstrate a need for extra assistance in collegiate reading and/or writing in order to be successful in ENGL 1313 and in other university courses. |
| Learning Objectives/OutcomesAt the end of this course, students will be able to: 1. Understand, interpret, and critically analyze the content of readings, drawing inferences and evaluating arguments across multiple texts.
2. Identify and evaluate the rhetorical elements (such as audience, purpose, and message) in diverse texts and apply these insights to one's own writing.
3. Draft, proofread, and revise college writing assignments, including reading responses, essays, and other forms of academic writing, with attention to audience, purpose, and context.
4. Demonstrate the ability to write coherently in formal, academic style with correct English mechanics and grammar, while employing appropriate rhetorical strategies for given writing situations.

UGRW 1200 is a support course for ENGL 1313; therefore, the learning outcomes for ENGL 1313 are also outcomes for UGRW 1200: |
| Critical Thinking | Understand and utilize rhetorical principles in the analysis, evaluation, and creation of written, oral, and visual texts |
| Communication | Identify and implement writing and genre conventions from various disciplines |
| Teamwork | Utilize flexible and robust writing processes and composing strategies for creating effective, written, oral, and visual texts |
| Personal Responsibility | Collaborate effectively with their peers in composing and feedback processes |

**Course Outline**

This is your ENGL 1313 schedule and is subject to change. Any changes to this schedule will be communicated in class or via class email or Canvas announcement. Additional readings and activities may be added; these will be noted in the Canvas.

Your UGRW schedule with required UGRW due dates, all of which support what we will be doing in ENGL 1313, is the far-right column.

| **Week** | **Class Date** | **Unit** | **Topics** | **UGRW Assignments** |
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| **Week 1** | 1/13-1/15 |  | Course IntroductionIntroduction to the Importance of Writing |  |
| **Week 2** | 1/20-1/22 | **Literacy Narrative** | Read: * Frederick Douglass, “Learning to Read and Write”
* “Malcolm X, “Literacy Behind Bars”
 | **Writing Diagnostic Due** |
| **Week 3** | 1/27-1/29\*1/29: Census date |  | Writing Introductions and ConclusionsWriting DraftsRead: * Tanya Barrientos, “Se Habla Español”
* Gloria Anzaldua, “How to Tame a Wild Tongue”
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| **Week 4** | 2/3-2/5 |  | 1:1 Rough Draft WorkshopsRead: * Anne Lamott, “Shitty First Drafts”

**Literacy Narrative Due** | **Literacy Narrative Rough Draft Due** |
| **Week 5** | 2/10-2/12 | **Academic Discourse** | Academic Writing: Voice and StyleRead: * Lauren Leffer, "Humans Absorb Bias from AI—And Keep It after They Stop Using the Algorithm"
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| **Week 6** | 2/17-2/19 |  | Academic Writing: Format and StructureThesis StatementsRead: * Victoria Turk, "How AI Reduces the World to Stereotypes"
 | **Literacy Narrative Revision Due** |
| **Week 7** | 2/24-2/26 |  | 1:1 Rough Draft Workshops**Academic Discourse Due** | **Academic Discourse Rough Draft Due** |
| **Week 8** | 3/3-3/5 | **Discourse Communities** | Food: Culture, Employment, Production, EthicsReference together in class:* Patricia Bizzell, from “What Is a Discourse Community?”
* Keith Grant-Davie, from “Rhetorical Situations and Their Constituents”
* John Swales, from “The Concept of Discourse Community”

Read:* Leslie Cappiello, "Food, A Love Language"
* Stephanie Toone, "A TED Talk Put Ron Finley on the Map. 10 Years Later, the ‘Gangsta Gardener’ Is Going Strong"
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|  | 3/10-3/12 |  | Spring Break! |  |
| **Week 9** | 3/17-3/19 |  | Integrating SourcesRead:* David Bacon, “‘Strawberry Farmworkers Fight for a Living Wage”
* Ariyana Griffin, "Surviving a Food Desert in College"
 | **Academic Discourse Revision Due** |
| **Week 10** | 3/24-3/26 |  | Research Other ConversationsRead:* Tracie McMillan, “The American Way of Eating: I got hired to do the hardest job at Applebee’s”
* Toni Tipton-Martin, from the introduction to Jubilee, Recipes from Two Centuries of African American Cooking: A Cookbook
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| **Week 11** | 3/31-4/2 |  | 1:1 Rough Draft Workshops**Discourse Communities Due** | **Discourse Communities Rough Draft Due** |
| **Week 12** | 4/7-4/9 | **New Discourse Community** | Introduction to Listening* Listen:“StoryCorps Then and Now: Mother Mary”
* "Befriending Radical Disagreement"
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| **Week 13** | 4/14-4/16 |  | Introduction to InterviewingIntroduction to Profile WritingRead:* Sharon Salzberg, "Proximity Leads to Understanding"
 | **Discourse Communities Revision Due** |
| **Week 14** | 4/21-4/23 |  | Introduction to Research |  |
| **Week 15** | 4/28-4/30 |  | 1:1 Rough Draft Workshops**New Discourse Community Due** | **New Discourse Community Rough Draft Due** |
| **Week 16** | 5/5-5/7 |  | Finals Week |  |

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| **Description of Graded Work**This class is Pass/Fail. Your participation is essential to passing this class. **Writing Diagnostic:**You will complete a writing and reading diagnostic so I can formulate a skills plan for you to work on this semester. **Rough Drafts:**You are required to complete rough drafts of each of your major ENGL 1313 essays. Part of that rough draft requirement may include meetings with me. **Revisions**:You are required to revise each of your major ENGL 1313 essays.  |
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**Course and University Policies and Procedures**

**Late Work Policy**

An assignment that is not uploaded and/or turned in on the due date is considered late.

* I realize that sometimes life happens and you cannot submit an assignment on time. I will give you a *three days’ grace period to submit a late assignment*, no questions asked. No need to email me that you will turn in your assignment within the grace period.
* Late submissions will be graded only after I have graded all assignments submitted on time. Do not text or email me inquiring when I will grade your late submission as I will grade it only after I have graded timely submissions.

**Attendance**

Your active participation and presence are key ingredients for success in this course. Being present for class discussions, activities, and learning opportunities creates the best environment for you to grow and excel.

To support your learning journey, attend class regularly. Life can sometimes present unexpected challenges, so you have up to four absences available each semester if needed. However, please note that additional unexcused absences beyond these four may impact your final grade, as determined by your instructor. If absences extend to six or more, it may become difficult to achieve the course objectives, potentially resulting in a course failure.

I’m here to support your success, so if you're experiencing circumstances that affect your attendance, please reach out to me to discuss your situation. Together, we can work to ensure you stay on track with your learning goals.

Absences may be considered excused only if 1) students have made pre-arranged plans with the instructor for events and circumstances that are appropriate for missing class or 2) the student has documentation (timestamped picture, official note, dated materials) of extenuating circumstances.

**Revision Policy**

Revision is a skill you will learn and be required to do in this class. You will upload revisions in our class Canvas site.

**Contacting the Instructor**

Text: You are welcome to text me at 325.665.2647 during business hours (8AM-5PM). Please text your name and class, and please also understand I may not be at my computer when you text and therefore I may not have an immediate answer. If you text me after 5 PM, I will block you from contacting me.

Email: Email me via our Canvas inbox. Once the semester ends, you may email me at angelica.cook@untdallas.edu

**University Resources:**

* **Writing Center:** Good writers do not write in a vacuum; rather, they seek feedback and assistance from many people and groups. One of the best resources to use on campus is the Writing Center, where a trained writing consultant can help students review and revise their papers, no matter what stage they are at.
* **BrainFuse:** BrainFuse is a free online tutoring and paper-feedback service for all UNTD students. More information and instructions will be provided in Canvas.
* **Canvas Help:** Our department of Distance Learning and Technology has an [online help bot](https://www.untdallas.edu/dlit/need-tech-help) as well as on-campus help in DAL1 157.

**Basic Course Information**

* **Minimum Technology Requirement:** Students must have access to high speed Internet, MS Word or an equivalent program that can save files as a .docx or pdf.
* **Minimum Student Skills:** Students must be proficient with using word processing software and uploading and downloading files. Students must be able to use Canvas.
* **Netiquette Expectations:** Appropriate behavior (in the classroom and online) is expected in order to create a supportive and comfortable experience. Students are expected to be courteous and to respect the rights of other class members and the professor. Any behavior that is not acceptable (e.g., trolling, flaming, or any other aggressive or counterproductive behavior) may be reported to the Dean of Students.

**Students with Disabilities (ADA Compliance)**

The University of North Texas at Dallas makes reasonable academic accommodation for students with disabilities. Students seeking accommodations must first register with the Disability Services Office (DSO) to verify their eligibility. If a disability is verified, the DSO will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, DSO notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet/communicate with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information see the Disability Services Office website at <http://www.untdallas.edu/disability>. You may also contact them by phone at 972-338-1777; by email at UNTDdisability@untdallas.edu or at Founders Hall, room 204. (UNTD Policy 7.004)

**Course Evaluation Policy**

Students’ evaluations of teaching effectiveness is a requirement for all organized classes at UNT Dallas. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught.  I am very interested in the feedback I get from students, as I work to continually improve my teaching. I consider students’ evaluations to be an important part of your participation in this class.

**Academic Integrity**

Academic integrity is a hallmark of higher education. You are expected to abide by the University’s code of Academic Integrity policy.  Any person suspected of academic dishonesty (i.e., cheating or plagiarism) will be handled in accordance with the University’s policies and procedures.  Refer to the [Student Code of Academic Integrity (Policy 7.002)](https://catalog.untdallas.edu/content.php?catoid=12&navoid=381#academic-integrity). Refer to the [Student Code of Student Rights, Responsibilities and Conduct](https://catalog.untdallas.edu/content.php?catoid=12&navoid=381#code_student).

Academic dishonesty includes, but is not limited to , cheating, plagiarism, or collusion.

* Cheating includes copying from another student’s test or homework paper, using materials not authorized, collaborating with or seeking aid from another student during a test, knowingly using, buying, selling, stealing, or soliciting the contents of an unadministered test, and substituting for another person to take a test.
* In any written paper, you are guilty of the academic offense known as plagiarism if you partially or entirely copy the author’s sentences or words without quotation marks. Copying and pasting from Chat GPT, Snapchat AI, or any other AI Large Language Model (LLM) is plagiarism. If you use AI or LLM, you must cite that in your writing. Bottom line: If the idea you write did not come out of your head, and you use words that someone or something else wrote, you are plagiarizing, and you will *not receive credit for the assignment nor be able to resubmit that assignment*.
* Collusion is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements

**Bad Weather Policy**

Campus facilities will close and operations will be suspended when adverse weather and/or safety hazards exist on the UNTD campus or if travel to the campus is deemed dangerous as the result of ice, sleet or snow. In the event of a campus closure, the Marketing and Communication Department [will report closure information](http://www.untdallas.edu/police/resources/notifications) to all appropriate major media by 7 a.m. That department will also update the UNTD website, Facebook and Twitter with closing information as soon as it is possible.

**COVID-19 Policy**

UNT Dallas will keep safety measures in place, including:

* Plexiglas in specific areas
* Maintaining classrooms and residence hall at lowered capacity
* Hand sanitizer in every building and frequent cleaning of high-touch areas
* Touchless food services and touchless devices in bathrooms
* Increased air flow and air filtrations systems
* Social distancing

Up-to-date information about [COVID-19](https://www.untdallas.edu/covid-19/index.php) is available.

**Tolerance Policy**

Students are encouraged to contribute their perspectives and insights to class discussions. However, offensive and inappropriate language (swearing) and remarks offensive to others of particular nationalities, ethnic groups, sexual preferences, religious groups, genders, or other ascribed statuses will not be tolerated. Disruptions which violate the Code of Student Conduct will be referred to the Dean of Students as the instructor deems appropriate. (UNTD Policy 7.001)