



2 October 2021

# Financial Analyst Intern at OASA

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## **Purpose of the Position**

OASA is growing and one of the key processes we must manage well is our ability to raise financial support by setting up crowdfunding platforms and seeking outside funding for action research. We are therefore seeking a Financial Analyst Intern, starting Jan 2022.

The aim of the Financial Analyst Intern is to learn about the various funding channels and sources that are currently available for our members and for OASA. This person reports to the Platform Engineer and helps to create new financial systems and procedures so project managers and directors may employ. The person is a member of the Finance Committee, and shall be working very closely with our Treasurer and our Honorary Advisors.

This is a part-time voluntary and project-based position starting Jan 2022.

## **Duties and Responsibilities**

1. Learn, understand, and share the various funding schemes currently available for start-ups in Greater Bay and Hong Kong. For example:  
(<https://docs.google.com/spreadsheets/d/14Zug5O2Fvkl6A0tQsDEWPs3eTBYVOIx8SC0BJvzA16l/edit#gid=99228488>)
2. Analyse current and past successful application cases for these funds.
3. Understand the current limitation for crowdfunding and crowdsourcing in Hong Kong.



4. Explore different opportunities, discuss with Finance Committee, and prepare the appropriate applications for student sponsorships, to ESA, CNSA, NASA, and other funders.

## Qualifications and Requirements

- Speaks and write cogently in English and Chinese. Strong writing skills.
- Bachelor degree/MBA candidate with at least a 3.2 GPA.
- Major in Finance, Economics, Law, or Mathematics.
- Attention to detail and have the ability to identify data patterns.
- Hands-on experience with statistical analysis and financial forecasting tools.
- Strong integrity and honesty.

## OASA Internship Programme

The intern joins OASA internship programme which is a mentor-guided programme. Placement into our partners or into OASA is one outcome of our internship. The recruitment process is fairly rigorous, supervised by our Head of Internship and is guided by our Honorary Advisors and the CEO. Candidates are expected to meet at least three individuals associated with the post before appointment.

More than a dozen interns have gained invaluable working experience since our establishment less than a year. All our graduating interns are given a thorough review on areas where they can further develop and competency areas that they may further refine. Many have gone on to joining some of our partners or continuing on with OASA. *"Only winners join OASA,"* said an intern.

## Compensation

Interns would receive a daily and adequate stipend for transport and meal.