



This project has received funding from the European Union's Horizon 2020 research and innovation programme under grant agreement No 696084



RESCOOPPLUS UTRECHT EXPERT MEETING

30th and 31st August 2016

Agenda

Tuesday, August 30th, 2016 Expert meeting

Start	End	Description	Responsibility
9:00	9:30	Presentation	Siward Zomer
9:30	10:30	Zero-point report on data of Supplying REScoops	TUC
10:30	11:00	Coffee break	
11:00	12:30	Methodology Handbook for analysis	TUC
12:30	13:00	Legal support	REScoop.eu
13:00	14:00	Lunch	
14:00	15:30	Report on specific tools of Supplying REScoops	TUN
15:30	16:00	Coffee break	
16:00	17:15	Evaluation Methodology	TUN
17:15	17:30	Presentation Tonnie Tekelenburg	LochemEnergie/TUN
17:30	17:45	Presentation Partago&Som Mobilitat	Partago&Som Mobilitat

20:30 Bar & Grill Speck - Ledig ERF 10 (3582 EA Utrecht) <http://www.speck-utrecht.nl/#route>

Wednesday, August 31st, 2016, Consortium Meeting

Start	End	Description	Responsibility
9:00	10:00	Overview REScoop Plus status: WP2 results	LEVEL-UP
10:00	11:00	D2.3 - Data Analysis Report and establish handbook	TUC
11:00	11:30	Coffee break	
11:30	12:00	Presentation WP3 (D3.1 and D3.2) – Next steps	TUN
12:00	12:30	Presentation WP4 (D4.1 – Selection criteria report)	ODE
12:30	13:30	Lunch	
13:30	14:30	Stan Herbemont – Media point of situation and next steps Dissemination update – Partners Media Report	RESCOOP
14:30	15:30	D1.2 - Project Progress Update WP1 Calendar meeting setting up – Nov./Dec.2016	LEVEL-UP
15:30		Meeting Ends	

RESCOOPPLUS UTRECHT EXPERTS MEETING

Minutes of Meeting

30th August 2016

1. Presentation

Siward makes a synthesis of main ideas from last meeting in San Sebastian (Expert's meeting and REScoop General Assembly)

Scope: working towards a service company – work during these three years in order to create a consultancy service company (base: experts, toolkit and shared experiences)

2. Zero-point report on data of Supplying REScoops (TUC)

1st report – deliverable D 2.1

Aims:

- Is consumption reduction actually achieved by REScoops?
- Key characteristics of the currently observed (quantified) consumption data?
- Identify the key factors contributing to consumption reduction effectiveness
- Analysis results to identify best practices for consumption
- Further statistical analysis following toolkit endorsement
- Perhaps design algorithms for an automated recommendation

➤ **Action point: Until the beginning of October Cooperatives should give data to TUC**

TUC and TUN will work together to analyze variables correlated and prove the goal (reduce energy consumption) with a cocktail of actions (as they don't work alone but a combination of factors).

➤ **Action point: This deliverable is public so cooperatives need to check if there is something they don't want to show (during the following 2 days as the deliverable is for August 31st)**

SEV and EnergieID have data from costumers that are not members -> valuable data!!

Som Energia asks to divide the period in two instead of one (for data delivery)

It is the responsibility of each cooperative to know about privacy/legal issues for sending the data (says Siward).

3. Methodology Handbook for analysis (TUC)

Task 5.2 of WP5 explains that the toolkit will be implemented in three cooperatives (one of them Coopernico) but TUC says it would be better if other ones could implement too, at least in a group of people.

- **TUC will provide the formula for normalization when asking the data on energy consumption (before October, 2016)**
- **All the partners have to send example files to TUC – as shown on the powerpoint (everyone except SomEnergia) in the next couple of weeks**

4. Legal support (REScoop.eu, Stan Hebermont)

There is a strict private agreement between the university and the company to protect the company for non disclosure data. (SomEnergia has a restricted agreement for data privacy). The others coops can sign up the same agreement or change some points, as they wish.

For the Legal Report on February 2017, TUN asks to add also “interventions” or fines (example of Danish that punishes members that consume more than expected with a fine) as this also implies legal issues.

SEV will finish a paper at the end of October about the implementation of EU Regulation and will send to REScoop in order to “match” it with the regulation.

TUN (Tonnie Tekelenburg) will also send papers about it

- **TUN will send an email to Stan for a Potential Academic Interviews (complement slide 4 of the presentation – academic contacts for interviews)**
- **REScoop asks to fill in the questionnaire sent until the end of the meeting (tomorrow) in order to send it to CEER**

5. WP3 - Report on specific tools of Supplying REScoops (TUN)

D 3.1 - Inventory of measures taken by the REScoops and more precisely expert’s input.

TUN explains the methodology taken and the mains results.

Partners have one week to respond to the delivery document and say if they want to take out any part, otherwise it will be published as it is in REScoop.eu.

6. Evaluation Methodology (TUN)

D 3.2 - TUN will send a survey to a few people (focus group/target samples) for the next deliverable.

TUN and TUC will agree (after finishing the meeting) how to collect new data/survey and to who (either small sample or larger group)

TUC (Georgios) proposes to change the agreement and make 1 deliverable at the end for report (now there is one for TUN and one for TUC). Siward says this would be possible if needed and will discuss it with the project officer in the future.

- **At the end of the year we need to have results on what works and why (Siward)**
- **TUN proposes to buy the survey monkey to collect data (360€/year)**

7. Presentation Tonnie Tekelenburg

Example of LochemEnergie Cooperative of their survey (important to organize the questionnaire and put the hard questions at the end, set a proper calendar of sending the questionnaire, if there is a “present” or a symbolic thing to make people get involved easily).

8. Preentation Partago&Som Mobilitat

Partago already exists and has 7 electric cars (in Brussels), Som Mobilitat, from Barcelona, expects start the electric carsharing in October 2016.

RESCOOPPLUS UTRECHT CONSORTIUM MEETING

31st August 2016

Minutes of Meeting

1. Overview REScoop Plus status (LEVEL UP: Manuel Nina)

Today we need to confirm the first milestone (MS1) "ONLINE DATABASE UP AND RUNNING". We already have the database but it's still not available to other partners for privacy reasons. There are factsheets but not best practices at the moment.

- **As prove of the milestone MS2, in month 12 (end of February) TUN and TUC have to submit an academic paper.**
- **Next meeting M11 (mid January): 26 (lunch-time half day) and 27 (full-day meeting) Paris - ENERCOOP**

2. Report on WP2 - D2.3 - Data Analysis Report and establish handbook (TUC)

Everyone agrees so the methodology handbook is approved. The deliverables will be submitted today and will add amendments in the future (like more factsheets and details). In December TUC and TUN will meet in Greece in order to start preparing next deliverable.

- **REScoops will send TUC the completed excels (the ones that didn't send it yet).**
- **TUC will send the information needed together with the normalization formula by September (first two weeks) and at the end of October have the data collected from the REScoops. Everyone agrees to have an account for everyone.**
- **From now on we always work on Basecamp with track changes. In the next two weeks Carmen will remind the procedure.**

3. Presentation WP3 (D3.1 and D3.2) – Next steps (TUN)

- We will do a campaign for commitments and goals (survey) TUN will discuss by email/skype how to do it. (campaign after Month 12, in March that will last 2 to 3 months).

TEAM FOR THE CAMPAIGN: REScoop (Stan), Enercoop (Mohamed) and EBO (Rie) together with TUN and TUC.

- Ecopower – letters
- EBO: service management
- SEV: return flow temperature for heating
- Enostr: Smartmeter
- Enercoop: Dr. Watts
- Coopernico (start the pre-survey now)
- Som Energia: kwh counter



➤ **TUN will contact them bilaterally in September and will have results on Consortium on January (add in the agenda of Paris this point!)**

Pre-test in April

4. Presentation WP4 (D4.1 – Selection criteria report) (Siward)

At the end of December we should have the criteria report (so needs feedback from TUN and TUC before).

SEV says that in Austria they have a handbook for criteria for certificates on energy savings that could work as a base. (in France there is also something similar).

We need to discuss what we include/exclude in the selection of criteria of the project.

We need to select the procedure.

- **In the next month (Beginning of October) Siward will do a document about all this (with criteria selected) in order to discuss it with partners**
- **First of November: 2 pages criteria report of selected best practices**

5. Media point of situation and next steps and Dissemination update (REScoop – Stan)

Everyone has to do a press release (one per month, so each partner will do one per year in average) and post something in Facebook.

The press release is already uploaded in the basecamp calendar so everyone knows when to do it.

Discuss if in month 20 (October 2017) we can organize a slot in an academic conference (maybe Barcelona November 2017?). Next meeting we will revisit this.

6. Interim Report (D1.2)

- **Send next two weeks the interim report request/template to WP LEADERS and send to everyone the financial cost claims.**
- **WP leaders to send to LEVEL UP the WP reports by 30th October**
- **Every partner will send their individual cost claims M1-M9 to LEVEL UP until 30th October**

EXPERTS AND CONSORTIUM MEETING
UTRECHT

Location: Office ODE Decentraal:
Arthur van Schendelstraat 550, 3511 MH Utrecht



"This project has received funding from the
European Union's Horizon 2020 research and
innovation programme under grant agreement No 696084"

Name	Organization	Contact number	Email	SIGNATURE August 30	SIGNATURE August 31
Matteo Zulianello	Avanzi	(+39) 3284852529	zulianello@avanzi.org		
Rita Antunes	Coopernico	(+351)964284193	arantunes@coopernico.org		
Mark Christiansen	EBO	4.520.467.131	erc@ebo.dk		
Rik Krabsen	EBO	(+45)23281467	rik@ebo.dk		
Nele Van Hecke	ECOPOWER	32498138149	nele.vanhecke@ecopower.be		
Mmanuel Nina	Level Up	(+351) 915491368	mnina@level-up.pt		
Armen Estevez	Level Up	(+351) 91589704	cestevez@level-up.pt		
Seward Zomer	ODE	(+310) 63735056	siward.zomer@duurzameenergie.org		
Erwin Verschuur	ODE	0647456658	gewin@thomabello.nl		
Stanislav d'Herbemont	Rescoop.eu	(+351) 631958933	stan.herbemont@rescoop.eu		
Christoph Larch	SEV	(+43) 099 17701017	christoph.larch@syneco-group.com		
Alex Badia	SOM Energia	(+34) 699090238	aleix.badia@somenergia.coop		
Georgios Chalkiadakis	TUC	(+306) 972111841	gehalk@intelligence.tuc.gr		
Maelle Guillou	ENERCOOP	+33 0665618679	maelle.guillou@enercoop.org		
Mohamed Sifaoui	ENERCOOP	+33 0626328198	mohamed.sifaoui@enercoop.org		
Sara Capuzzi	Enostr	39 3289577599	sara.capuzzo@enostra.it		
Frans Coenen	TUN	+31 681246766	f.h.j.m.coenen@utwente.nl		
Jim Willieme	ECOPOWER	32 496862958	jim.willieme@ecopower.be		
Thomas Hoppe	TUN	31 647390257	t.hoppe@utwente.nl		
Tonnie Tehelenburg	TUN	+31 652476832	tonnietek@kpnmail.nl		
Lukas Reichel	ECOPOWER		lukas.reichel@sommobilitat.org		
Ricard Jornet	SOM Energia		ricard.jornet@sommobilitat.org		

21K
Dachim
Thomas
PARTAGO
PARTAGO
TUN +31647390257