Instructions for the presenters

For Speakers of Oral Presentation

1. Presentation Time: 20 min (5 min Q&A included)

Please be punctual and carefully follow the allotted time limits

2. Presentation File Preparation:

1) All presentations must be made in the form of a PC presentation. Conventional 25 mm slide presentations will not be accepted.

2) For speakers intending to use your own PC, please read as follows.
   a) Remember to bring your own power adaptor and cables.
   b) Western Japan, including Shiga, is AC100V/60 Hz. The plug type in Japan is type A with two flat blades without a ground pin, the same type widely used in the USA and Canada.
   c) Presentation can be made with any portable PC equipped with Windows 2000 or later, or recent Apple OS. Your computer must be equipped with a Dsub-15 pin video output.

3) For speakers intending to use a Conference supplied PC (Windows 7 Home Premium, PowerPoint 2010), please prepare your presentation file as follows.
   a) Prepare your presentation on USB memory.
   b) Save your presentation as a Microsoft PowerPoint 2000 or later for Windows file.

For Authors of Poster Presentation

1) Identify your poster number (PI-1~PII-9) and confirm the location of where to display your poster. Individual presentation time will not be provided, however all presenters in the poster session should be in front of each poster and handle questions during the following time. Please confirm your number (PI-x or PII- x) and presentation day and time.
   PI-x :   **October 2   20:00~21:00**
   PII-x :   **October 3   20:00~21:00**

2) The poster size is 90 cm width by 175 cm height. Please indicate the title of presentation on your poster.

3) Please display your posters by yourself with pins which will be available at the poster session room.

4) Poster setup and removal will be conducted on the schedule below every day. Please remove your poster during the time indicated below. Posters not removed by 22:30 will be discarded by the conference staff.

PI-x : Setup   **October 2**   **9:00~10:30**
        Removal   **October 2** **21:30~22:30**
PII-x : Setup   **October 3**   **9:00~10:30**
        Removal   **October 3** **21:30~22:30**