

St. Dominic Catholic High School International Program For St. Dominic Only IELTS Application Form

### **This Form contains**

- **1. Application Form** 報名表格
- **2. Declaration Form** 報名同意書
- 3. Minor Consent Form

考生家長同意書

#### 4. Guides to filling Declaration & Minor Consent Form

報考同意書及考生家長同意書 之 填寫指導

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#### St. Dominic Catholic High School International Program

### For St. Dominic Only IELTS Application Form

#### Please submit the application to St. Dominic Catholic High School by:

- 完成所有表格填寫後,請連同所有申請文件,選擇以下任一方試繳交
- 1. [Submit or by Post] No. 354, Jianguo 1st Road, Lingya District, Kaohsiung City, 802 (Cambridge International Program Office, Ms Sharon Wu)
  - [親自繳交] 或 [郵寄] 高雄市苓雅區建國一路 354 號 (國際文教中心 Sharon 老師 收)
- 2. [Email] chloehdmhs@gmail.com [電子郵件] chloehdmhs@gmail.com

Note: For an applicant who chooses to fill in the forms by hand then emails your application to us, please ensure that all documents are clear and easy to read. A scanner is recommended.

如申請者選擇手寫填入並以電子郵件方式繳交表格,敬請確認文字需以清晰、可見度高為標準。建議使用掃描機。

#### PLEASE WRITE IN BLOCK CAPITALS 英文請統一大寫、中文請以正楷書寫

Title	Dr.	Mr.	Mrs.	Miss	Ms.
稱調:	博士/醫師	先生	夫人	小姐	女士

#### Identity 身份

- Current Student 在校生 Student ID No. 學號:
- Alumni 校友 Graduate Year 畢業年: \_\_\_\_\_
- □ Relative of Current Student 在校生直系親屬 (請提供在校生全名及學號)

#### Name of the related-current student and student ID No.\_

□ Relative of Alumni 校友直系親屬 (請提供校友全名及畢業年份)

#### Name of the Alumni and his/her graduate year.:

<u>Personal Information</u> 個人資訊	[Gender 性別] Male 男 / Female 女 [Date of Birth] 生日(dd 日/ mm 月 / yy 年)			
	文全名Given Name 名字			
English Name in Passport 護照上英文全名 Surname 姓氏	Given Name 名字			
Contact No. 電話號碼: Address 通訊地址:	Mobile No. 手機號碼:			
Nationality 國籍:P	Passport Of Issuing Country 護照發行國家:			
Mother Tongue 母語: Ema	ill Add. 電子信箱地址:			
Study Abroad Destination 希望前往留學的國家:_				
<u>Application Procedure</u> 申請流程				

- 1. Read all terms and conditions before the application is made.
  - 提出申請前,請詳細閱讀相關規則。
- 2. Complete the application form as requested.

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#### St. Dominic Catholic High School International Program

### For St. Dominic Only IELTS Application Form

請依照指示,完整填寫申請表單 。

- 3. Sign on the Declaration & Consent form for applicant and minor.
- 請在 IELTS 雅思官方報考同意書及家長同意書上簽名。
- 4. Submit your application with a valid document (a colour-photocopied passport). You will also need to present the same identity document on the day of the test.
- 請準備乙份彩色版護照影本。如您申請時提供 A 護照影本,考試當天需要攜帶相同護照。 5. Choose to email or by post to submit your application. 請選擇以電子或郵件方式,將申請書連同護照影本寄到天主教道明中學。
- Complete the payment upon an email from us of your successful application within 5 days (from the notice date).
   收到報名成功通知後,敬請於期限前完成費用繳納(期限從收到學校以 Email 發出通知的 5 天內開始計算)。
- 1. Receive final confirmation of your registration with us by email for the IELTS Official Test.
   申請者必須以收到「申請成功」之 Email 通知,才算正式獲得於道明中學參加 IELTS 雅思考試之權利。

#### Rules & Regulation Declarations 規則與聲明

- 1. You understand that this test result cannot be used for UKV1 application purposes and that you will not be eligible for a refund if you subsequently find that you require an IELTS on UKVI test result.
- 2. A current student or alumni of St. Dominic Catholic High School(hereinafter referred to as. "The School) can only recommend or nominate 1 (one) direct relative to apply for the IELTS Test at the School.
- 3. Provide proof of your identity using a valid passport. Scanning or photocopy of your passport must be in full colour and clear to identify all contents.
- 4. Inform the School of any changes to your identity document before the test date. If you do not do this you will not be allowed to take the test and you will not be eligible for a refund or transfer.
- 5. You acknowledge that the IELTS test is jointly owned by the IELTS test partners.
- 6. You certify that all information provided in your application is complete, true and accurate.
- 7. You understand that the personal data submitted in your application is collected for the purposes of the IELTS test. You accept data, including without limitation, test performance or score data or photograph was taken by the IELTS test centre and your test results may be disclosed by the School and to governments (including visa processing authorities) for the purpose of allowing these organizations to verify your test or to carry out enquiries in relation to suspect malpractice. If the School or IELTS test centre discover a false or altered IELTS Test Report has been provided to any of these recognizing organization or government authorises you accept that the School may inform the same and provide them with your personal data and any relevant details relating to the work you produce as part of your test-taking, including, without limitation, test performance or score data.
- 8. You understand that your personal data may be processed in an anonymous form for statistical and research purposes for the development of Cambridge Assessment English Examinations. Cambridge Assessment English and the IELTS test centre administering the test confirm that they will not disclose personal information about candidates to others except as stated in this declaration or to the extent permitted law.
- 9. You understand that if the details submitted are incomplete or contain any false statement, your application will not be processed. You further understand that completing and submitting your application to the School does not guarantee a successful registration.
- 10. You understand that your successful registration will be confirmed by email from the School.
- 11. You understand that you will be charged the full test fee upon notification from the School of your successful application. You understand that you will be requested to transfer or remit test fees to the School within 5(five) days after receiving notice from the School.
- 12. You understand that failure in completing the payment (in full) before the due date is considered a cancellation of your application and cannot be transferred.
- 13. You understand that the application is first come first serve basis. You are allowed to apply again if you have failed for a successful registration.

# MY SIGNATURE ACKNOWLEDGES THAT I FULLY UNDERSTAND AND AGREE WITH THE REGULATIONS & REGULATION ABOVE.

APPLICANT SIGNATURE	DATE
PARENT SIGNATURE	DATE
Document Check List 文件整理: □ Application form	n 申請表 🗌 Photocopy of Passport (color) 護照影本(彩

#### 色) 🗌 Declaration & Consent Forms for Applicant & Minor IELTS 報考及家長同意書

## Declaration

- I acknowledge that the IELTS test is jointly owned by British Council, IELTS Australia Pty Ltd (ABN 84 008 664 766), which is wholly owned by IDP Education Ltd ('IDP:IELTS Australia') and Cambridge English Language Assessment (part of the University of Cambridge), collectively referred to as the IELTS Test Partners.
- 2. I certify that the information in my application is complete, true and accurate.
- 3. I understand that the personal data in my application is collected for the purposes of the IELTS test, and I consent for this data to be disclosed to, processed and stored by the IELTS Test Partners for the purpose of such administration. I further consent for this data, including, without limitation, test performance or score data and my test result to be disclosed by the IELTS Test Partners to those Recognising Organisations to which I apply and to governments (including visa processing authorities) for the purpose of allowing these organisations to verify my test result or to carry out enquiries in relation to suspected malpractice. If the IELTS Test Partners discover that a false or altered Test Report Form has been provided to any of these Recognising Organisations or government authorities I further consent that the IELTS Test Partners may inform the same and provide them with my personal data and any relevant details relating to the work I produce as part of my test taking, including, without limitation, test performance or score data.
- 4. I understand that my personal data may be processed in an anonymous form by the IELTS Test Partners for statistical and research purposes. The IELTS Test Partners and the centre administering the test confirm that they will not disclose personal information about candidates to others except as stated in this Declaration or to the extent permitted by law.
- 5. I understand that I may view a copy of my personal data contained in the Application Form by contacting <u>ielts@cambridgeenglish.org</u>. I understand that a fee will be charged for access to this information.
- 6. I understand that if I want a copy of my finger scan it can only be provided as a Binary Large Object (BLOB) and the request must be made to ielts@idp.com or ielts@britishcouncil.org. I understand a fee will be charged for access to this information.
- 7. I understand that if the details on this form are not completed my application may not be processed. I further understand that completing and submitting this Application Form does not guarantee registration on my preferred test date or at my preferred test location. I understand that my registration will be confirmed in writing from the centre.
- 8. I understand that any personal data collected during the identity verification process by the centre either at test registration or on test day will be processed and securely stored by the IELTS Test Partners for the purpose of the IELTS test. I acknowledge that the photograph taken of me by the centre will be provided to any Recognising Organisations or government authorities (including visa processing authorities) to which I apply for the purposes of allowing these organisations to verify my test results or to carry out enquiries in relation to possible malpractice or test integrity issues. I understand that where finger-scan data is obtained it will not be disclosed to any entity except the IELTS Test Partners.
- 9. I understand that I will have my photograph taken by the centre to allow the Test Report Form to be released. If I have not had my photograph taken by the centre no result will be issued.
- 10. I acknowledge that I have read the IELTS Notice to Candidates on page i and agree to abide by the rules and regulations contained therein.
- 11. I understand there may be local terms and conditions I must comply with and that the centre will provide details of these on request.
- 12. I understand that I must attend all four test components in order to receive an IELTS test result and that any exception to this must be approved in advance by the centre.
- 13. I understand that the IELTS Test Partners have a responsibility to all candidates and Recognising Organisations to ensure the highest confidence in the accuracy and integrity of test results and that the IELTS Test Partners therefore reserve the right to withhold test results temporarily or permanently, or to cancel test results which have been issued, if they consider those results to be unreliable for reasons of suspected malpractice or any other irregularity in the test process.
- 14. I understand that my result may not be issued 13 days after the test if any of the IELTS Test Partners deem it necessary to review any matter associated with my test or the administration of my test, including making enquiries as to whether any rules or regulations have been breached. I understand that I may be required to provide additional samples of my writing and speaking for the purposes of assisting any investigation before or after the test. I understand that in exceptional circumstances I may be required to re-take one or more IELTS components.
- 15. I understand that if I am suspected of engaging in any form of malpractice, or do anything that might damage the integrity and security of IELTS, I may not receive a test result, my test fee will not be refunded and I may be prohibited from taking the IELTS test in the future. Despite and without limiting any of the terms of this Declaration, I understand that details of any malpractice (including evidence of suspected malpractice) that has been established, is suspected, or is being formally investigated may be provided to Recognising Organisations, including visa processing authorities and appropriate regulatory authorities, or otherwise disclosed in accordance with the law, where required for verification purposes or other purposes to protect the IELTS test and its stakeholders against any form of malpractice. I further understand that suspected malpractice will be reported centrally to the IELTS Test Partners and to any relevant test centre by the centre where the suspected malpractice occurred.
- 16. I understand that if any other person attempts to take the IELTS test in my place, both I and such person will be liable to prosecution. Details relating to the situation will be provided to the relevant authorities, including visa processing authorities and appropriate regulatory authorities.
- 17. I understand that the work I produce in the IELTS test remains the property of the IELTS Test Partners. It will not be released to candidates or to institutions or organisations, except in the investigation of suspected malpractice whereby my work may be provided to relevant authorities.
- 18. I understand that my Speaking test will be recorded. I understand that in the event the test does not record I will be required to re-take the Speaking test. I also agree that an observer may attend my Speaking test as part of the monitoring process.
- 19. I understand that I will be charged the full test fee if I cancel my test or request a transfer within five weeks of the test date, unless I provide appropriate medical evidence, within five days of the test date, to support the cancellation or transfer.
- 20. I acknowledge that I have read the IELTS Information for Candidates booklet.

**Disclaimer:** The International English Language Testing System (IELTS) is designed to be one of many factors used by academic institutions, government agencies, professional bodies and employers in determining whether a test taker can be admitted as a student or be considered for employment or for citizenship purposes. IELTS is not designed to be the sole method of determining admission or employment for the test taker. IELTS is made available worldwide to all persons, regardless of age, gender, race, nationality or religion, but it is not recommended to persons under 16 years of age.

British Council, IDP: IELTS Australia and Cambridge English Language Assessment and any other party involved in creating, producing, or delivering IELTS shall not be liable for any direct, incidental, consequential, indirect, special, punitive, or similar damages arising out of access to, use of, acceptance by, or interpretation of the results by any third party, or any errors or omissions in the content thereof.

Signature













### AMS

#### Appendix AMS 5 IELTS Minor Candidate Consent Form

Important – Please read this information carefully before you complete this consent form. Your completed consent form must be provided to the Test Centre before or on the day of the Test. It must be provided before registration on test day. If you do not provide this Consent Form on or before the test day you will not admitted to the test room. We recommend that you keep a copy for your records.

Who should use this form? – Any person who wishes to take an IELTS test who has not yet reached the age of legal competence (i.e., is a minor under local law).

#### IELTS TERMS & CONDITIONS AND LEGAL NOTICES Declaration

- I acknowledge that the IELTS test is jointly owned by British Council, IELTS Australia Pty Ltd (ABN 84 008 664 766), which is wholly owned by IDP Education Ltd (IDP: IELTS Australia) and Cambridge English Language Assessment (part of the University of Cambridge), collectively referred to as the IELTS Test Partners.
- 2. I certify that the information in my application form is complete, true and accurate.
- I understand that the personal data in my application 3. is collected for the purposes of the IELTS test, and I consent for this data to be disclosed to, processed and stored by the IELTS Test Partners for the purpose of such administration. I further consent for this data, including, without limitation, test performance or score data and my test result to be disclosed by the IELTS Test Partners to those Recognising Organisations to which I apply and to governments (including visa processing authorities such as UKVI) for the purpose of allowing these organisations to verify my test result or to carry out enquiries in relation to suspected malpractice. If the IELTS Test Partners discover that a false or altered Test Report Form has been provided to any of these Recognising Organisations or government authorities' I further consent that the IELTS Test Partners may inform the same and provide them with my personal data and any relevant details relating to the work I produce as part of my test taking, including, without limitation, test performance or score data.
- 4. I understand that my personal data may be processed in an anonymous form by the IELTS Test Partners for statistical and research purposes. The IELTS Test Partners and the centres administering the test confirm that they will not disclose personal information about candidates to others except as stated in this Declaration or to the extent permitted by law.
- I understand that I may view a copy of my personal data contained in my application by contacting <u>ielts@cambridgeenglish.org</u>. I understand that a fee will be charged for access to this information.
- 6. I understand that, if I want a copy of my finger scan, it can only be provided as a Binary Large Object

(BLOB) and the request must be made to ielts@idp.com or ielts@britishcouncil.org. I understand a fee will be charged for access to this information.

- 7. I understand that, if the details on this form are not completed, my application may not be processed. I further understand that completing and submitting this application does not guarantee registration on my preferred test date or at my preferred test location. I understand that my registration will be confirmed within 24 hours. I also understand that I will be contacted in the event that a test date cannot be made available to me within 28 days of placing my application.
- I understand that any personal data collected 8. during the identity verification process by the centre either at test registration or on test day will be processed and securely stored by the IELTS Test Partners for the purpose of the IELTS test. I acknowledge that the photograph(s) taken of me by the centre will be provided to any Recognising Organisations or government authorities (including visa processing authorities) to which I apply for the purposes of allowing these organisations to verify my test results or to carry out enquiries in relation to possible malpractice or test integrity issues. I understand that where finger-scan data is obtained it will not be disclosed to any entity except the IELTS Test Partners.
- I understand that I will have my photograph(s) taken by the test centre to allow the Test Report Form to be released. If I have not had my photograph taken by the test centre no result will be issued.
- 10. I acknowledge that I have read the IELTS Notice to Candidates and agree to abide by the rules and regulations contained therein.
- I understand there may be local terms and conditions I must comply with and that the test centre will provide details of these on request.
- 12. I understand that I must attend all four test components in order to receive an IELTS test result and that any exception to this must be approved in advance by the centre.
- 13. I understand that the IELTS Test Partners have a

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responsibility to all candidates and Recognising Organisations to ensure the highest confidence in the accuracy and integrity of test results and that the IELTS Test Partners therefore reserve the right to withhold test results temporarily or permanently, or to cancel test results which have been issued, if they consider those results to be unreliable for reasons of suspected malpractice or any other irregularity in the test process.

- 14. I understand that my result may not be issued 13 days after the IELTS test if the IELTS Test Partners deem it necessary to review any matter associated with my test or the administration of my test, including making enquiries as to whether any rules or regulations have been breached. I understand that, before my results can be issued, I may be required to provide additional samples of my writing and speaking for the purposes of assisting any investigation before or after the test. I understand that, in exceptional circumstances, I may be required to re-take one or more IELTS components.
- 15. I understand that if I am suspected of engaging in any form of malpractice, or do anything that might damage the integrity and security of IELTS, I may not receive a test result, my test fee will not be refunded and I may be prohibited from taking the IELTS test in the future. Despite and without limiting any of the terms of this Declaration, I understand that details of any malpractice (including evidence of suspected malpractice) that has been established, is suspected, or is being formally investigated may be provided to Recognising Organisations, including visa processing authorities and appropriate regulatory authorities, or otherwise disclosed in accordance with the law, where required for verification purposes or other purposes to protect the IELTS test and its stakeholders against any form of malpractice. I further understand that suspected malpractice will be reported centrally to the IELTS Test Partners and to any relevant Test Centre by the centre where the suspected malpractice occurred.

- 16. I understand that if any other person attempts to take the IELTS test in my place, both I and such person will be liable to prosecution. Details relating to the situation may be provided to the relevant authorities, including visa processing authorities and appropriate regulatory authorities.
- 17. I understand that the work I produce in the IELTS test remains the property of the IELTS Test Partners. It will not be released to candidates or to institutions or organisations, except in the investigation of suspected malpractice, in which case, my work may be provided to relevant authorities.
- 18. I understand that my IELTS Speaking test will be audio and video recorded. I understand that in the event that the test does not record, I will be required to re-take the speaking test. I also agree that an observer may attend my IELTS Speaking test as part of the monitoring process.
- 19. I understand that there will be video recording and CCTV (Closed Circuit TV) in the Test centre. agree to be videoed while I am in the test centre on the test day, including from the place where I register and in each of the test rooms used for each part of the test I take. I understand that video recordings will be used for monitoring purposes, investigations into suspected malpractice and enquiries on results. I understand if I do not agree to be video recorded I will not be able to take the test
- 20. I understand that I will be charged the full test fee if I cancel my test or request a transfer within five weeks of the test date, unless I provide appropriate medical evidence, within five days of the test date, to support the cancellation or transfer.
- 21. I acknowledge that I have read the IELTS Information for Candidates (www.ielts.org) booklet.

#### Consent

Full name of Candidate

Signature

Date

(If you are minor, please ask your parent/legal guardian to read all information provided and sign the consent below.)

I declare that I exercise parental care of the candidate named on this form and I have read, understood and accept the above.

Full Name of Parent/ Legal Guardian				
Signature			Date	
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		<b>Aidp</b>	CAMBRIDGE ENGLISH Language Assessment Part at the Unversity of Cambridge	

AMS



#### Child Safe Collection Consent Form

Child's name:	
Child's date of birth:	
Date of written exam:	/ /
Date of speaking	/ /
exam:	
Collection arrangements:	a) I consent for my child ( <u>aged 11 years or older</u> ) to leave the exam premises unaccompanied,
(Please sign and	or
complete the corresponding section below)	<ul> <li>b) I <u>do not</u> consent for my child to leave exam premises unaccompanied and choose for them to be collected by the designated person/people identified in the table below.</li> </ul>

The British Council believes that the care, protection and welfare of children are paramount and that all children have the right to be protected from harm. This includes our commitment to effective child protection systems and ensuring children are safely collected from exam premises.

Please read this information carefully before you complete and sign this consent form. If you do not complete this form, you will not be able to complete the registration and <u>your child will not be able to take</u> the test. We recommend that you keep a copy of this form for your records.

#### Who is this form for?

This form is to be completed by the parent/carer of any child taking a British Council test. It provides the British Council with information about who will be collecting the child after the test or provides confirmation that the child is permitted to leave exam premises unaccompanied.

#### Child Safe Collection Policy

The following applies to <u>all</u> British Council exam operations:

- A child is defined as any person who has not reached their 18th birthday.
- Children aged 10 years and under are <u>not</u> permitted to leave exam premises unaccompanied. They must be collected by the parent/carer named on this form or by a person for whom the parent/carer has provided details.
- Children aged **11 years or older** are <u>only</u> permitted to leave exam premises alone once parental/carer consent has been given in writing via the completion of this form.



- The person identified to collect the child must be age 14 years or older.
- Any subsequent change to the person who comes to collect the child must be authorised in <u>writing</u> by the parent/carer.

#### Option 1 - Consent for children aged 11 years or older to leave exams premises unaccompanied:

I (your name)		hereby give
permission to allow (child's full name)		to leave
exam's premises unaccompanied at the end of the te	est/s.	
In case of emergency, please contact (insert name or	f emergency contact)	
	on (insert telephone number)	

Signature (full name)

Date \_\_\_\_/\_\_\_/\_\_\_\_.

# Option 2 - Consent for children to be collected by the designated person/people identified in the table below:

Please note children aged **10 years and under** are <u>not permitted</u> to leave exam premises alone and the completion of the information below is **mandatory**.

Parents/carers of children **aged 11 years or older** who wish for the child <u>not</u> to leave exam premises alone must complete the information below identifying who is authorised to collect the child.

When the child is collected by the person/people listed <sup>1</sup>identification must be presented to confirm identify.

Last Name	First Name (s)	Relationship to the child (i.e parent, carer, uncle etc)

<sup>&</sup>lt;sup>1</sup> Acceptable forms of identification: drivers licence, passport, identification card, residence card, birth certificate



#### Privacy around how we use your data

The British Council respects and protects the privacy of people who use our registration systems. The information you provide when registering will not be used for any marketing purposes and will not be shared with any third parties.

## Declaration

- I acknowledge that the IELTS test is jointly owned by British Council, IELTS Australia Pty Ltd (ABN 84 008 664 766), which is wholly owned by IDP Education Ltd ('IDP:IELTS Australia') and Cambridge English Language Assessment (part of the University of Cambridge), collectively referred to as the IELTS Test Partners.
- 2. I certify that the information in my application is complete, true and accurate.
- 3. I understand that the personal data in my application is collected for the purposes of the IELTS test, and I consent for this data to be disclosed to, processed and stored by the IELTS Test Partners for the purpose of such administration. I further consent for this data, including, without limitation, test performance or score data and my test result to be disclosed by the IELTS Test Partners to those Recognising Organisations to which I apply and to governments (including visa processing authorities) for the purpose of allowing these organisations to verify my test result or to carry out enquiries in relation to suspected malpractice. If the IELTS Test Partners discover that a false or altered Test Report Form has been provided to any of these Recognising Organisations or government authorities I further consent that the IELTS Test Partners may inform the same and provide them with my personal data and any relevant details relating to the work I produce as part of my test taking, including, without limitation, test performance or score data.
- 4. I understand that my personal data may be processed in an anonymous form by the IELTS Test Partners for statistical and research purposes. The IELTS Test Partners and the centre administering the test confirm that they will not disclose personal information about candidates to others except as stated in this Declaration or to the extent permitted by law.
- 5. I understand that I may view a copy of my personal data contained in the Application Form by contacting <u>ielts@cambridgeenglish.org</u>. I understand that a fee will be charged for access to this information.
- 6. I understand that if I want a copy of my finger scan it can only be provided as a Binary Large Object (BLOB) and the request must be made to ielts@idp.com or ielts@britishcouncil.org. I understand a fee will be charged for access to this information.
- 7. I understand that if the details on this form are not completed my application may not be processed. I further understand that completing and submitting this Application Form does not guarantee registration on my preferred test date or at my preferred test location. I understand that my registration will be confirmed in writing from the centre.
- 8. I understand that any personal data collected during the identity verification process by the centre either at test registration or on test day will be processed and securely stored by the IELTS Test Partners for the purpose of the IELTS test. I acknowledge that the photograph taken of me by the centre will be provided to any Recognising Organisations or government authorities (including visa processing authorities) to which I apply for the purposes of allowing these organisations to verify my test results or to carry out enquiries in relation to possible malpractice or test integrity issues. I understand that where finger-scan data is obtained it will not be disclosed to any entity except the IELTS Test Partners.
- 9. I understand that I will have my photograph taken by the centre to allow the Test Report Form to be released. If I have not had my photograph taken by the centre no result will be issued.
- 10. I acknowledge that I have read the IELTS Notice to Candidates on page i and agree to abide by the rules and regulations contained therein.
- 11. I understand there may be local terms and conditions I must comply with and that the centre will provide details of these on request.
- 12. I understand that I must attend all four test components in order to receive an IELTS test result and that any exception to this must be approved in advance by the centre.
- 13. I understand that the IELTS Test Partners have a responsibility to all candidates and Recognising Organisations to ensure the highest confidence in the accuracy and integrity of test results and that the IELTS Test Partners therefore reserve the right to withhold test results temporarily or permanently, or to cancel test results which have been issued, if they consider those results to be unreliable for reasons of suspected malpractice or any other irregularity in the test process.
- 14. I understand that my result may not be issued 13 days after the test if any of the IELTS Test Partners deem it necessary to review any matter associated with my test or the administration of my test, including making enquiries as to whether any rules or regulations have been breached. I understand that I may be required to provide additional samples of my writing and speaking for the purposes of assisting any investigation before or after the test. I understand that in exceptional circumstances I may be required to re-take one or more IELTS components.
- 15. I understand that if I am suspected of engaging in any form of malpractice, or do anything that might damage the integrity and security of IELTS, I may not receive a test result, my test fee will not be refunded and I may be prohibited from taking the IELTS test in the future. Despite and without limiting any of the terms of this Declaration, I understand that details of any malpractice (including evidence of suspected malpractice) that has been established, is suspected, or is being formally investigated may be provided to Recognising Organisations, including visa processing authorities and appropriate regulatory authorities, or otherwise disclosed in accordance with the law, where required for verification purposes or other purposes to protect the IELTS test and its stakeholders against any form of malpractice. I further understand that suspected malpractice will be reported centrally to the IELTS Test Partners and to any relevant test centre by the centre where the suspected malpractice occurred.
- 16. I understand that if any other person attempts to take the IELTS test in my place, both I and such person will be liable to prosecution. Details relating to the situation will be provided to the relevant authorities, including visa processing authorities and appropriate regulatory authorities.
- 17. I understand that the work I produce in the IELTS test remains the property of the IELTS Test Partners. It will not be released to candidates or to institutions or organisations, except in the investigation of suspected malpractice whereby my work may be provided to relevant authorities.
- 18. I understand that my Speaking test will be recorded. I understand that in the event the test does not record I will be required to re-take the Speaking test. I also agree that an observer may attend my Speaking test as part of the monitoring process.
- 19. I understand that I will be charged the full test fee if I cancel my test or request a transfer within five weeks of the test date, unless I provide appropriate medical evidence, within five days of the test date, to support the cancellation or transfer.
- 20. I acknowledge that I have read the IELTS Information for Candidates booklet.

**Disclaimer:** The International English Language Testing System (IELTS) is designed to be one of many factors used by academic institutions, government agencies, professional bodies and employers in determining whether a test taker can be admitted as a student or be considered for employment or for citizenship purposes. IELTS is not designed to be the sole method of determining admission or employment for the test taker. IELTS is made available worldwide to all persons, regardless of age, gender, race, nationality or religion, but it is not recommended to persons under 16 years of age.

British Council, IDP: IELTS Australia and Cambridge English Language Assessment and any other party involved in creating, producing, or delivering IELTS shall not be liable for any direct, incidental, consequential, indirect, special, punitive, or similar damages arising out of access to, use of, acceptance by, or interpretation of the results by any third party, or any errors or omissions in the content thereof.

CAMBRIDGE ENGLISH Language Assessment Part of the University of Cambridge

Signature

考生簽名







### AMS

#### Appendix AMS 5 IELTS Minor Candidate Consent Form

Important – Please read this information carefully before you complete this consent form. Your completed consent form must be provided to the Test Centre before or on the day of the Test. It must be provided before registration on test day. If you do not provide this Consent Form on or before the test day you will not admitted to the test room. We recommend that you keep a copy for your records.

Who should use this form? – Any person who wishes to take an IELTS test who has not yet reached the age of legal competence (i.e., is a minor under local law).

#### IELTS TERMS & CONDITIONS AND LEGAL NOTICES Declaration

- I acknowledge that the IELTS test is jointly owned by British Council, IELTS Australia Pty Ltd (ABN 84 008 664 766), which is wholly owned by IDP Education Ltd (IDP: IELTS Australia) and Cambridge English Language Assessment (part of the University of Cambridge), collectively referred to as the IELTS Test Partners.
- 2. I certify that the information in my application form is complete, true and accurate.
- I understand that the personal data in my application 3. is collected for the purposes of the IELTS test, and I consent for this data to be disclosed to, processed and stored by the IELTS Test Partners for the purpose of such administration. I further consent for this data, including, without limitation, test performance or score data and my test result to be disclosed by the IELTS Test Partners to those Recognising Organisations to which I apply and to governments (including visa processing authorities such as UKVI) for the purpose of allowing these organisations to verify my test result or to carry out enquiries in relation to suspected malpractice. If the IELTS Test Partners discover that a false or altered Test Report Form has been provided to any of these Recognising Organisations or government authorities' I further consent that the IELTS Test Partners may inform the same and provide them with my personal data and any relevant details relating to the work I produce as part of my test taking, including, without limitation, test performance or score data.
- 4. I understand that my personal data may be processed in an anonymous form by the IELTS Test Partners for statistical and research purposes. The IELTS Test Partners and the centres administering the test confirm that they will not disclose personal information about candidates to others except as stated in this Declaration or to the extent permitted by law.
- I understand that I may view a copy of my personal data contained in my application by contacting <u>ielts@cambridgeenglish.org</u>. I understand that a fee will be charged for access to this information.
- 6. I understand that, if I want a copy of my finger scan, it can only be provided as a Binary Large Object

(BLOB) and the request must be made to ielts@idp.com or ielts@britishcouncil.org. I understand a fee will be charged for access to this information.

- 7. I understand that, if the details on this form are not completed, my application may not be processed. I further understand that completing and submitting this application does not guarantee registration on my preferred test date or at my preferred test location. I understand that my registration will be confirmed within 24 hours. I also understand that I will be contacted in the event that a test date cannot be made available to me within 28 days of placing my application.
- I understand that any personal data collected 8. during the identity verification process by the centre either at test registration or on test day will be processed and securely stored by the IELTS Test Partners for the purpose of the IELTS test. I acknowledge that the photograph(s) taken of me by the centre will be provided to any Recognising Organisations or government authorities (including visa processing authorities) to which I apply for the purposes of allowing these organisations to verify my test results or to carry out enquiries in relation to possible malpractice or test integrity issues. I understand that where finger-scan data is obtained it will not be disclosed to any entity except the IELTS Test Partners.
- I understand that I will have my photograph(s) taken by the test centre to allow the Test Report Form to be released. If I have not had my photograph taken by the test centre no result will be issued.
- 10. I acknowledge that I have read the IELTS Notice to Candidates and agree to abide by the rules and regulations contained therein.
- I understand there may be local terms and conditions I must comply with and that the test centre will provide details of these on request.
- 12. I understand that I must attend all four test components in order to receive an IELTS test result and that any exception to this must be approved in advance by the centre.
- 13. I understand that the IELTS Test Partners have a

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responsibility to all candidates and Recognising Organisations to ensure the highest confidence in the accuracy and integrity of test results and that the IELTS Test Partners therefore reserve the right to withhold test results temporarily or permanently, or to cancel test results which have been issued, if they consider those results to be unreliable for reasons of suspected malpractice or any other irregularity in the test process.

- 14. I understand that my result may not be issued 13 days after the IELTS test if the IELTS Test Partners deem it necessary to review any matter associated with my test or the administration of my test, including making enquiries as to whether any rules or regulations have been breached. I understand that, before my results can be issued, I may be required to provide additional samples of my writing and speaking for the purposes of assisting any investigation before or after the test. I understand that, in exceptional circumstances, I may be required to re-take one or more IELTS components.
- 15. I understand that if I am suspected of engaging in any form of malpractice, or do anything that might damage the integrity and security of IELTS, I may not receive a test result, my test fee will not be refunded and I may be prohibited from taking the IELTS test in the future. Despite and without limiting any of the terms of this Declaration, I understand that details of any malpractice (including evidence of suspected malpractice) that has been established, is suspected, or is being formally investigated may be provided to Recognising Organisations, including visa processing authorities and appropriate regulatory authorities, or otherwise disclosed in accordance with the law, where required for verification purposes or other purposes to protect the IELTS test and its stakeholders against any form of malpractice. I further understand that suspected malpractice will be reported centrally to the IELTS Test Partners and to any relevant Test Centre by the centre where the suspected malpractice occurred.

- 16. I understand that if any other person attempts to take the IELTS test in my place, both I and such person will be liable to prosecution. Details relating to the situation may be provided to the relevant authorities, including visa processing authorities and appropriate regulatory authorities.
- 17. I understand that the work I produce in the IELTS test remains the property of the IELTS Test Partners. It will not be released to candidates or to institutions or organisations, except in the investigation of suspected malpractice, in which case, my work may be provided to relevant authorities.
- 18. I understand that my IELTS Speaking test will be audio and video recorded. I understand that in the event that the test does not record, I will be required to re-take the speaking test. I also agree that an observer may attend my IELTS Speaking test as part of the monitoring process.
- 19. I understand that there will be video recording and CCTV (Closed Circuit TV) in the Test centre. I agree to be videoed while I am in the test centre on the test day, including from the place where I register and in each of the test rooms used for each part of the test I take. I understand that video recordings will be used for monitoring purposes, investigations into suspected malpractice and enquiries on results. I understand if I do not agree to be video recorded I will not be able to take the test.
- 20. I understand that I will be charged the full test fee if I cancel my test or request a transfer within five weeks of the test date, unless I provide appropriate medical evidence, within five days of the test date, to support the cancellation or transfer.

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 I acknowledge that I have read the IELTS Information for Candidates (<u>www.ielts.org</u>) booklet.

#### 

(If you are minor, please ask your parent/legal guardian to read all information provided and sign the consent below.)

I declare that I exercise parental care of the candidate named on this form and I have read, understood and accept the above.

Full Name of Parent/ Legal Guardian	考生家長姓名(可以寫中文)
Signature 考生家長簽名	Date 考生家長簽名那天的日期

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BRITISH

CAMBRIDGE ENGLISH Language Assessment Part at the University of Cambridge



#### Child Safe Collection Consent Form

Child's name:	考生英文姓名	
Child's date of birth:	考生的出生年月日	
Date of written exam:	02/06/2018	
Date of speaking	02/06/2018	
exam:		
Collection arrangements: (Please sign and	a) I consent for my child ( <u>aged 11 years or older</u> ) to leave the exam premises unaccompanied, or	若家長同意考生 可以自己離開考 場,不需家長陪 同,請勾選 a
complete the corresponding section below)	b) I <u>do not</u> consent for my child to leave exam premises unaccompanied and choose for them to be collected by the designated person/people identified in the table below.	若家長要自己或 其他親人接考生 離開考場,請勾 選 b

The British Council believes that the care, protection and welfare of children are paramount and that all children have the right to be protected from harm. This includes our commitment to effective child protection systems and ensuring children are safely collected from exam premises.

Please read this information carefully before you complete and sign this consent form. If you do not complete this form, you will not be able to complete the registration and <u>your child will not be able to take</u> the test. We recommend that you keep a copy of this form for your records.

#### Who is this form for?

This form is to be completed by the parent/carer of any child taking a British Council test. It provides the British Council with information about who will be collecting the child after the test or provides confirmation that the child is permitted to leave exam premises unaccompanied.

#### Child Safe Collection Policy

The following applies to <u>all</u> British Council exam operations:

- A child is defined as any person who has not reached their 18th birthday.
- Children aged **10 years and under** are <u>not</u> permitted to leave exam premises unaccompanied. They must be collected by the parent/carer named on this form or by a person for whom the parent/carer has provided details.
- Children aged **11 years or older** are <u>only</u> permitted to leave exam premises alone once parental/carer consent has been given in writing via the completion of this form.



- The person identified to collect the child must be age **14 years** or older.
- Any subsequent change to the person who comes to collect the child must be authorised in <u>writing</u> by the parent/carer.

#### 家長同意考生自己離開考場請填Option 1

#### Option 1 - Consent for children aged 11 years or older to leave exams premises unaccompanied:

I (your name) \_\_\_\_\_家長中文姓名 \_\_\_\_\_\_hereby give permission to allow (child's full name) \_\_\_\_\_考生英文姓名 \_\_\_\_\_\_to leave exam's premises unaccompanied at the end of the test/s.

In case of emergency, please contact (insert name of emergency contact)

緊急聯絡人(中文姓名) on (insert telephone number)

緊急聯絡人電話

Signature (full name) \_\_\_\_\_\_家長簽名\_\_\_\_\_

Date \_\_\_\_/\_\_\_/\_\_\_\_.

#### 家長自己或指定其他親人接考生離開考場請填Option 2

# Option 2 - Consent for children to be collected by the designated person/people identified in the table below:

Please note children aged **10 years and under** are <u>not permitted</u> to leave exam premises alone and the completion of the information below is **mandatory**.

Parents/carers of children **aged 11 years or older** who wish for the child <u>not</u> to leave exam premises alone must complete the information below identifying who is authorised to collect the child.

# When the child is collected by the person/people listed <sup>1</sup>identification must be presented to confirm identify.

列出要接考生的人的姓名和關係

Last Name	First Name (s)	Relationship to the child (i.e parent, carer, uncle etc)

<sup>&</sup>lt;sup>1</sup> Acceptable forms of identification: drivers licence, passport, identification card, residence card, birth certificate



I (your name)	家長中文姓名	hereby confirm
that the person/p	beople listed are authorised to collect (child's full nam at the end of the test/s.	e)考生英文姓名
In case of emerg 緊急聯絡	jency, please contact (insert name of emergency con {人中文姓名 on (insert telephone number) _	tact) <u>緊急</u> 聯 絡人電話
I certify that the a	above named person/people are aged <b>14 years</b> or ole	der.
Signature (full na	ame):家長簽名	
Date:/_	/	

#### Privacy around how we use your data

The British Council respects and protects the privacy of people who use our registration systems. The information you provide when registering will not be used for any marketing purposes and will not be shared with any third parties.