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If you're editing multiple sheets in Microsoft Excel, it might be helpful to group them together. This allows you to make changes to the same range of cells in multiple sheets. Here's how to do it. Grouping multiple sheets in Microsoft Excel Grouping sheets together in Excel can be useful if you have an Excel work book with multiple sheets that contain different data but follow the same layout. The example below shows this in action. Our Excel workbook, called School Data, contains several sheets related to the school's operation. Three sheets have student lists for different classes, called Class A, Class B, and Class C. If we group these sheets together, any actions we perform on any of these sheets will be applied to all of them. For example, let's say we want to insert the IF formula into the G4 (G4 to G12) column on each sheet to determine whether students were born in 1998 or 1999. If we group the sheets together before inserting the formula, we can apply it to the same cell range on all three sheets. ANSWER: How to use the logical features in Excel: IF, AND, OR, XOR, NOT To group worksheets together, click and hold the Ctrl key and click on every sheet you want to group together at the bottom of the Excel window. Grouped sheets are displayed with a white background, while unselected sheets appear in gray. The example below shows the IF formula we suggested above, inserted into the Class B sheet. Grouping all the sheets in Microsoft Excel When you press and hold Ctrl, you can select a few separate sheets and group them together. If you have a lot more book, however, it's impractical. If you want to group all the sheets in the Excel work book, you can save time by correctly clicking on one of the sheets listed at the bottom of the Excel window. Click here to select all the sheets to group all the sheets together. By not grouping worksheets into Microsoft Excel Once you've finished making changes to multiple sheets, you can ungroup them in two ways. The quickest method is to click on the selected sheet at the bottom of the Excel window and then click Ungroup Sheets. You can also ungroup individual sheets one at a time. Simply click and hold Ctrl, and then select the sheets you want to remove from the group. The tabs of the sheet that you ungroup will return to the gray background. Last updated September 24, 2020 In the movie The Matrix, everyone was intrigued by the ability that Neo and his friends possessed to learn skills in a matter of seconds. With the incredible growth of technology today, rapid learning in film becomes a lot more reality than you realize. The current generation has access to more knowledge and information than any other before. Through the Internet, we can access all kinds of knowledge to answer almost every conceivable question. To become smarter, it's more about the ability to learn faster rather than being a natural born genius. Here are 17 ways to start learning in the style of The Matrix in a short amount of time.1 Deconstruction and Reverse EngineerBreak down skill that you want to learn into small pieces and learn techniques to master the isolated part. The little pieces will come together to make up the whole skill. For example, when you learn to play guitar, learn how to push down a chord pattern with your fingers without even trying to strum a chord. Once you can change between a couple of chords, then add strumming.2. Use the Pareto principle Use the Pareto principle, which is also known as a 80/20. Identify 20% of the work that will give you 80% of the results. Learn more about Rule 80/20 here: What is Rule 80/20 (and how to use it to improve performance)Take learning a new language, for example. It doesn't take long to realize that some words pop up over and over again as you learn. You can do a quick search for the most commonly used French words, for example, and start studying them before adding on the rest.3 Make StakesEstablish a kind of punishment for not learning the skills you are looking for. There are sites that allow you to make a donation to a charity you absolutely hate if you don't meet your goals. Or you can bet with a friend to light a fire under you. Keep in mind, however, that some studies have shown that reward tends to be more motivating than punishment.4 Recording YourselfSeeing Yourself on video is a great way to learn from your mistakes and identify areas that need to be improved. This is very effective for any musicians, actors, speakers, performers and dancers5. Joining a group there are huge benefits to learning in a group. Not only can you learn from others, but you will be encouraged to progress together. Whether it's a chess club, an inspiration group or an online group of meetings that are associated with other like-minded people.6 Time TravelIn the Library. While things are moving more and more online, there are still things called libraries. Whether it's a municipal library or your university library, you'll be amazed at some of the books available there that aren't available online. In particular, look for the hidden treasures and wisdom contained in the really old books7. Be a Chameleon when you want to learn new skills, emulate the biggest idol. Watch the video and find out how someone else does it. Take part in the mika and copy what you see. Studies have shown that, in addition to learning, miming is an effective tool not only for building relationships and social relationships, but also for maintaining them. Visual learning is a great way to speed up the learning process. YouTube has thousands of videos on almost every theme available.8. FocusAfter one course to success! Easy to get distracted, throw in the towel, or become interested in the next great thing and ditch what you originally intended to do. Ditch the whole idea of multitasking, as has been shown to be harmful and unproductive Just focus on one new skill at hand until you get to do it 9. VisualizeThe mind has great difficulty distinguishing between what is real and what to imagine. This is why athletes practice mentally seeing their success before trying the real thing. Visualize yourself reaching your new skills and every step you need to take to see the results. This is an important skill to help when you are learning the basics or breaking a bad habit. Take a look at this article to learn how to do it: How to become a person who can visualize results10. Find MentorSuccess leaves clues. The best short way to become an expert is to find an expert and don't have to make the mistakes they made. Figuring out what not to do with an expert will quickly track your learning when you want to learn new skills. It's a huge win for them to personally walk you through what needs to be done. Check and send them an email. If you need help learning how to find a mentor, check out this article11. Sleep on ItPractice is your new skill for four hours after bedtime. Josh Kaufman, author of The Personal MBA, is a renowned expert on rapid learning. He says that any practice done during this period makes your brain insert training into its neural pathways more quickly. Your memory and motor mechanics are rooted at a faster level.12 Use 20-hour RuleAlong with this tip, Kaufman also offers 20 as a magical number of hours to devote to learning new skills. His reasoning is that everyone will hit the wall early in rapid learning, and that pre-committing to 20 hours is a sure way to push through that wall and acquire your new skill. Check out his video to find out more.13. Learn DoingIt is easy to get caught up in reading and gathering information on how to learn new skills and never really get around to doing those skills. The best way to learn is to do it. No matter how unprepared you feel, make sure you are physically busy continuously. Continue to alternate between research and 14. Full short SprintsRather than force yourself into rugged hours on hours of dedication, work in short sprints for about 20-30 minutes and then get up and and or take a walk a short walk. Your brain's focus works best with short breaks, so be sure to give it the little rest it needs. One study found that between two groups of students who took two short breaks while studying actually performed better than those who did not take breaks.15 Ditch The DistractionsMake it confident that the environment you're in is perfect for your quick learning. This means giving up any social media, and tempted to check any email. As the saying goes: Out of sight, crazy. Before you sit down to learn new skills, make sure potential distractions are far from view.16 Using nootropics, known as brain enhancers, these cognitive accelerators are available in natural herbal forms and in supplements. Many students will swear in the increased focus that nootropics will provide, particularly as they get set for some serious cramming. Natural herbal nootropics have been used for thousands of years in Ayurvedic traditions to improve the mind and learning. Learn more about brain supplements in this article.17. CelebrateFor every small win you experience during the training process, be sure to celebrate. Your brain will release endorphins and serotonin as you raise your hands in victory and pump your seizures. Eat a piece of chocolate and give yourself a pat on the back. This positive reinforcement will help you keep moving forward as you learn new skills. Lower lineLearning new skill should be exciting and fun. Whether you use online courses, real world experience, YouTube videos or free online resources, for a while to learn in the long run. Continue to portray the joy of achieving the ultimate goal and be the best version of yourself as a constant motivation. More Tips on How to Learn New SkillsPopular Photo Credit: Elijah M. Henderson unsplash.com unsplash.com complex sentences worksheet 4th grade pdf. simple compound and

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