

Madison Broadway

Emerging Artist | Performer | Director |

themadisonbroadway.com

æthaus (*eighth-house*), **Founding Associate Director**

Equinox Dumbo, **Associate**

PROFESSIONAL EXPERIENCE

Front Desk Associate | April 2026– Present

Equinox, Dumbo Brooklyn, NY

- Delivered exceptional customer service in a fast-paced, luxury fitness environment at Equinox Dumbo, warmly welcoming members, guests, and prospective clients while maintaining a professional and approachable presence
- Managed daily class bookings and member check-ins using internal scheduling systems, serving as a concierge for Main Studio sessions to ensure accurate reservations and seamless operations
- Acted as a key communication liaison between members, instructors, and management to resolve scheduling conflicts, address inquiries, and enhance overall member experience
- Maintained a clean, organized, and visually polished front desk area, upholding Equinox's high standards while multitasking efficiently during peak hours

Server | September 2025– Present

Win Son Bakery, Brooklyn, NY

- Operate and manage hot and cold goods from back stock to kitchen prep, and assist with the cleanup of every single patron of the bakery.
- Welcome and greet each patron into the restaurant, while directing waiting lines and taking orders promptly, in order not to cause a backlog of customers.
- Organize the placement and distribution of single or multiple to-go orders and make sure they are properly bagged and assigned for delivery or pick up.
- Clearly and effectively relay food-related allergy information and inform them to protect against cross-contaminating ingredients to understand how we prep and prepare.

Key Holder | July 2025– Sep 2025

Friends NYC, Brooklyn, NY

- Managed daily store operations as a key holder, ensuring smooth opening/closing procedures and maintaining store security
- Processed incoming shipments, including intake, inventory verification, and accurate stock organization
- Maintained visual merchandising and floor organization while coordinating vendor inquiries and supporting overall store operations
- Operated POS system to process transactions, handle returns, and provide excellent customer service

THEATER & DIRECTING *in production

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THE BEAST, THE MOTHER, & THE KID (2025)

THIS IS WHERE I KNEW YOU BEST (2024)

ALab Theater Festival @IRT Theater

Playwrights Horizons Theater School

Research Assistant

THE ONES* **LAB 4 (2026)**

Theater Mitu (Dir., Rubén Polendo)

Production Intern

SEGAL CENTER EVENT WITH THE ENCOMPASS COLLECTIVE (2025)

The Celebration Barn (Dir., David Bruin)

TRAINING

New York University (B.F.A. Drama); Producing Minor: GPA 3.5

Tisch Scholarship

Inaugural Class of The Innovation Studio (**Dir., Rubén Polendo**)

SPECIAL SKILLS Abelton, HTML, Visual Studio Code, Microsoft Office, Adobe Photoshop, Premiere, Canva, Isadora, QLab, Final Cut Pro X, Google Workspace, TXDocs, Lawmatics