

Medication Management Agreement

Participant Name

Date of Birth

Participant ID:

1. Self-Administration Requirements:

- Participants are responsible for self-administering their medications.
- Certain participants must self-administer medications in the presence of staff to ensure compliance.

Medication Compliance Monitoring:

☐ Required to self-administer in front of staff

☐ **Not required to self-administer in front of staff**

2. Medication Storage:

- Medications will be stored securely by Here's to Life staff.
- Participants must bring medications in their original prescription containers.

Medication Name	Dosage	Frequency	Date Added

Participant Consent – Medication Management Agreement

By signing below, I acknowledge and agree to the following terms regarding medication management at Here's to Life:

- Here's to Life staff will securely store my medications but are not responsible for distributing or administering my medications.
- I am solely responsible for self-administering my medications as prescribed.
- I understand that if I am required to self-administer my medications in front of staff, it is for demonstrating compliance with my treatment plan.
- I agree to inform Here's to Life staff of any changes in my medications, dosages, or administration schedule.
- I understand and agree that Here's to Life is not liable for any adverse effects or incidents resulting from my self-administration of medications.

Participant Signature: _____ Date: _____

Staff Signature: _____ Date: _____



HTL Policies & Procedures

Technical Details and Policies:

1. Medication Storage:

- Medications are stored in a locked cabinet accessible only to authorized Here's to Life staff.
- Each participant's medications are stored in a labeled container to prevent mix-ups.

2. Medication Administration:

- Participants must check in their medications with Here's to Life staff upon arrival at the center.
- Participants are required to self-administer their medications according to the schedule prescribed by their healthcare provider.
- If a participant is required to self-administer in front of staff, the staff member will observe and document the administration in the participant's file.

3. Documentation and Record Keeping:

- A medication administration log will be maintained for each participant.
- The log will include the medication name, dosage, administration time, and staff initials (if observed by staff).

4. Incident Reporting:

- Any incidents related to medication (e.g., missed doses, adverse reactions) will be documented and reported to the appropriate healthcare provider and regulatory bodies as required.

5. Confidentiality:

- All participant information, including medication details, will be kept confidential in accordance with HIPAA regulations and Here's to Life's privacy policies.

Acknowledgement:

Participant Signature: _____ Date: _____