**Location:**

South County High School Cafeteria

Silverbrook Road

Lorton, VA 22079

**Attendees:**

Mrs. Swift (Orchestra Director)

Brenda Cheney (2019-2020 Orchestra Booster President)

Greg Manns (2019-2020 Orchestra Booster Vice President)

Gina Creskoff (2019-2020 Orchestra Booster Treasurer)

Mandy Petrocelli (2019-2020 Concert Reception Co-Chair)

**Call to Order: 7:00pm**

**Treasurer Report:**

* Review 2019-2020 Budget - presented by Gina Creskoff
* Will delete Photo Shoot line and add fee to Masquerade Workshop
* Will do Snap Raise in February
* Decrease Tag Day proposed income to $5000, Theater will be joining Tag Day this year so funds will divide between Orchestra, Band, Choir and Theater.
* Decrease Spring Trip proposed cost to $500
* Decrease Masterwork proposed cost to $0. No doing Masterworks in 2019-2020
* Will not Quick Books for treasurer, Gina will use her personal Quick Books
* Gina will confirm if an adaptor is need for the Square One to work on her phone

**General Report:**

* Vacant volunteer positions
* Tag Day Chair
* Awards Banquet
* Concert Program
* Photography
* Senior Slideshow
* Videographer
* Boosters will host a volunteer recruitment meeting and post vacancies on website
* Stallion Stampede: August 22, 2019 at 4:00pm – 6:00pm at SCHS
  + Need adult volunteers for:
    - Registration Table Raquel and Brenda will man the table
    - Tag Day Table: Emily Nelson will man the table
    - We are not measuring for uniforms during Stallion Stampede
* Tag Day: September 14, 2019 at 8:00am – 4:00pm at SCHS
  + Chris Walton is the school wide POC
  + Raquel Hecker will return be Orchestra POC but still need to recruit volunteer for next year
  + Raquel will contact Tag Day chairs to determine which group is responsible for what part of Tag Day
  + Raquel will set up parent coffee/donut station in Orchestra room
  + Raquel will create a Signup Genius for parent volunteers
  + Brenda and Gina will be money counters for Orchestra
  + Mrs. Swift will request tables
* Begin planning Pie Sale which is October 1-15, 2019
* Teresa Gribschaw and Tammy Toth will Co-Chair the ordering and distribution
* Christmas Ornaments: We still have several ornaments leftover, we need a volunteer chair. Will sell Christmas ornaments at a reduced fee
* **Board Meeting #2: October 1, 2019 at 7:00pm as SCHS Orchestra room**
* Plan District Orchestra Event on January 9-11, 2020 at SCHS.
* Emily Nelson will chair, and Tammy Toth will Co-Chair
* January 6 is the first day back from winter break, need to coordinate everything prior to break
* Masquerade Workshop: October 26, 2019 at 8:00am-12:00pm at SCHS
* Need adult volunteers to coordinate the food purchase/set-up
* Only serving snack, no lunch
* Masquerade Concert: October 30, 2019 at 7:00pm at SCHS
* To decrease length of concert, the concert will be divided into smaller groups from MS & HS
* Mrs. Swift will request cafeteria for the reception and 3 tables for reception
* Pie Pick-up: November 21, 2019 at 1:30pm – 6:00pm at SCHS
* Mrs. Swift will inform Band, Choir and Guitar to have their volunteers arrive by 12:00pm to unload the truck
* Need adult and student volunteers
* Teresa will let Mrs. Swift know how many tables to request for loading dock hallway
* **Board Meeting #3: December TBD** Mrs. Swift will confirm which date is available due to possible band commitments the 2, 3, 4.
* Winter Concert: December 12, 2019 at 7:00pm at SCHS
  + Need volunteer to sell Christmas ornaments
  + Request 2 tables for Christmas ornament sale and 3 tables for reception
* Winter Break: December 23 – January 3
* SCHS Curriculum night: January 8, 2020 at 7:00pm at SCHS
  + Need volunteer to man a table during event
  + Mrs. Swift will request 1 table
* Discuss EOY Banquet
  + Reserve cafeteria for Banquet
  + Need a Banquet Chair
  + Need a Slideshow Chair
  + Carmen Amparo will chair the Senior gifts again this year
* **Board Meeting #4: February 4** **at 7:00pm at SCHS Orchestra Room** 
  + Discuss EOY Banquet, Senior Slide show and Senior Gift
  + Discuss Pre-Assessment Concert: February 27
  + EOY Banquet and Booster Annual Meeting: May 28
  + Recruit 2020-2021 volunteers for vacant Board and Chair positions
* **Annual Board Meeting #5: May 28 at 7:00pm at SCHS Auditorium**
  + Boost Board election; Presidency and Vice Presidency **Vacancies**

**Adjournment:** 8:28pm