

## Callaway Condos

2809 Lakeshore Drive - Office  
La Crosse, WI 54603

### Welcome to Callaway Condos and La Crosse Rentals

We're so glad you're here! To better assist you we've included the following information:

**Property Manager:** Tracy, [784-7744](tel:784-7744)

**Keys:** If you are locked out of your unit, it is your responsibility to contact American Lock & Key at [782-7777](tel:782-7777) and pay them directly. Locks are to be changed only by owner or American Lock & Key.

**Trash & Recyclables:** You are responsible for furnishing your own trash cans. One recycling bin is provided per unit. For pickup and recycling info, please go to the Town of Campbell website at [www.townofcampbell.com](http://www.townofcampbell.com)

**Rent Box:** Mounted outside the office at above address or simply drop in mail. Online rent pay is also an option. Please visit [www.lacrosserentals.com](http://www.lacrosserentals.com) and click on "pay rent online" on the home page.

**Water Heater:** If not heating on move-in, please make sure it's plugged in.

**Move-In Move-Out Form:** Be sure to complete this form within 5 days of moving in and email, drop in rent box or mail to above address.

#### **Miscellaneous Information:**

- Filters on the heat/cooling units should be washed twice a year, preferably spring and fall. Scheduled cleaning will prolong the life of the unit as well as ensure highest efficiency and lower energy bills.
- You are responsible for snow removal from your front porch/sidewalk and from the driveway if 3" or less. Over 3" the driveways will be plowed. Please move vehicles to street as necessary.
- You can expect lawn care on a timely basis. You will notice lawn care treatment four to five times during the growing season. This is not harmful to humans or pets, but care should be taken within 24 hours of application.

For forms, online bill pay and other information check us out at [www.lacrosserentals.com](http://www.lacrosserentals.com)