

Please Note: Form must be completed within 5 days of move-in to be valid.

I (We) have received \_\_\_\_\_ door keys, \_\_\_\_\_ mailbox keys and \_\_\_\_\_ garage remotes.

# TENANT INSPECTION/ ACCEPTANCE SHEET

CHECK THESE INSPECTIONS CLOSELY!  
THEY WILL DETERMINE IF YOU OWE ANY CHARGES  
WHEN YOU MOVE OUT!

Tenant \_\_\_\_\_ Date Moved In \_\_\_\_\_  
Address \_\_\_\_\_ Date Moved Out \_\_\_\_\_  
Misc. \_\_\_\_\_

ROOM OR AREA	MOVE-IN INSPECTION <small>Resident Accepts responsibility for the condition of the above described rental property "AS IS" with the exceptions listed below. Existing damages are noted for the permanent record.</small>	MOVE-OUT INSPECTION <small>The following inspection reveals any damage beyond normal wear and tear to determine the extent and charges for the damage.</small>	COST TO CORRECT
	<input type="checkbox"/> OK	<input type="checkbox"/> OK	
	<input type="checkbox"/> OK	<input type="checkbox"/> OK	
	<input type="checkbox"/> OK	<input type="checkbox"/> OK	
	<input type="checkbox"/> OK	<input type="checkbox"/> OK	
	<input type="checkbox"/> OK	<input type="checkbox"/> OK	
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	<input type="checkbox"/> OK	<input type="checkbox"/> OK	
	<input type="checkbox"/> OK	<input type="checkbox"/> OK	

**COMMENTS (Move In)** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COMMENTS (Move Out)** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TOTAL \$ \_\_\_\_\_

**MOVE IN INSPECTION**

Tenant accepts responsibility of rental unit "As Is" with the exception listed above.

Tenant \_\_\_\_\_ Date \_\_\_\_\_  
Owner \_\_\_\_\_ Date \_\_\_\_\_

**MOVE OUT INSPECTION**

Inspection results hereby accepted.

Tenant \_\_\_\_\_ Date \_\_\_\_\_  
Owner \_\_\_\_\_ Date \_\_\_\_\_