

## **Data Protection Notice**

#### Your data

This notice is for all candidates and Freemasons of the Provincial Grand Chapter of Worcestershire (the Province). It applies to the processing of your personal data by the Province. Section I sets out the purposes for which your data will be used by the Province if you are a candidate to become a Freemason. Section II sets out the purposes for which your data will be used by the Province if you are a Freemason. Please note that your personal data will also be processed by your Chapter(s), Provincial Grand Chapter of Worcestershire, the United Grand Lodge of England and Supreme Grand Chapter as separate data controllers and so you are also referred to their respective Data Protection Notices.

### 1. Use of your data during your application to become a Freemason

As a candidate to become a Freemason, you consent to the processing, retention and sharing of your personal data for the purpose of assessing your membership application and any other Masonic applications you may make. You can withdraw your consent and request erasure of your data at any time prior to your initiation by notifying your proposer and seconder that you wish to cancel your application.

#### 2. Use of your data after you become a Freemason

As a Freemason your data will be processed, retained and shared for any reasonable purposes required by the Book of Constitutions or the bodies it sanctions from time to time. These purposes include, but are not limited to, the following purposes:

- a) Assessing any Masonic applications you make;
- b) Registering you as a member of Freemasonry;
- c) Receiving communications to which you are entitled as a Mason;
- d) Recording the progress of your career in Freemasonry; and
- e) Masonic disciplinary processes.
- f) Displaying your name and photograph on the Provincial Grand Chapter of Worcestershire website.

## 3. Sharing data with third parties

As a membership organisation the Province shares:

- a) Personal data of its members with Supreme Grand Chapter and/or the United Grand Lodge of England; and
- b) Personal data of its members with the Provincial Grand Lodge of Worcestershire; and
- c) Personal data of members of each Chapter in the Province with that Chapter; and
- d) Personal data of members with the Provincial Grand Chapter of Worcestershire Charity Fund (registration number 1166195).

You may stop your data from being used by the Province by resigning from all Chapters in the Province. [See paragraph 4 of Policy.]



# **Provincial Grand Chapter of Worcestershire**

Provincial Office, 94 Birmingham Road, Bromsgrove, Worcestershire, B61 0DF

The Province is at 94 Birmingham Road, Bromsgrove, Worcestershire, B61 ODF. Please contact its data protection officer by post or email to cecil@worcestershirepgl.org.uk if you wish to:

- a) Object to the Province processing your data;
- b) Request access to your data; or
- c) Request rectification of your data.

The legal bases on which your personal data will be used in accordance with this Section II and III are:

- a) The legitimate interests of the Province as a not for profit membership organisation; and
- b) The fulfilment of contractual obligations owed to you by your Lodge supported by the Province.

In this notice "Book of Constitutions" means the General Laws and Regulations for the Government of the Craft of the United Grand Lodge of England from time to time.