

Tuesday 26<sup>th</sup> May

Dear Parents

The Trustees of the School have now met twice to look in detail at the feasibility of re-opening the school from June 1<sup>st</sup> in line with the Government's request.

We have taken into account the recent consultation with parents, consultation with the staff, advice from our external Health and Safety Advisers (Ellis Whittam), financial modelling from our independent financial adviser, and legal advice from the Institute of Director's Advisory service.

We have taken the decision that we will not re-open the school until September and the new academic year.

This decision has been taken after carefully assessing and considering the educational, financial, health and safety, resource and liability risks for the school, which would impact on the children, the staff, and you the parents. We are particularly concerned about the affect that the current government advice will have on the wellbeing of our children.

We will of course continue to provide the regular contact with you as parents over the remaining six weeks of the year and the school will be able to offer advice on work programmes and respond to concerns that you might wish to raise in the way we have been doing up to this point. We will also press forward with our planning for when the school intends to re-open in September when we will have all the necessary resources, planning and Covid19 risk assessments in place.

We are very aware of the financial demands on families during this period of lockdown and we will continue the arrangement of not requiring any fee payments until the end of August but again would welcome donations on a monthly basis from those families who are able to provide this support. We have also taken the decision to defer any fee increases that would have been due in September until January 2021.

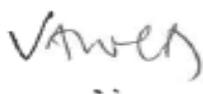
This interruption to the life of the school community has come at a time when we had exciting plans about our programme for the academic year 2020/21. Our Business Development and Admissions Manager, Vishwa Vijedesa, will be leading on this work and as soon as we are able to be up and running again we will be taking these plans forward and sharing them with you.

As you know we have been rotating the furlough arrangements for staff and for the next three week period the support from the school will be available from Erika Taylor and Jess Dawson along with Donna James, our Finance Assistant. The Trustees will continue to hold meetings of the Full Board and key committees during this period.

We very much forward to seeing you and your children again in September.

Thank you for your continuing support.

For and on behalf of the Board of Trustees

A handwritten signature in black ink, appearing to read "James Wetz".

James Wetz  
Chair of the Board

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