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**Baycrest Intellectual property Policy**

**confidential intellectual property disclosure**

3560 Bathurst Street, Toronto, ON M6A 2E1



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### Time-Sensitive Material, Please Expedite

E-mail or send the completed form and all attachments to:

**Baycrest Innovation Office, Baycrest**

1R - 09, Physiotherapy Area, Main Floor Hospital

Tel: 416.785.2500 ext. 5454

E-mail: innovation@baycrest.org

1. **Title of Disclosure:**
2. **Personnel**

**All Baycrest and External Contributors** (For the purpose of patenting this disclosure, please list those contributors internal and external who have made an inventive difference to licensable materials to the Intellectual Property e.g. Scientists,…):

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| --- | --- | --- | --- | --- | --- |
| SURNAME, GIVEN NAMES | NATURE OF CONTRIBUTION (INVENTOR, AUTHOR, PROGRAMMER, ETC)  | INVENTIVE CONTRIBUTION(Please list % revenue distribution) | EMPLOYER | DEPARTMENT (List any cross appointments or affiliated institutions) | CONTACT INFORMATION(email, mailing address, phone) |
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1. **Description** (Please highlight the novel aspects of this innovation and the forms that it has already been implemented in; attach a separate sheet if necessary)**:**
	1. **Briefly describe the innovation**
	2. **What are the potential uses of this innovation?**
	3. **Please list key at least 5 keywords to use in patent and literature searches:**

* 1. **Please describe or attach evidence of the effectiveness of the innovation.**

**4. Where did the work leading to this innovation take place?** (i.e. development and/or analysis)

**5. Public Disclosure or Public Use/Sale**

List the titles and dates of possible public disclosure of the Intellectual Property (past or future) and attach copies of published or submitted versions. Public disclosure includes any papers, theses, conference presentations, posters, and Web sites anywhere in the world describing all or part of this Intellectual Property. The public disclosure date is the date the material was or will be available to others (people not affiliated with Baycrest, excluding editors, conference sponsors, or others involved in preparing the article or presentation).

Also, describe all previous or planned public or commercial use/sale and give the date of such use. Please list all companies, firms, research firms, universities, and groups you provided the know-how or product for use. (Attach an extra sheet if necessary).

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| **Papers (including ALL manuscripts, letters, and abstracts):** | **Date:** |
| Please attach if available. |  |
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| **Presentations and posters:** | **Date:** |
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| **Theses:** | **Date:** |
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| **Web sites:** | **Date:** |
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| **Other public disclosures:** | **Date:** |
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| **Public or commercial use/sale description:** | **Date:** |
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**6. Warranty:**

I/We, the Inventors/Contributors listed in Section 2(a), have read, understood and agree to all of the preceding and declare that all of the information provided in this disclosure is complete and correct. To the best of our knowledge, all persons who might legally make an ownership claim in this Intellectual Property are identified in Section 2(a) and 2(b).

I/We are familiar with Baycrest policy on conflict of interest as described in Baycrest policy

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* Yes
* No

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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