**POLYU LEAN LAUNCHPAD PROGRAMME (LLP) 2020**

**APPLICATION FORM FOR LLP**

**1. PROJECT / PRODUCT / TECHNOLOGY NAME:**

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|  |

**2. TEAM DETAILS:**

2.1 Contact Details of Entrepreneurial Lead (EL)

|  |  |  |  |
| --- | --- | --- | --- |
| Full Name in English[[1]](#footnote-1): |  | Full Name in Chinese  (if applicable) : |  |
| PolyU Member: Choose an item. |  | Mobile: (+ ) |  |
| Email: |  | (Expected) Graduation Year: |  |
| Dept.: Choose an item. |  | Academic Qualification: Choose an item. |  |

2.2 Details of Team Member(s)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name | Contact Email | Mobile | PolyU Member | Dept. | (Expected) Graduation Year | Academic Qualification |
| Team Member(s) |  |  |  |  |  |  |
| 1 |  |  | Choose an item. | Choose an item. |  | Choose an item. |
| 2 |  |  | Choose an item. | Choose an item. |  | Choose an item. |
| 3 |  |  | Choose an item. | Choose an item. |  | Choose an item. |
| 4 |  |  | Choose an item. | Choose an item. |  | Choose an item. |
| 5 |  |  | Choose an item. | Choose an item. |  | Choose an item. |
| 6 |  |  | Choose an item. | Choose an item. |  | Choose an item. |

**3.**  **USE OF POLYU TECHNOLOGIES / RESEARCH DELIVERABLES**

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| --- | --- |
| Ownership of the Intellectual Property (IP): | PolyU\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_% |
| Others (please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_% |
| PolyU **Patented /Patent Pending** technology\*  Patent Name:  Patent Country:  Patent No.:  PolyUResearch Deliverables (e.g. research finding in manuscripts, conference papers, dissertation, journals)  Research Project:  Publications:  Published Date:  Class Project / Final Year Project  Project Name:  Supervisor:    \* *Please attach invention disclosures* | |

**NOTE: Your claim of using PolyU technologies or research deliverables, in most cases, will require a licensing arrangement with PolyU should you want to commercialize your project in future as a start-up. Your company will then be subjected to a licensing and / or royalty fee.**

**4.**  **NOMINATION AND ENDORSEMENT BY ACADEMIC SUPERVISOR**

|  |  |
| --- | --- |
| Name & Title : |  |
| Position : |  |
| Department : | Choose an item. |
| Email : |  |
| I hereby confirm that the above project proposed by the Team is true and legitimate and would recommend and nominate the Team for the LLP Programme.  Signature Date | |

NOTE: While the academic supervisor is encouraged to support the team through technical advice and consultation, he/she is not required to be involved in the LLP Programme.

**5. LABORATORY VISITING FOR INTERVIEW ASSESSMENT**

Please indicate your available timeslot(s) for interview assessment.

* Presentation of your research project: 5-10mins
* Q&A discussion with the academic supervisor and the research team: 15mins
* Laboratory visiting: 15mins

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Timeslots | Availability | Venue of your office / laboratory |
| 19 Nov 2019 (Tue) | 10am – 12noon |  |  |
| 19 Nov 2019 (Tue) | 2pm – 6pm |  |  |
| 20 Nov 2019 (Wed) | 10am – 12noon |  |  |
| 20 Nov 2019 (Wed) | 2pm – 6pm |  |  |
| 21 Nov 2019 (Thu) | 10am – 12noon |  |  |
| 21 Nov 2019 (Thu) | 2pm – 6pm |  |  |
| 22 Nov 2019 (Fri) | 10am – 12noon |  |  |
| 22 Nov 2019 (Fri) | 2pm – 6pm |  |  |

**6. DECLARATION**

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| --- |
| I hereby declare and acknowledge on behalf of the Team, that:   * I/We have observed and agreed on the guidelines governing the application for the LLP Programme; * The information provided during the application process, (including those inside the Application Form, the executive summary, and all other attachments and documents), is complete and accurate to the best of my/our knowledge; * To the best of my/our knowledge, the proposed technologies / innovations / products / services / ideas are without any infringement of third parties’ intellectual property rights; * I/We understand the information provided in this Application Form and the presentation deck shall be kept by IfE for record purpose. During the process, such information may be exposed to related PolyU staff and / or external Assessment Panel member(s). However, no Non-Disclosure Agreement of any kind will be signed by PolyU or the relevant parties in any occasion; * I/We give my/our consent to PolyU staff to carry out necessary due diligence / reference check for the purpose of confirming this application; * I/We hereby acknowledge that PolyU can make use of my/our case for promotional purposes should my/our application be approved. * Please tick:   I/We wish to receive news update of seed fund programmes and other related activities from the Institute for Entrepreneurship in the future.  I/We **DO NOT** wish to receive news update from PolyU in the future. |
| Signature by Entrepreneurial Lead Date  Signatures by Other Team Members Date  Signatures by Other Team Members Date  Signatures by Other Team Members Date |

**NOTES ON APPLICATION FORM**

1. Please read carefully the Notes to Applicants and Application Form (all downloadable from [www.polyullp.hk](http://www.polyullp.hk)) before submission.
2. When preparing your presentation deck, please keep it brief and concise. The length of executive summary will not give any advantage to your submission.
3. Please attach a copy of student ID / staff ID / graduation certificate of each of PolyU team member.
4. The Application Form must be agreed and signed by the Entrepreneurial Lead and all team members.
5. Completed Application Form, presentation deck, CVs and PolyU students’ ID, and proofing documents should be submitted by email to **<**[hkllp@polyu.edu.hk](mailto:hkllp@polyu.edu.hk)**> before 1:00pm, 13 November 2019 (Wed).** Email notification will be sent to the Entrepreneurial Lead acknowledging the receipt of the submission.

1. Please fill in the English name shown in your student ID card or other identification documents, e.g. CHAN Tai Man, Peter. [↑](#footnote-ref-1)