

Minutes of the Finance Meeting held on November 18th 2019 at 6.30 p.m. at the Council Chamber, The Esplanade, Woolacombe.

Present: J Dicker, D Duffield (Chairman) J Richards, D Barron and O Bell

Also Present:

Clerks: Mrs Keiff and Mrs Hocking and no members of the public.

218/2019 Apologies for absence: Councillors: Davis (D.C.C.) K Cook, M Wikinson, S Woodman and P.C.S.O. Grantham

219/2019 Declaration of interests:

Councillors: Barron; Richards and Wilkinson declared an interest in item

226/2019 as members of ‘Friend of the Mortehoe Museum

226/2019 – Councillor Duffield declared an interest in item 226/2019 as Chairman of the Luncheon Club

Councillor Wilkinson declared an interest in item 226/2019 as Parish Council representative on the Village Hall Committee.

220/2019 To consider the estimated accounts for the current financial year from 1/4/19 to 31/3/20 (Attached)

Members considered the accompanying figures and asked for clarification from the R.F.O. on a number of entries. After more questions to Mrs Keiff, it was *Proposed to accept the estimated accounts. Seconded. Passed Unanimously.*

221/2019 To consider the following Parish Requirements:

ii) Meadow Playing Fields – New Goal Posts

Goal Posts Steel socketed posts - *the present posts are steel and have rusted in 10 yrs. There would be an additional cost with Bishop Sport for installation of the posts and sockets.*

76mm Square sectioned steel posts. White powdered coated

Bishops Sports	£ Landscape and Grounds Maintenance
£880.00 + VAT	£1,650.20 + VAT (This quote includes installation.)

Aluminium Socketed powder coated posts

Bishop Sports	Landscape and Grounds Maintenance
£3,280.00 + VAT	£2,076.76 + VAT (This quote includes installation.)

Members agreed to defer a decision until more prices had been sought.

Pavilion Requirements – Members agreed to visit the Pavilion to ascertain whether any work or investment is required.

ii) Marine Drive Car Park - *(Additional quotes were sought.)*

Q3727 from Devon and Cornwall Surfacing

Surfacing to Marine Drive with re-lining - To plane and sweep defective areas of surfacing approx. 330m² then reinstate to depth with 10mm Stone Mastic Asphalt. To re-line approx. 300 spaces (not done last year), remove and hatch disable bays in entrance and mark new bays by café, mark three number extra 15mph speed signs and write “NO PARKING TURNING AREA” at the end of marine drive

For the sum of £9,659.72 plus vat

Members proposed acceptance of this quotation. Seconded. PASSED UNANIMOUSLY

222/2018 The following requests from Charities:

- i) Woolacombe and Morteohoe Luncheon Club – It was agreed as per last year £16 per meeting plus £650 Community Transport Association
- ii) Woolacombe in Bloom - *Agreed* £300.
- iii) Morteohoe Museum – *Agreed* £100
- iv) Woolacombe Village Hall – *Agreed* £100
- v) North Devon Record Office – Refused

223/2018 Allocate the anticipated balance of funds at 31/3/20

Estimated Balance 1.4.20	£ 25,924.88
Working Balance/Reserves	£ 13,349.98
Machinery Rep/Main Fund	£ 4,000.00
Marine Drive Maintenance	£ 15,000.00
Property Repairs/Improvements	£10,000.00
Special Award (Mr Mullins)	£ 180.00
Cemetery shoring Equipment	£ 1,300.00
Devon Air Ambulance	£ 300.90
	£ 44,130.88

It was Proposed to accept the anticipated budget. Seconded. Passed Unanimously.

224/2019 To consider the proposed Budget for 2020/2021 (attached)

It was Proposed and Seconded to adopt the Proposed Budget. Passed Unanimously

225/2019 To consider the application for parish grant for payment in 2020/2021

It was Proposed to apply for a Parish Grant. Passed Unanimously

226/2019 To consider the amount of precept to be requested in 2019/2020 *It was Proposed and Seconded to apply for a precept of £32,000. PASSED Unanimously*

227/2019 Marine Drive Charges – *It was Proposed to increase the prices for the Parishioners £50.00 Non Parishioners £90.00 and Morteohoe Car Park Permits £50) at the same rate as this year.. Seconded. Passed Unanimously.*

The meeting ended at 7. 15 p.m.

Next Meeting April 2020

Minutes of the meeting of Mortehoe Parish Council held in the Council Chamber, The Esplanade, Woolacombe, on Monday 18th November 2019 at 7.00 p.m.

Present: Members; D Duffield, (Chairman) D Barron, M Wilkinson (7.30), O. Bell and J Dicker.

Clerks: S Hocking and J Keiff

Also Present: No members of the public.

228/2019 Apologies for absence: Councillors: Davis; Woodman, Cook, Ley and P.C.S.O. Grantham

229/2019 Public Speaking – there were no representations to speak.

230/2019 Police Report - Mortehoe/Woolacombe & Westdown, Includes Mullacott & Bittadon. Violence with Injury 1 Violence without Injury 1 Sexual Offences 1 Burglary Non-Dwelling 1

231/2019 Declaration of Interests – None

232/2019 Minutes:

*It was Proposed to APPROVE as a correct record and sign the minutes of the Parish Council meeting held on October 21st 2019 at 7 p.m. in the Council Chamber. **Seconded. PASSED UNANIMOUSLY***

233/2019 County Council Report – The following report was read out on behalf of Councillor Davis.

Preliminary designs have been drawn up for a road safety scheme on the A3123 in North Devon. The £2.2 million scheme for the A3123, which connects the North Devon Link Road to Woolacombe and Ilfracombe, is receiving Safer Roads Funding from the Department for Transport, following a successful bid from Devon County Council. Original plans which proposed to improve the section from Lynton Cross and Hore Down Gate to Two Potts, Berrydown, have had to be modified as a number of services would have had to be relocated which would have exceeded the available budget. The updated design at Lynton Cross places priority of the junction back with the A3123, but still provides a safe crossing point for the B3230. It also gives the County Council the opportunity to close the Hore Down Gate to Two Potts road and remove accidents from these junctions. As part of this project, several safety measures will also be introduced at Berrydown. These will include vehicle actuated signs and chevrons, new high friction surfacing, illuminated cats eyes and a new 40mph speed limit. *Members queried the proposals for the closure of the Two Potts Road as it was felt that this road reduced the volume of traffic at the Lynton Cross junction but welcomed the plans to improve the Lynton Cross junction.*

Devon County Council has also received £1.9 million of Safer Roads Funding for improvements on the A3121 in the South Hams. Scheme improvements were approved by the County Council in September.

Community Insight survey- Reminder - This is running until 22nd December and is capturing a snapshot of life in Devon for our diverse communities.

We are asking people whether they: can get around easily, access green spaces, look after themselves, feel safe, can access community resources and adult learning etc. We're also asking about their health and wellbeing and social connectivity alongside views on fly tipping/cleanliness, decision making, whether they feel listened to and whether they think council tax should increase.

The link to the survey: <https://www.devon.gov.uk/haveyoursay/consultations/community-insight-survey-2019/> Initial results will be available early in the new year and will be shared with partners, including District Councils. Further analysis (age, disability, locality etc) will be available by the Spring.

Nominate Devon’s recycling heroes - Devon residents and communities are once again being called on to nominate their unsung recycling heroes, whose efforts have helped the county remain one of the greenest in the UK. The Seventh Recycle Devon Thank You Awards will be held on Friday 6 March 2020. Nominations for the eight categories, including those for schools, businesses, and community groups, can be submitted on the Recycle Devon website from 17 October to 29 November 2019. The Thank You Awards are organised by the Recycle Devon team, and were first launched to recognise those people who do that bit extra to help ensure Devon remains clean and green. In 2018/19 56 per cent of the total rubbish collected or taken to recycling centres and bring banks in Devon was recycled. After shortlisting is complete there will be a public vote for ‘Your Overall Recycling Hero’, which will be featured on the Recycle Devon Website.

There will be prizes and recognition for all shortlisted nominees.

Do you know someone who makes a real effort to reduce, reuse and recycle? Perhaps a neighbour, friend, someone from a community group, or even a member of your local collection crew or staff from your local recycling centre. It could also be a local school or college student, teacher, helper or member of the support staff. If you would like to nominate someone, please fill in the quick nomination form– they deserve it! The categories for this year’s awards are:

Your Recycling Hero- this could be a friend, family member, neighbour or local champion

School Recycling Hero – child

School Recycling Hero – adult

School Recycling Hero – class/group

Community Group recycling hero

Collection Crew/Operative – recycling, garden, food, or refuse collector

Recycling Centre Operative-staff

Small Business Champion Nominations need to be in by 29 November. For further information or to nominate, please see the Recycle Devon website, or post your entry to: The Recycle Devon Team, c/o Devon County Council, Waste Management, County Hall, Exeter, EX2 4QD. ***Members agreed to nominate Dr K Brennar and Anne-Marie Eveleigh for their instigation of the Plastic Free movement in Woolacombe.***

234/2019 Planning

70274 Installation of replacement (PVC-U) external doors, windows, Juliet Balconies & fascia boards at Headland Court, North Morte Road, Morteheo.

Members had no objections to this application. ***Proposed APPROVAL. Seconded. PASSED UNANIMOUSLY***

70655 Construction of a garage and store at Crowness Cottage Footpath To Crowness

Members had no objections to this application. ***Proposed APPROVAL. Seconded. PASSED UNANIMOUSLY***

**70671 Erection of balconies apartments 3 & 5 at
Hartland House Apartments The Esplanade Woolacombe**

Members repeated their earlier observations regarding this application submitted in June. These were: Members supported the comments made by the Conservation Officer and felt that the proposed balconies would lead to an unbalanced design of the building with the loss of the brickwork which is was felt was an important feature of the property. They therefore felt that the proposed development neither maintained nor complimented the design of the building. *Proposed REFUSAL. Seconded. PASSED UNANIMOUSLY*

**70743 Provision of French door, alterations to balustrading and
internal alterations at**

1 Crossways Court, The Esplanade, Woolacombe.

Members had no objections to this application. *Proposed APPROVAL.
Seconded. PASSED UNANIMOUSLY*

Planning Permission Received: None

Planning Refusal Received: None

Planning Inspectorate Appeal Decision: APP/X1118/C/18/3218613

The Smugglers Rest, North Morte Road, Morteheo, Woolacombe

Decision: Turned Down

235/2019 District Council Report

North Devon Plus – Councillor Wilkinson reported on his attendance at this meeting earlier in the day. Guest speaker was Mr T Smit who talked about the importance for the economy of Appledore Shipyard.

Community Councillor Grant £250 has been awarded to Morteheo Parish Council for installation of bark to the Woolacombe Play Area. £100 has also been allocated to Woolacombe Tourist Information Centre .

Conference on Management of Coast in Changing Climate - Councillor Wilkinson informed members of his forthcoming trip to Plymouth to attend this event.

Ifracombe Harbour Board – Councillor Wilkinson will be helping to design the new archway to the harbour in conjunction with the appointed architect.

236/2019 Questions for the National Trust - none

237/2019 Correspondence i) Invitation from P Merriless, Woolacombe Fire Station

Members agreed to arrange a visit to the station on the 11th December

ii) Letter from Mr Butland Watts (see attachment) Request for Information on Morteheo Cemtery – *I have sent Mr Watts the plan for the cemetery but felt that it was appropriate to ask members permission to allow access to the official record books*

iii) Invitation to the Christmas Luncheon Club meal on 26th November – *members agreed to let the clerk know if they were able to attend.*

238/2019 Register of Outstanding Matters

Morteheo Village Sign - the sign outside Damage Barton was demolished when hit by a car last month. The driver has paid for the damage and Mr Wilcox has provided a quotation for rebuilding.

Meadow Pavilion - a skip was hired following the fire works display and a large quantity of unwanted material from the Pavilion and shed were disposed of.

North Morte Road – work has taken place to resurface the road. Additional work will be

needed to repair the broken drain at the eastern end of the road. Mr Lancaster agreed to the council's request to allow local residents to access the road via Easewell.

Community Councillor Grant – has been submitted on behalf of the council to help towards the costs for the replacement of bark in Woolacombe Play Area. The delivery of the bark will now take place when confirmation of the grant application is received.

Affordable Housing Steering Committee – will take place on Tuesday 19th November at 6.30 p.m. at Woolacombe Village Hall.

A.O.N.B 60th Anniversary 20th November – the school have already conducted a 6 mile walk to commemorate the 60th Anniversary and so declined to take part on the planned walk on the 20th November.

Highways – problems identified at the last meeting have been reported via the 'Report a Problem' D.C.C. website

239/2019 Climate Change Emergency

Invitation from Georgeham Parish Council to join with them and other Parishes on Climate Change Initiatives - *Members agreed to formally sign up to the movement and looked forward to working with participating councils. Proposed, Seconded. APPROVED UNANIMOUSLY.*

Other Measures under consideration:

North Devon Council and 16 Parish Councils - *the clerk drew members attention to the draft strategy plan issued by the Community Energy CIC (361) following a recent workshop.*

Devon County Council Update: Town and Parrish councils across Devon are being encouraged to join a [tree planting initiative](#) to reduce the impact of Ash dieback and help tackle the climate emergency. During this year's [town and parish council highways conferences](#), which have started today, we're calling on local councils to help plant trees on town and parish-owned land across Devon by making use of the schemes offered by [The Woodland Trust](#). (offering free trees to communities). We're also reminding people of the 3:2:1 tree planting rule being promoted by the [Devon Ash Dieback Resilience Forum](#). This aims to plant at least three new trees for every large one lost to Ash dieback, two for every medium sized one, and one for each small one.

Climate Emergency - the top team of environmental experts who have been charged with ensuring that Devon becomes a net-zero county want your ideas on how to reduce carbon emissions as quickly as possible. The Net-Zero Task Force has been appointed by the [Devon Climate Emergency Response Group](#) – made up of Devon's councils, emergency services and business groups - to deliver the Devon Carbon Plan. The Carbon Plan will lay out in stark terms what every resident, organisation and business has to do to reduce emissions and help safeguard the planet for the next generation. This Call for Evidence is open to everybody, and submissions can be made through the [Devon Climate Emergency website](#), and every submission will be reviewed by the Task Force. Submissions will feed into the creation of the Carbon Plan, which includes a series of thematic hearings in November and December. Each hearing will focus on the different parts of our society that produce most of the emissions, like transport for instance. The hearings will seek to understand what needs to happen and what we all need to do to achieve rapid decarbonisation in Devon, and how it can be delivered. Then the Task Force will present a series of 'options' to a Citizen's Assembly - and the deliberations of the Citizen's Assembly will lead to the Draft Devon Carbon Plan, which is due for publication next spring.

Free Energy Advice for Home Owners - [361 Community Energy](#) is the North Devon Not-For-Profit organisation helping to reduce the carbon footprint of North Devon and Torridge. 361 Energy work

with the Local Energy Advice Partnership (LEAP) to provide free home energy visits. Their advisors can help review your energy usage, energy tariffs, give you free energy- saving equipment such as LED lightbulbs and draught excluders. They can also help you access funding for loft and cavity insulation, combi boilers, solar panels and more. The home energy visits have some very broad eligibility requirements and 69% of residents in North Devon qualify for a free energy visit. 361 Energy want to help as many people as possible by extending the service to anyone that either is already in, or is at risk of falling into fuel poverty. It is open to all types of householders – homeowners, private renters and social housing tenants. Last year the team completed 500 home energy visits but they have the capacity to complete much more across North Devon and Torridge. To book a home energy visit go to their website <http://www.361energy.org/save/> or call 01271 599361.

Devon Wildlife Trust - have been approached for general ideas and specific schemes to promote.

240/2019 Community Housing in Morteheo - *Members were pleased at the large number of attendees at the October meeting and the very positive nature of the response. Discussion took place about the forthcoming meeting on the 19th November*

241/2019 Parking Issues Woolacombe and Morteheo

Members Parking Meeting October 28th 2019 - the following priorities and actions were identified at the meeting:

- 1. Resident's Parking Scheme** – the clerk was asked to submit a F.O.I. request to D.C.C. to find out how many permits were sold for both, private residential properties and businesses in the area.
- 2. Extension of scheme** It was also agreed that the present scheme which restricts the parking time between 10 -6 created additional pressure on the area and that a 24 'residents only' scheme was more appropriate. It was also suggested that the Parish Council should request an input into the running of the scheme
- 3. Woolacombe Village Centre** – Members felt that it was important to continue to object to the changes in the parking scheme to an all year round parking restrictions.
- Taxi Ranks** - aren't being used. Suggest that they are incorporated in limited parking restrictions or that an electric charging point(s) be installed in Barton Road.
- Free Period of Parking** - suggestion of a free period of parking to encourage visitors to use local business.
- 1 hour shopping limit** – on all streets
- 4. Meadow Car Park** - investigate provision of a limited area of the car park for P & D for businesses in community.
- 5. Talks with D.C.C.** to investigate suggestions.

North Devon Council Parking Officer – Nicola Keyworth- Wright - has expressed a desire to meet the council to discuss specific parking issues in the Parish . Members agreed to meet Ms Keyworth-Wright.

242/2019 Matters Brought Forward with the Consent of the Chairman

Skateboard Park - it was agreed to talk to the National Trust regarding the possibilities of a reduced scale skateboard facility with a single half pipe ramp. *Members gave their general support for the scheme and it was agreed to talk to the appropriate authorities.*

North Morte Road – concerns were raised regarding the quality of the work carried out on the road surface in difficult and very wet circumstances.

Flooding at Golden Coast – it was agreed to talk to Highways regarding the volume of water coming from the fields opposite to the site and problems these caused further down the hill.

243/2019 Cheques and payments for approval and Signature.

The following payments were approved and signed at the meeting. The R.F.O. provided a list of payments in conjunction with bank statements which were also checked and approved at the meeting:

19	November	R Walker	1,436.17
19		D Hodges	1,424.54
19		HMRC	1,316.92
19		S Hocking	1,263.64
19		K Ash	1,205.59
19	“	Bloom Brothers	590.00
19		South West Water	499.83
19		Newberry Recycling	489.60
19		Gordon’s Window	480.00
19		J Keiff	271.21
19		Simpsons Excavation	257.40
19		NDC	249.60
19		BFS	132.60
19		PLandscape	97.25
19		S W Water	70.39
19	“	S W Water	70.16
19		Simpsons Excavation	57.49
19		Odlings/Columbaria	21.00
20		National Trust	7,676.38
20		Gliddon & Squire	1,045.89
20		National Trust	300.00
20		Jewson Ltd	272.65
20		S & B Services	194.40
20		EDF Energy	135.14
21		National Trust	10,000.00
22	“	National Trust	10,000,00
25	“	National Trust	10,000,00
26		National Trust	10,000,00
27		National Trust	7,000,00
27		S Hocking	94.20
27		Royal British Legion	18.50
27		Woolacombe Village Hall	28.00
27	“	Staples	36.72

Part 2

Correspondence not requiring discussion is available in the Council Chamber

Part 3

Confidential Matters

Correspondence to Note:

1. 'Everyone's Tomorrow' – Newsletter from Senior Council Of Devon
2. Devon Senior Voice - Newsletter.
3. Health Watch Voices

Yours faithfully

Sally Hocking

The minutes of previous meetings are available from the Parish Clerk

The order of the agenda items may be altered with the consent of the chairman

Date of the next meeting: December 16th 2019 Parish Council 7.00 p.m.