

## Protocol for working and visiting LSH

Please follow the following guidelines and the supporting document from the HM Government 'Working Safely during COVID-19 in offices and contact centres'.

Link: <https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/offices-and-contact-centres>

1. Enter the building through the main entrance only.
2. Wait to have your temperature checked, this will be recorded for tracing purposes.
3. Use the hand sanitiser provided.
4. Sign in the visitors' book.
5. Surgical gloves and face masks are available.
6. Frequent cleaning of objects such as door handles, keyboards, work surfaces, kitchen areas, toilets, printers, etc. is to be undertaken by the staff.

Remember if you have any coronavirus symptoms; high temperature, a new continuous cough, or a loss or change in your sense of taste or smell, do not visit us at LSH. Get a free test by calling 119 or visiting NHS.uk.