



WUNDOWIE Iron Festival

IT'S ALL ABOUT OUR IRON HISTORY

2021 Stallholders Application

Applications close 1st September 2021

Thank you for your interest in the Wundowie Iron Festival, we hope you will soon be a part of our vibrant community. It is the responsibility of all stallholders to read this document carefully before submitting an application as making a booking implies that you have read and accepted the current terms and conditions.

The spirit of our festival is to promote locally produced handcrafted products - we are always looking for high quality, unique and inspired handcrafted products with top notch packaging and displays. The Wundowie Progress Association Committee reserves the right to refuse a stall holder if they feel they do not fit the image of the Iron Festival.

Stallholder Details

Surname : _____ Given Name: _____

Stallholder Business Name: _____

Postal Address : _____

City: _____ State: _____ Postcode : _____

Telephone : _____ Mobile : _____

Email : _____

The 2021 stall fees are listed below:

- General public / home crafters / information bays - \$25 per bay
- Market stallers / commercial vendors / food vendors - \$50 per bay

Please indicate bay size _____ **m X** _____ **m**

Type of vehicle _____

Trailer **Yes** **No**



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PUBLIC LIABILITY INSURANCE

Policy Name	
Policy Number	
(Please attach a copy of Public Liability Certificate to this application)	

Food Vendors you MUST apply to the Northam Shire for permission to sell food on the day.

FOOD STALL APPLICATION form can be found on the shire of Northam website.

<https://www.northam.wa.gov.au>

Or by following the link on the Wundowie Progress Association web

FOOD LICENCE

Issuer of License	
Expiry Date	
(Please attach a copy of Food License to this application)	

I/We agree to accept and abide by all the FOOD STALLHOLDER TERMS & CONDITIONS of the Wundowie Progress Associations Iron Festival 2021.

Signed _____ Date _____

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Office Use Only

Approved Date:

Email sent:

Payment Received:

Payment Type:

2021 TERMS AND CONDITIONS

Welcome to Wundowie Progress Associations Iron Festival 2021. In 2021 the Festival will be held on Saturday 18th September 2021.

It is the responsibility of all stallholders to read this document carefully before submitting an application as making a booking implies that you have read and accepted all the current terms and conditions.

General

1. Saturday 18th September 2021, Iron Festival will begin at 10.00am and Finish at 3.00pm.
2. **Stallholders must not depart prior to 3.00pm.**
3. All stallholders must maintain a high quality presentation of products and stall layout.

Stalls and Allocation

3. Setting up of market stalls are not to commence prior to 6.00am Saturday and must be set up by 9.00am for mandatory safety inspection.
4. Stall size requirements should be specified on the application form.
5. Location requests will be met where possible, but suitability and stall allocation decisions rest solely on the committee.
6. Fees will not be refunded for any cancellations.
7. Stallholders may not swap stall locations, or set up outside the designated stall area.

Power Requirements

8. No powered sites are available (please enquire if power is necessary)

Insurance

9. All stallholders must have current public liability insurance and supply a copy of their Certificate of Currency with their application.

Booking and Payments

10. Stallholders must complete the application form. The form must be submitted to Wundowie Progress Association Committee, you have been approved once FULL PAYMENT has been received.
11. Food Holders will be notified of approval to ensure no double ups once application received.
12. Payment Methods



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Post - Application Form, Public Liability Certificate and cheque/money order payable to Wundowie Progress Association PO Box 142 WUNDOWIE WA 6560

Email - Application Form, Public Liability Certificate and copy of direct deposit receipt to wundowiepa@gmail.com

Account Details: Wundowie Progress Association

BSB 306-028 Account 4197760

TERMS AND CONDITIONS cont.

13. All applications are to be made by September 1st 2021. Incomplete applications will be returned to the applicant.
14. The payment will be processed once the application is approved. Stall allocations will be advised on the morning.
15. Once booking is confirmed by receipt, it cannot be refunded.

Parking, Vehicles and Access

15. Allowance for stallholder vehicles will be accommodated within the stall allocation **Marquees, Tables and Chairs**
16. Stallholders are responsible for bringing and using their own marquees, tables, chairs, etc.
17. Stallholders are responsible to ensure that structures do not compromise the safety of the public and must be secured.
18. Stallholders will comply with the recommendations and requests made during the Wundowie Progress Associations safety check.

Products

20. No offensive or dangerous items are to be sold.
21. Wundowie Progress Association reserves the right to prohibit the sale of any item.
22. No products are to be sold with the words Wundowie Progress Association or Iron Festival on them.

Waste & Rubbish Removal

23. Stallholders are responsible to remove all rubbish, boxes and unwanted goods from the market site.



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Festival Staff/Volunteers

24. Wundowie Progress Association members will be identifiable by high vis shirts.
25. Communication with Wundowie Progress Association is via email wundowiepa@gmail.com.

Emergency Services

26. In the event of an emergency, please follow the instruction from WA Police and Emergency

27. Contact

28. Wundowie Progress Association can be contacted at wundowiepa@gmail.com or via mobile : Lisa 040 744 0573 – Secretary or Dave 0419 989 009 - President