**CALL TO CAUCUS FOR BIENNIAL REORGANIZATION OF**

**THE FAUQUIER COUNTY DEMOCRATIC COMMITTEE**

**Instructions for (a) Participating in the Caucus and (b) Rejoining the FCDC**

The Fauquier County Democratic Committee, herein referred to as FCDC, will hold an assembled caucus on Tuesday January 18, 2022, beginning at 6:30 pm,for the purpose of electing the new membership of the FCDC pursuant to the Democratic Party of Virginia Party Plan.

The meeting location is the Warrenton Community Center, 430 E. Shirley Ave., Warrenton, VA 20186, \*and by Zoom at the coordinates further below.\*

* **The doors open at 6:30 pm. You must be in line by 7:30 pm to be admitted.**

Zoom coordinates: Start time is 6:30 pm. You must be online by 7:30 pm to be admitted.

<https://us02web.zoom.us/j/6336523941?pwd=eVpxV1psVFJIK3pBTkZSZ2JPa25UUT09>

Meeting ID = 633 652 3941

Security Passcode = 218227

1. **To Participate in the Caucus**

You can participate in the Caucus, including vote for officers, without being a member of the FCDC.

To participate in the Caucus, you need to fill out the aptly-named “Caucus Participation Form.”

Complete and return the Caucus Participation Form to the FCDC Secretary by 17 January at 12:00 noon. A copy of the form is attached / enclosed with this mailing. (The form can also be filled out at the Caucus, during check-in at the door, but to reduce administrative burden on FCDC volunteers, and simplify check-in on the night of the Caucus, please send your form so that it arrives before 17 January at 12:00 noon.)

For email: Type your information into the form, save it as a new name (ideally with your own name, such as: “John Doe Caucus Participation Form”), and mail it to Secretary@FauquierDemocrats.org.

For USPS mail: Fill out the form and mail it to FCDC, PO Box 213, Warrenton, VA 20186.

***To reduce administrative burden on FCDC volunteers, and simplify check-in on the night of the Caucus, please send your form so that it arrives before 17 January at 12:00 noon.***

Only those persons who have timely and properly filed the Caucus Participation Form will be able to participate in the Caucus.

There is no filing fee to participate in the Caucus.

1. **To Rejoin, or Join for the First Time, the FCDC**

After we convene the Caucus, we will elect the new membership of the FCDC. To rejoin, or join for the first time, the FCDC, you need to fill out the aptly-named “Membership Application Form.”

Complete and return the Membership Application Form to the FCDC Secretary by 17 January at 12:00 noon. A copy of the form is attached / enclosed with this mailing. (The form can also be filled out at the 18 January meeting, during check-in at the door, but to reduce administrative burden on FCDC volunteers, and simplify check-in that evening, please send your form so that it arrives before 17 January at 12:00 noon.)

For email: Type your information into the form, save it as a new name (ideally with your own name, such as: “John Doe Membership Application Form”), and mail it to Secretary@FauquierDemocrats.org or use this hyperlink: mailto:Secretary@FauquierDemocrats.org.

For USPS mail: Fill out the form and mail it to FCDC, PO Box 213, Warrenton, VA 20188.

To reduce administrative burden on FCDC volunteers, and simplify check-in at the meeting, please send your form so that it arrives before 17 January at 12:00 noon.

There is a \*voluntary\* fee of $25 per year to join the FCDC. We use the funds very, very carefully to support FCDC operations. If you choose to make a voluntary contribution, you can send a check to FCDC, PO Box 213, Warrenton, VA 20188, or donate online at this URL: [Donate - FCDC (fauquierdemocrats.org)](http://www.fauquierdemocrats.org/donate).

1. **Notice:**

The FCDC shall provide notice of this caucus by placement of a general notice of the filing deadline and the caucus, including noticing the caucus date, time, and location, along with the Call to Caucus, on the website of the Democratic Party of Virginia, the Fauquier County Democratic Committee website (and social media platforms; by email notification to Democrats who reside in Fauquier County; and through other reasonable means that will disseminate information about the caucus to registered voters in the Fauquier County. In addition, reasonable actions shall be taken to promote participation in the caucus in accordance with the Affirmative Action provisions of the Party Plan of the DPVA.

1. **Participation**

Every Democrat who is a registered voter in Fauquier County is urged to attend and participate. If an individual does not appear on the Registered Voter List, they will not be allowed to participate. Participants will also be required to sign a Caucus Participation Form stating that they:

1. Are a Democrat;
2. Are a registered voter within Fauquier County;
3. Believe in the principles of the Democratic Party; and
4. Do not intend to support any candidates opposed to a Democratic nominee in the next ensuing election.
5. **Conduct of the Caucus**

The doors to the caucus will open at 6:30 PM and close at 7:30 PM. Upon closing the doors, only those participants who have registered or are in line to register will be permitted to participate.

1. **Determination of Winners for Elected Officers**

In the event that only one person files for a position, that person shall be declared the winner and the election for that specific position shall be cancelled.

If more individuals file than there are positions available, the candidates will be listed alphabetically on the ballot and will be elected by a plurality of the votes at the assembled caucus.

Vacancies may be filled by the new committee at the first meeting following the election of Officers.

1. **Affirmative Action**

It shall be the duty and goal of all members of the FCDC to seek out and encourage the broadest possible participation within the committee, and in its membership, of all duly qualified citizens without regard to race, sex, age, religion, national origin, sexual orientation, gender identity, ethnic identity, disability, or economic status.

1. **Officer Elections**

Immediately following the adjournment of the assembled caucus, the newly formed FCDC will meet for the sole purpose of electing the officers of the committee.